

Minutes
LAUC-I Executive Board Meeting
Monday, August 11, 2008 * 10:00 am – 11:00 am * LL 229
Approved August 26, 2008

Present: Andrews, Brown, Manaka, Murphy, Peterman, Tomren, Wilson, Woo

Absent: Bube, Novak

1. Agenda review
2. Approve minutes: LAUC-I Executive Board minutes for July 7, 2008
 - Minutes were approved with corrections
 - Review of action items:
 - a. Done
 - b. Done
 - c. **ACTION:** Add to agenda for Executive Board w/Executive Council (Thank you to Administration for ALA conference support; Clarification of Business Office procedures for travel & reimbursement)
 - d. **ACTION:** Wilson will draft LAUC-I election procedures
3. News/Announcements
 - All vacant volunteer positions for Academic Senate and statewide committees have been filled.
 - Today is Virginia Allison's first day (Research Librarian for Visual Arts)
 - LAUC mini-grants are still awaiting approval. LAUC research grants were announced at Spring Assembly.
4. LAUC-I Budget
 - LAUC-I finished the 2007-2008 budget with a credit of \$7558.95, expending approximately 45% of the allotment.
5. Standing Committees Update
 - a. Academic Librarianship Committee: 2008-2009 chair will be Katherine Harvey.
 - b. Library Review Committee: 2008-2009 chair will be Jackie Dooley.
 - c. Professional Development Committee: Bube absent.
 - d. Program Committee: Novak absent.

It was clarified that new chairs do not have to be selected by standing committees until the committees meet for the first time after September 1. For the purposes of the upcoming meetings with Executive Board and Executive Council and the Executive Board transition meeting, Murphy can ask each committee to send a

representative, but it does not have to be the chair if a chair has not yet been selected.

- e. New Librarian Orientation update: Wilson will meet with Allison and Conor by end of August.

ACTION: Wilson will meet with Murphy to provide information about New Librarian orientations.

ACTION: Incoming chair Brown will send an announcement in the new LAUC year to gather volunteers for the nominating committee.

6. Agenda items for the LAUC-I Executive Board with Executive Council meeting on 8/18

- Agenda Review
- Approve minutes: April 14
- News/Announcements
 - Introduce the new LAUC-I Executive Board and thank the outgoing members
 - Thank you to library administration for supporting staff to attend the 2008 ALA Annual Conference
 - Spring Assembly wrap-up
- Library Human Resources update
 - Recruitment and budget updates
 - NEOP and new Business Office forms
- 2009 ALA Annual Conference and 2008/2009 fiscal year
- Role of the UCI Law School's new Associate Dean of Library and Information Services in LAUC-I

7. Wrap up and adjournment

- Meeting adjourned at 11:00am.