

MINUTES
LAUC-I Executive Board Meeting
Monday, August 3, 2009 * 10:00 – noon * LL 110

Present: Allison, Brown, Harvey, Imamoto, Lin, Peterman, Sibert, Tomren, Tsang, Williams

Absent: Murphy, Ferry, R. Johnson

Guest: Belen Aguilar

1. Agenda review **ALL**
 - ◆ Approved

2. Approve minutes: LAUC-I ExBd minutes for June 29, 2009. **Sibert**
 - ◆ Approved with changes

3. News/Announcements **Brown**
 - ◆ Following up on LAUC-I representatives to Senate Committees
 - Sheila Smyth would like to continue as rep for Subcommittee on Courses (SCOC); Carol Hughes would like to continue as rep for Council on Research and Computing and Libraries (CORCL); Lorelei Tanji would like to continue as rep for Graduate Council (GC); and Julia Gelfand would like to continue as rep for Council on Planning and Budget (CPB). One other member has expressed interest in the Council on Planning and Budget (CPB). Board on Undergraduate Scholarships, Honors & Financial Aid (BUSHFA) and Council on Undergraduate Admissions & Relations with Schools (CUARS) are open still.
 - Current LAUC-I Executive Board members can't serve on some faculty senate committees.
 - Brown will hold all positions open for another week or so to give more time for volunteers to come forward.
 - Annual reports forthcoming for FY 08/09
 - ◆ LAUC Representative to Systemwide Operations and Planning Advisory Group (SOPAG), 3-year term
 - Five volunteers so far for SOPAG; two volunteers so far for Library Technology Advisory Group (LTAG); volunteer names have been sent to the ULs. LAUC presents a slate of candidates to University Council and a rep is picked by them.
 - SOPAG will have a lot of work over next few years.

4. LAUC-I Budget update **Peterman**
 - Balance is \$7876.65 as of 6/30/09; spent out at 46%. End of FY reports will be updated soon.

5. Standing committees update – Select new Chairs for 2008/09
Annual reports already submitted for some of these committees.
 - ◆ Academic Librarianship Committee (ALC) update -- **Harvey**
 - Committee has concluded for the year. The Career Recruitment and Outreach Program (CROP) brochure was completed. Annual report forthcoming.
 - Kristin Andrews will be the only returning member next year, and will probably be Chair of the committee.

ACTION ITEM: Harvey will send CROP Brochure copy and link out to Exec Board listserv.

- ◆ Library Review Committee (LRC) update -- **Tsang**
 - Final report pending.
 - One more appointment file was reviewed since last meeting.
 - John Novak will be Chair 09/10; incoming chair set by election. Sisson will be Chair 10/11.
 - Tsang still on LRC, but term limits meant he cannot continue as Chair.
 - Abraham Yu rotating off committee (his was a limited replacement appointment), replaced by Keith Powell (3-year term).
 - With the Law School Library new-hires coming through LRC, language of the committee charge needs to be revised to include advising Law School Dean; Academic Personnel Procedures (APP) needs to be revised to include reporting to law school. See <http://hr.lib.uci.edu/performanceevaluations/Libperformance.htm> for more information on the APP.

- ◆ Professional Development Committee (PDC) update -- (Williams) **Ferry**
K. Ferry out, B. Williams reports.
 - B. Williams finishing up 2nd year as LAUC-I rep to the systemwide/LAUC PDC.
 - New rep to the systemwide/LAUC PDC should be named by September 1, 2009.

- ◆ Program Committee (PC) update -- **Imamoto**
 - Annual report forthcoming.
 - Tracy Hughes, GIS coordinator at UCSD, is a possible next Timely Topic speaker; M. Brown suggests considering holding in August to take advantage of the remaining funds for FY 08/09.
 - Thinking about ways to keep costs down for future programs.

- ◆ LAUC-I Nomination Committee **Murphy**
L. Murphy out, M. Brown reports.
 - Election results certified.
 - State-wide LAUC results sent out.
 - Michael Yonezawa, LAUC-R, elected Vice-President/President-Elect.
 - Gayatri Singh, LAUC-SD, elected Secretary.

6. Transition: **Brown**

- ◆ PDC
 - New name of committee will be Research and Professional Development Committee (RPDC) as of September 1, 2009.
 - LAUC-I RPDC role is to review requests for research grants from the statewide RPDC; help shape proposals from LAUC-I members before they are sent to LAUC RPDC; help new librarians get faculty profiles in place; maintain Librarians@UCI website.
 - New role in 09/10 will be to encourage librarians to contribute to the UCI Libraries' instance of eScholarship.
 - LAUC-I RPDC will need to elect someone from to be the LAUC RPDC rep; reps meet mid-year to go over current research proposals and submit recommendations. LAUC Vice-President/President-Elect serves as LAUC RPDC chair; LAUC-I RPDC chair is permitted to be the statewide rep.
- ◆ Member-at-Large
 - T. Lin and B. Williams incoming Members-at-Large.
 - Member-at-Large role is to be a divisional representative to LAUC assemblies (North and South); act as liaison between LAUC-I Exec Board and LAUC-I representatives to faculty senate committees (in the past members-at-large have helped committee members when needed [i.e., hunt

down minutes, get reports, etc], but this is no longer an active portion of the Member-at-Large charge); report to LAUC-I membership after Spring and Fall LAUC assemblies; assist LAUC-I Chair in completion of LAUC-I action items; and provide refreshments for General Membership meetings.

- ◆ Incoming LAUC-I Chair needs to resolve webmaster responsibilities.

7. LAUC Executive Conference Call highlights –

Brown

The conference call didn't happen last week. Other items of interest:

- ◆ LAUC Transition Meeting, August 17 at Berkeley
 - Going forward, structural changes will happen as a result of by-laws revisions put into effect.
 - UCB has a symposium in the fall: they might do some telecommunicating/teleconferencing for those who can't attend; could be a model for other meetings.
- ◆ Letter to EX VP Dan Greenstein on clarification of oversight of LAUC
 - LAUC by-laws state that LAUC works to advise UCOP and the ULs on matters of professional governance. LAUC was being asked to sign paperwork saying LAUC is an affiliate of UCOP, but this isn't the case and needed to be clarified. UCOP apologized and said it was an attempt to identify a unit where money is being spent for the new financial structure of the UC. LAUC is not an affiliate and will remain an advisory arm of UCOP.
- ◆ Nominations for LTAG and SOPAG were received and forwarded to ULs for appointment.
- ◆ LAUC Fall Assembly will be at UCB, no date yet.

8. Agenda items for the LAUC-I Executive Board with Executive Council on 8/10

- Agenda review
- Approve minutes for April 13, 2009
- News/Announcements
 - Introduce the new LAUC-I Executive Board members
- Library Budget, Appointment, and recruitment updates from the Library Human Resources
 - Update on furlough plan
 - Professional Development Funding for FY10? How will requests for time release be affected?
- LAUC-I Budget Update
- LAUC-I Standing Committee Updates
- Additional items?? (changes in the campus, changes in programs, etc)

9. Wrap up and Adjournment

Meeting adjourned at 11:21 am

Next 2010 meeting:

- 10 August – Exec Board with Exec Council
- 24 August – 2009-10 Executive Board transition meeting