Present: Brown, Ferry, Harvey, R. Johnson, Hildebrand, Murphy, Peterman, Sibert, Tomren, Tsang

1. Agenda review (All)

- Agenda approved.

2. Approve minutes: LAUC-I ExBd, Oct. 6. (Hildebrand)

All action items done. Minutes approved with the following changes:
- Katherine Harvey was present at the Oct. 6 meeting and reported for the ALC.
- The LRC met more than once in the period prior to Oct. 6.

3. News/Announcements (Brown)
- Kudos Award for Librarians
    - Mitchell met with Deb Sunday regarding the Kudos award for librarians. Rather than having separate committees for staff and librarians, Sunday proposes one committee of 5 or so individuals. The committee should be comprised of both librarians and library staff. LAUC-I will have the option of recommending individuals for service on the committee. The process for the awards will begin in March with the deadline in May (a shorter calendar than previously). Nothing further is known at this time regarding a recognition award for students.

- CROP brochure.
    - Sunday feels it is a LAUC-I document, ours to build and distribute with input from Executive Committee. Same for website on working and living in OC.

- IMLS Grant for professional librarians.
    - This is perhaps too ambitious to pursue at this time of year. In the future, with more lead time, it might be worth working on this with UCLA and SJSU library schools.

- Presentation of online faculty review system from Rhonda Louden, Academic Services, at General Meeting for Academic Services
    - LRC had asked if they could use this software. Would take ca. 1 year to implement if we adopted the system.

4. LAUC-I Budget (Peterman)

- Current funds: $ 426.46. We haven't yet received our budget.

5. Fall Assembly update (UCSF Dec. 3, ExBd Dec. 4)(Brown)
- A location on campus has not yet been identified. The program will begin around 9-10am and end at 3pm.
- LAUC Website as a Clearinghouse of relevant documentation:
    - We would like to identify material on issues such as mentoring and UC as a destination place. How can we make information within the site more accessible? How can we better highlight specific information?

- Questions for UCOP representative
  - Topics include UCOP structure, UC's budget, and Academic Senate issues (Mitchell distributed full list of potential topics)
- Letters of interest for travel awards need to be received by Dec. 5

6. **Standing committees update**
   - ALC (Graduate Career Fair feedback) (Harvey)
   There was a good turnout at the fair. At least 15 people took handouts. In the future perhaps fewer staff members will be needed to staff the booth.
     - Mitchell noted that the CROP brochure needs contact info, clearer title, date of creation/revision or copyright date.
   - LRC update (Tsang)
     - A transition meeting (with Gerry) will take place in the next coming days.
   - PDC update (Ferry)
     - The committee been working on information they would like to provide at the upcoming program on grants. They will soon be meeting with Lorelei re: E-Scholarship.
   - PC update (Johnson)
     - An upcoming program will be combined with Holiday celebration (provisionally Dec. 10). The committee is considering many different possibilities for larger programs.
   - LAUC-I Nomination committee update (Murphy)
     - Everything is going smoothly

7. **LAUC-I Holiday Events (Brown)**
   - Holiday Donations -- The Libri Foundation
     - We need to get a sense from Executive Committee if this is something we can continue this year.
     - Can we fund federal agencies (e.g., EPA)?
   - Holiday Celebration – will combine with *Lunch with LAUC-I* in early December?
     - Yes!

8. **Refreshment for the General Membership meeting (Wednesday, Nov 10th)**
   - Will be provided by the Members-at-large

9. **Agenda for the first LAUC-I General Membership meeting (All)**
   - Introduce the LAUC-I Executive Board
   - Welcome new librarians (Who are the new librarians since the last meeting?)
   - LAUC-I Standing Committees Update (LRC, ALC, PC, PDC)
   - Fall Assembly update (UCSF – Dec.3)
   - Spring Assembly update (UCR-Palm Desert campus)
   - Librarians@UCI Website (recruit UCI librarian mentors) – easier to find for LAUC Clearinghouse for mentoring
     - No further suggestions

10. **Wrap up and Adjournment**
    - Meeting adjourned 10:53.