

Minutes
LAUC-I General Membership Meeting
Monday, February 11, 2008 * 1:00-3:00pm * SL 104
Approved May 5, 2008

Present: Andrews, Brown, Bube, Collins, Ellis, Ferry, Ford, Grahame (recorder), Harvey, Hughes, C. Johnson, Kjaer, McEwan, Manaka, Murphy, Novak, Palmer, Peterman, Scaramozzino, Sellar, Sibert, Smyth, Sunday, Wilson, Woo

1. Agenda review

2. News/Announcements: Linda received the acknowledgment letters from the Libri Foundation dated Jan. 28, 2008 to thank the members of LAUC-I for their Dec. 2007 contribution, which totaled \$500. She will be in touch as to which library receives our grant.

3. Approve minutes: LAUC-I General Membership Minutes for Nov. 5, 2007 were approved with corrections to items number 6 and 9

4. Welcome new librarians: Linda introduced new librarians, Jeanine Scaramozzino (Research Librarian for Mathematics, Physics & Astronomy) & Carole McEwan (Principal Serials Cataloger) and Education & Outreach Library Intern, Louise Ellis.

5. Recruitment Update: Deb Sunday reported that there are three active librarian searches at this time: Research Librarian for Visual Arts, Research Librarian for Education and Outreach and Research Librarian for Performing Arts. In addition, there are three other recruitments of importance to librarians: Director of Space Planning, Director of Development, and Training Officer. Other searches are being discussed at the next Executive Council meeting.

6. LAUC-I Budget:

- ◆ General fund: Paid for LAUC-I General membership meeting refreshments, LAUC-I Graduate Career Fair, and \$1,800 to help pay for the 2008 Spring Assembly.
- ◆ Program fund: Paid for Lunch with LAUC-I refreshments, timely topics, and purchased 43 copies of *Everything is Miscellaneous* for upcoming Lunch with LAUC-I book club.

7. Half-Year Reports from LAUC-I Representation on Academic Senate Committees:

◆ **Educational Policy – Cathy Palmer**

Responsibilities:

The Council on Educational Policy (CEP) is the council responsible for issues related to undergraduate education. It is the body that considers all matters related to undergraduate academic policy, makes recommendations regarding curricula and programs and other educational matters, including general campus requirements and grading systems, issues recommendations on establishing, modifying, or withdrawing undergraduate academic programs, and reviews and reports on the character of the undergraduate educational programs on the Irvine campus. The Council is authorized to

act for the Division in approving new or amended undergraduate degree requirements, including new or amended minors, specializations, concentrations or emphasis, recommended to the Division by the several Faculties.

The Council reviews and approves courses that meet the general education requirements.

The Council advises on all educational policy matters pertaining to programs outside of the core campus undergraduate programs, including, but not limited to, matters relating to international education and continuing, part time, and summer session education.

During 2007-08, the Council on Educational Policy considered the following topics:

October 4, 2007

- Planned for the external review of the School of Biological Sciences.
- Planned for the review of the upper- and lower-division writing programs.
- Followed up on the 2003-04 Review of the School of Social Ecology.
- Followed up on the 2003-04 Review of the School of Humanities.

November 1, 2007

- Discussed the final report from the external review committee on the School of Physical Sciences and the accompanying responses from the Dean and Department Chairs.
- Discussed the systemwide review of the CCGA/UCEP Report, *The Role of Graduate Students in University Instruction*.

December 6, 2007

- Summer Session report from Dean Gary Matkin.

At each meeting, the Council reviews the consent calendar of courses that have been approved for general education.

◆ **Faculty Welfare – Steve Clancy** is out sick today. He later submitted the following report:

1. Office/Committee Name: Council on Faculty Welfare
2. Membership and Terms: 2 Year Term
3. Standing Charge: (from LAUC-I Bylaws)

(1) Consider and report in timely fashion to the Divisional Senate Assembly of the Irvine Division and confer with and advise the Chancellor and other officers of the campus administration on matters concerned with the welfare and diversity of the faculty. This is inclusive of issues pertaining to faculty salaries, benefits, insurance, retirement, housing, parking, University community amenities, conditions of employment, and the status of women and minority affairs campuswide. The Council shall initiate studies or make recommendations with respect to any conditions within or without the University which in the judgment of the Council may affect the academic freedom of the University Community. Procedures for treating issues with a major welfare component relevant to this Council that are also the concern of other committees will be developed by the chairs of the committees involved, in consultation with the Chair of the Academic Senate, Irvine Division.

(2) Maintain liaison with the University Committee on Faculty Welfare, the University Committee on Academic Freedom, and the University Committee on Affirmative Action and Diversity.

4. Supplemental Charges/Tasks for 2006-2007 Year:
5. Key Accomplishments (coordinate with charges above):
 - a. Much of the time in late 2007 and early 2008 was committed to various analyses and reviews of two related topics: Career Equity Reviews and diversity within the various UCI academic units. In particular, discussion of equity by gender and success of academic review by gender was ongoing.
 - b. The UCI Law School “scandal” and its impact on academic freedom were discussed at several meetings.
 - c. The Council met with the Irvine Campus Housing Authority (ICHA) to address several ongoing issues regarding the lack of transparency in the availability and awarding of housing to UCI faculty and staff. Based on anecdotal evidence from members, many of which are or have been University Hills residents, it was felt that ICHA has little accountability to either the University or the residents. Furthermore, it is felt that this lack of transparency and the general attitude of ICHA and its employees has a negative impact on faculty recruitment and retention at UCI. Several proposals were brought forth to correct this. Discussion and planning are still in progress.
 - d. Other issues brought to the committee during this time included services and facilities available to emeritus faculty, benefits, and freshman eligibility at UCI.
6. Recommendations for the Coming Year:

The Irvine Campus Housing Authority’s relationship with University Hills’ residents continues to be an issue. ICHA's opinion that “everything is fine” is belied by the rampant dissatisfaction expressed by many members of the CFW. This needs to be continually monitored and addressed.

The committee has discussed various challenges to academic freedom from diverse directions such as the Law School scandal, influence of outside corporations on university business, and gender equity issues. These are, and should continue to be, in the forefront of the Committee’s business.
7. Documents Archived on LAUC-I T drive (agendas, minutes, other):
None.

◆ **Graduate Affairs – Lorelei Tanji** is at another meeting.

- Much of the pending work of GC is confidential so my report is brief or deliberately vague:
 - 1) Academic Program Reviews for 2007-2008 -- Joint reviews are organized by the Academic Program Review Subcommittee (APRS) made of selected members from Grad Council and CEP (Council on Educational Policy):
 - School of Biological Sciences
 - School of Medicine/Pharmacology & Toxicology
 - School of Medicine/Environmental Toxicology
 - Formal followups from previous reviews/status reports:
 - Samueli School of Engineering
 - Bren School of Information & Computer Sciences
- Also some miscellaneous post-review issues related to past reviews.

2) Misc. issues

- Research/study abroad opportunities for graduate students is an area that the council discussed
- Interdisciplinary groups/programs was another topic of discussion.

3) Other subcommittees of Graduate Council:

- Graduate Program Structure and Student Mentoring Subcommittee: Ensuring that graduate programs provide the structural support and mentoring to enhance the graduate student experience.
- International Exchange Subcommittee: Interested in enhancing international exchange programs (particularly for graduate students)
- Graduate Student Support Subcommittee: Drafting a proposal for more funding support to graduate students.

4) Evaluating numerous miscellaneous proposals for changes/modifications/proposals re academic graduate programs (new & existing)

I have distributed some of the relevant paperwork to subject librarians as appropriate to help inform them about plans for new academic programs or significant changes in existing programs, and have asked them to treat the paperwork as confidential.

◆ **Planning and Budget – Julia Gelfand**

- The Council on Planning and Budget (CPB) has been monitoring the state budget and awaits more information about what the projections are for FY 2009. There is reason for concern as campus growth remains a big issue. UCI exceeded its enrollment projections in Fall 2007 and whether the same rate of acceptance should be honored this year with changes in the budget formula looms until more information is provided by UCOP. Admissions will be sending out letters soon. This year is not one where Schools propose new programs or the number of faculty appointments they want to make in subsequent years, so business tends to be updates on information from the other Senate Councils making proposals for new curriculum, programs; updates on issues requiring input about how it effects future planning and budget concerns. The Council Agendas and Minutes are secured on the Senate website at http://www.senate.uci.edu/senateweb/default2.asp?active_page_id=106

◆ **Privilege and Tenure – Kristine Ferry**

- The Committee on Privilege and Tenure has met two times since I became LAUC-I's representative. Both times we discussed grievances which I cannot discuss outside of that committee. However I do want to point out that I have not only been encouraged but also expected to participate fully in the discussion of these grievances.

◆ **Research, Computing and Library Resources – Carol Ann Hughes**

- The Committee on Research, Computing, and Libraries has met 4 times this academic year and I was able to attend all meetings. The agenda topics that are usually all

confidential, but if any information is available to the public it is posted at:
http://www.senate.uci.edu/senateweb/default2.asp?active_page_id=479

During this time I have contributed information to their deliberations on the UC Open Access policy responses (URL: <http://osc.universityofcalifornia.edu/openaccesspolicy/>); the UC Faculty Attitude and Behaviors Regarding Scholarly Communication (<http://osc.universityofcalifornia.edu/responses/activities.html>) and the NIH Public Access policy.

◆ **Senate Parking Oversight – Judy Bube**

- The Senate Parking Oversight Committee is still waiting for a decision on its official standing in the new academic structure. Plans for additional parking structures are under discussion. There has been no discussion about raising the parking rates.

◆ **Student Experience (CSE) – Bob Johnson** is at another meeting.

Committee on Student Experience has the following subcommittees:

- Academic Grievance
- Teaching Committee
- Minority Student Experience
- Anti-Boring Campaign, James Chiampi
- Transportation
- Vice Chair
- Special Senate Committee on Diversity (SSCD)
- Biking Advisory Committee
- CPOC (Parking)
- Graduate Student Housing

The council has discussed, voted on, and/or submitted comments on the following:

- University of California Entry Level Writing Requirement
- BOARS eligibility Proposal
- Regulations Governing Conduct of Non-affiliates
- The role of graduate students in university instruction (CCGA UCEP report)
- CSE members expressed reservation that the proposal to cap writing class size at 20 (instead of 21) could result in an unfunded mandate

Some members expressed concern that there should be a Teaching Excellence Board (TEB). Though there was no official vote, members agreed that CSE would highlight teaching issues.

In Winter Quarter of 2008, CSE has been thoroughly discussing issues involving academic dishonesty.

◆ **Subcommittee on Courses -- Sheila Smyth**

- I attended the subcommittee meetings as a non-voting member and recorded the action on each course. Before putting the agenda packets in the Approval Area, I sent an e-mail to all LAUC-I members (which includes bibs) to call to their attention any significant new courses being offered and any other important information regarding changes to existing courses. Also this committee has been discussing the idea of introducing a few more online courses (introductory courses) to be taught in the summers.

◆ **Undergraduate Admissions & Relations with Schools – Cynthia Johnson**

Main duties of the Committee on Undergraduate Admissions and Relations with Schools (CUARS) are as follows:

- Make recommendations, regarding policies on admissions, enrollments, and outreach activities to the administration and to the Academic Senate, and provide faculty coordination for outreach activities.
- Monitor outreach programs directed toward academic enrichment of the campus through a diverse student body, and advise the campus administration on the disbursement of any funds designated for such programs.
- Maintain liaison with system-wide BOARS (Board of Admissions and Relations with Schools).

Major topics discussed in fall 2008:

Enrollment (Report on Enrollment Council Meeting)

- The long term goal for UCI enrollment is 32,000 by 2015
- As the campus grows, resources will be allocated. This era will end when 32,000 students are enrolled. The growth process needs to transpire in an organized way so that units can accommodate students.
- The Enrollment Council also stated that a pilot project will be launched to recruit more non-resident students to UCI. These students are “net payers”—they pay more for tuition but UCI must be vigilante not to let these students decrease standards.
- Enrollment targets for 2008-2009 are:
 - 4600 Freshmen
 - 1500 Transfers
 - 1200 Graduates
 - 360 Winter Transfers
 - 2600 Summer
- The preliminary breakdown of new freshman and transfer applications for Fall 2008 indicates that Irvine has received 42,119 new freshmen, 9,397 new transfer and 61 second baccalaureate applications. Overall there has been an increase in applications across all campuses, with Irvine receiving the fifth (out of nine) highest number of freshman applications (preceded by LA, Berkeley, San Diego and Santa Barbara) and the fourth highest number of transfer applications.

Transfers (Enrollment and Streamlining)

- One of the first steps to streamlining transfers at UC is to identify the 20 most common majors and determine what the transfer preparation paths will be. To date, preparation paths to seven (7) majors have been defined.
- The Streamlining Transfers Project is currently divided into two phases; in Phase I, the University of California campuses look at coursework from 110 California community colleges and ascertain which courses at these community colleges are counted toward majors at UC campuses. The 20 most common majors across UC campuses are identified, and coursework offered at community colleges which counts toward the Bachelor's degree major is identified.
- Thus far, Business, Psychology, Economics, Biological Sciences, Communication, History, Chemistry, Anthropology pathways have been completed. "Completed" means that all of the courses for these majors that are offered at the 110 community college levels that count toward that particular major at a UC school have been identified.
- As of 12/11/07, 376 transfers intend to register at UCI, with a target enrollment of 360. 75% of the UCI transfers are from Orange County and LA County. Eighty-one percent will register in Humanities, Biological Sciences, Social Sciences and Ecology.

Board of Admissions and Relations with Schools (BOARS) Eligibility Reform:

- According to the most recent BOARS eligibility proposal, more students are potentially eligible to have their applications reviewed but this does not guarantee acceptance into the UC system.
- The eligibility reform would make 6,000 students who are not currently eligible for review, eligible for review.
- In terms of what individual UC campuses do with regard to whom they select for admissions, not much is changed in the BOARS eligibility proposal.
- The BOARS eligibility reform proposal will have clear language inviting students to apply who previously may not have been encouraged because they perceived that they had not completed course and test requirements.
- Under the new proposal, students will not have to take the SAT subject test and they will not be required to have completed all of the a-g courses. This was changed because many CA high schools don't offer all of the UC approved a-g courses, and a large number of students were not taking the SAT II because they were discouraged by their SAT I scores.
- Overall, more applications will be looked at, but fewer will be guaranteed admission. Only the top 4% , not the top 12.5% of graduating seniors who fulfill course and test requirements would be guaranteed acceptance at a UC campus;
- The responses to the Eligibility Reform Proposal system-wide were positive.

◆ **Undergraduate Scholarships, Honors & Financial Aid – Judy Bube**

- The Board on Undergraduate Scholarships, Honors and Financial Aid discussed the proposal on the Regents/Chancellor Scholarship Alignment which will reduce the scholarship amount for each honor student selected, but allow the program to offer scholarships to more honor students. The scholarships will be for about \$3,000 to \$2,300 per student per year depending on the funding available in the budget. There is also a proposal for multi-year funding with a minimum of two years. Levels of funding to transfer students will not increase with the level of funding based on need. The number of transfer students is below the target level. As the campus grows, the need for it to develop its own unrestrictive funds for scholarships increases. The Honors Experience Day for incoming honor students will be held on March 8, 2008.

Rachel Paley is the Libraries' contact for the event. The event will be held in the Student Center with an expected attendance of 1500 students.

8. LAUC and LAUC-I Executive Board Update –

2/1/08 LAUC Executive Conference Call highlights

◆ **LAUC Nominating Committee update --**

- 2 candidates are running for the LAUC Secretary. Orchid Mazurkiewicz (UCLA) and Michael Sholinbeck (UCB).
- The committee is having trouble finding someone to run for President Elect. There is only one candidate for President, Lucia Diamond from UCB Law Library. She served as the division Chair a couple years ago. Lise has been soliciting other nominations without much success. The ideal is to have 2 candidates on the ballot. Most people the committee contacted so far have turned down the invitation due to new assignments, workload, and retirements in a couple of years. Bob Heyer-Gray encouraged Chairs from eligible campus to think about potential nominees and put names forward soon. The committee has until the end of February to continue to pursue another nominee. Librarians at UCD, UCLA, and UCSD are not eligible this cycle. (The eligible campuses are UCB, UCI, UCR, UCSF, UCSB, UCSC & UCM.)

◆ **Research and Professional Development Update**

- Bob Heyer-Gray reported that five grant proposals were received and that one more is anticipated by 2/5/08. There is one from UCB, two from UCI, one from UCR, and one from UCSB. One from UCLA is expected by 2/5/08. First review of proposals will be in San Diego on 2/25/08.

◆ **Spring Assembly**

- Linda reported to the LAUC Executive Board that the Spring Assembly Planning Committee is way ahead the game. Everything has been well planned and organized. The Assembly will be held at the UCI Bren Events Center. She told the Board that the Web site will be up by the end of February and we need more detailed information about the program for the web site. She further stressed that UCI needs more information about the program to continue planning. Bob intends to formally invite our UL, Gerry Munoff, to make opening remarks. Various possible program elements were discussed.
- Future of Bibliographic Control report -- Bob suggested that we ask Brian Schottlaender to speak. Bob asked whether it would be more useful to have Brian present solo or whether we would prefer to have a panel discussion.

Other possible programs were suggested including:

- Web 2.0 successful implementations -- identify other campuses that are doing something with Web 2.0.
- SJSU MLIS Second Life implementation. Approach San Jose Library School, one of the faculty using Second Life to teach one of the library science courses.
- Google Book Scan project – Other UC campuses have begun with the project, invite them to talk about their experience.
- Buying into eBook
- Support for hand-held computing in libraries. There will be more discussion in March.

- ◆ **UL CDL Update –**
 - Bob reported that the committee met in January and narrowed the pool to 8 candidates. There are some solid candidates in the pool. The committee is currently scheduling two full-day interviews with 4 candidates each day in mid-February. The committee will meet afterward to submit their recommendation to UCOP. UCOP will make their decision from there. The whole process will be pushed back to March and this will be the last step for Bob to be involved.
- ◆ **University Committee on Library and Scholarly Communication (UCOLASC) Update – Regarding Copyrights and Open Access**
 - Bob reported that the committee met in December. It was a lively exchange of ideas and many diverse ideas were expressed. The committee discussed new directions for scholarly communications. The committee also discussed open access policy for scholarly communication. Bob will send draft minutes of meeting to the Executive Board.
- ◆ **Campus Librarians by Rank, Step, Gender, Ethnicity report**
 - Bob reported that the data was obtained from UCOP and may be shared with our membership. Duffy Tweedy said that LAUC-SD requested the data purely for information and to see where the bottom neck of librarian ranks. Armanda Barone noted that the data appears to omit librarians in affiliated libraries at UCB.
- ◆ **Committee Charges**
 - Bob reports that he sent out the charge of the Diversity committee. The charge for the Professional Governance Committee was sent to the Chair for feedback. The draft charge focuses on peer review. Bob will forward the charge to the Executive Board when it is ready.
- ◆ **LAUC Letter to UC President Dynes, next step?**
 - Shirely Bigna asked on behalf of Patricia Hargis: what role did the ULs play in drafting the University’s initial labor proposal? There was a general sense among the Executive Board members that ULs are not trying to end peer review but to streamline some limited aspects. Local Chairs who have attempted to have conversations with ULs have met with similar responses. ULs have demurred saying something like, “I am not able to comment on issues subject to ongoing bargaining.” Still, there was a sense from some of those conversations that some ULs are not necessarily committed to the proposed changes in peer review. Bob encouraged us to speak with our ULs and AULs and express our concern regarding peer review.

9. LAUC-I Standing committees update

- ◆ **ALC –** Pauline Manaka gave an update on the plans to update the faculty profiles. ALC is working with the Professional Development Committee (PDC) to plan workshops to help librarians create or update their profiles. Abraham Yu has volunteered to take pictures for librarians to add to their profiles. ALC and the PDC will be updating the mentoring and career recruitment section of the site. The CROP brochure is being updated with the assistance of the Human Resources dept.
- ◆ **LRC update –**Christina Woo reported that the LRC season begins on February 8th when the review files arrive

- ◆ PDC update – Jude Bube reported the committee has been working with the ALC on faculty profiles and have been reviewing research grant proposals
- ◆ PC update - John Novak reported that 43 books were purchased for the upcoming book discussion on March 19th. The plan is to have small group discussions. If you want to lead a discussion let John know. The Committee is still working to finalize Timely Topics.
- ◆ LAUC-I Nominating Election Committee – Yvonne Wilson reviewed the election schedule and open positions.

10. Wrap up and Adjournment