

**LAUC-I Senate Committee/Council Reports  
2007-2008 Academic Senate Reports**

<b>Cathy Palmer</b>	<a href="mailto:cpalmer@uci.edu">cpalmer@uci.edu</a>	<a href="#">Educational Policy (CEP)</a>
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**1. Office/Committee Name:**

**Council on Educational Policy (CEP)**

[http://www.senate.uci.edu/senateweb/default2.asp?active\\_page\\_id=103](http://www.senate.uci.edu/senateweb/default2.asp?active_page_id=103)

**2. Membership and Terms:**

Elected to a two year term/2010

**3. Key Accomplishments**

**Activity Summary**

- CEP reviews and approves the Consent Calendar each month. The Consent calendar consists of all changes to undergraduate academic program requirements, course requirements, approval for fulfillment of general education requirements, etc.
- Reviewed and approved Charge for the CEP Review of Lower- and Upper-Division Writing. The review will include questions about how to better integrate information literacy instruction into the lower and upper-division writing courses.
- Approved the Department of Population Health and Disease Prevention
- Met with EVC Gottfredson for discussion of issues facing the campus in view of pending budget situation.
- Approved final CEP response to the Follow-up Report to External Review 2004, School of Humanities
- Approved final CEP response to Follow-up toe 2003-04 External Review of the School of Social Ecology
- Review draft charge to the Academic Program Review of the School of Biological Sciences
- Review External Review Committee Report of the School of Physical Sciences and the Response from Dean Hemminger and the Department Chairs

**Responsibilities:**

The Council on Educational Policy (CEP) considers all matters related to academic policy, makes recommendations regarding curricula and programs and other educational matters, including general campus requirements and grading systems, issues recommendations on the establishment, substantive modifications or withdrawal of academic programs, and reviews and reports on the character of the educational programs on the Irvine campus. The Council is authorized to act for the Division in approving new or amended degree requirements, including new or amended minors, sepcializations, concentrations or emphasis, recommended to the Division by the several Faculties.

The Council acts as a screening committee for the breadth options. It reviews courses submitted by the academic units, and approves or disapproves them according to the guidelines listed in Appendix V of the Divisional Senate Manual. The Council reviews all breadth option courses at regular intervals and take appropriate action.

The Council advises on all educational policy matters pertaining to programs outside of the core campus undergraduate programs, including, but not limited to, matters relating to international education and continuing, part time, and summer session education. In matters pertaining to the establishment, substantive modification or withdrawal of programs that may impact core campus academic programs, the Council issues recommendations with the Graduate Council, as applicable.

The CEP maintains liaisons with the University Committees on Educational Policy, Preparatory Education, and UC Education Abroad.

### **Half-Year Report submitted on 4/8/2008**

#### **Responsibilities:**

The Council on Educational Policy (CEP) is the council responsible for issue related to undergraduate education. It is the body that considers all matters related to undergraduate academic policy, makes recommendations regarding curricula and programs and other educational matters, including general campus requirements and grading systems, issues recommendations on establishing, modifying, or withdrawing undergraduate academic programs, and reviews and reports on the character of the undergraduate educational programs on the Irvine campus. The Council is authorized to act for the Division in approving new or amended undergraduate degree requirements, including new or amended minors, specializations, concentrations or emphasis, recommended to the Division by the several Faculties.

The Council reviews and approves courses that meet the general education requirements.

The Council advises on all educational policy matters pertaining to programs outside of the core campus undergraduate programs, including, but not limited to, matters relating to international education and continuing, part time, and summer session education.

During 2007-08, the Council on Educational Policy considered the following topics:

October 4, 2007

- Planned for the external review of the School of Biological Sciences.
- Planned for the review of the upper- and lower-division writing programs.
- Followed up on the 2003-04 Review of the School of Social Ecology.
- Followed up on the 2003-04 Review of the School of Humanities.

November 1, 2007

- Discussed the final report from the external review committee on the School of Physical Sciences and the accompanying responses from the Dean and Department Chairs.
- Discussed the systemwide review of the CCGA/UCEP Report, *The Role of Graduate Students in University Instruction*.

December 6, 2007

- Summer Session report from Dean Gary Matkin.

At each meeting, the Council reviews the consent calendar of courses that have been approved for general education.

Submitted by: Cathy Palmer

Date: July 11, 2008

<b>Sheila Smyth</b>	<a href="mailto:smyths@uci.edu">smyths@uci.edu</a>	<b>Council on Educational Policy – Subcommittee on Courses</b>
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1. Office/Committee Name: UCI Senate Subcommittee on Courses
2. Membership and Terms: Elected to a three year term
3. Standing Charge: (from LAUC-I Bylaws) LAUC-I has an ex-officio member on the Subcommittee on Courses.  
This Senate subcommittee meets once a month and approves new courses and changes in courses. An agenda packet is sent to each subcommittee member which contains a standardized form for each course requesting action, and additional documentation as necessary. The completed agenda packet with the action of the subcommittee is placed in the Bibliographers Approval Area in the Science Library. Bibs are encouraged to look at courses in their subject areas to determine if there are collection development needs.
4. Supplemental Charges/Tasks for 2007-2008 Year: none
5. Key Accomplishments (coordinate with charges above):  
I attended the UCI Senate Subcommittee on Courses meetings as a non-voting member and recorded the action on each course. Before putting the agenda packets in the Approval Area, I sent an e-mail to all LAUC-I members (which includes bibs) to call to their attention any significant new courses being offered and any other important information regarding changes to existing courses. Also this committee has been discussing the idea of introducing a few more online courses (introductory courses) to be taught in the summers.

Below were the emails I sent to LAUC-I Members:

- Tuesday Oct 16, 2007 Senate Subcommittee on Courses Meeting.  
Update on applications submitted for new courses or changes to existing courses. The packet for course applications will be available soon on the shelf in the approval area in Science. Engineering Mae 189, Senior Project-Special Topics: Q if this class is a variable 1-4 unit class and can be taken for up to 12 units of credit how can it have the option to be graded for a letter grade or IP (In progress grading) in all the semesters that one can potentially take it?

At the meeting we also discussed the option of offering some online summer courses for a few introductory courses. Currently the UC system has only a limited number of courses online because it wants to keep up its high reputation. We talked about technologies used for distance education and all the things a faculty member can do in this environment. There was concern as to how well online teaching evaluated the students learning and aided in students keeping academic honesty and avoiding plagiarisms. It was also pointed out that creating a class online is more work than preparing for a regular class so in some institutions faculty who teach online courses are given a reduced course load in another semester/quarter to compensate (Q so what kind of impact would this have on the number of teachers needed in a given department that had one or more online courses at UCI). We thought if we had online courses that they should only be for courses that already exist and that we should do a test by offering a very limited number and evaluate their outcomes. Having two courses with same content, but different mode of delivery would need two different course numbers. A category for online teaching would have to be added to the course forms and faculty would have to clearly state how the students would be evaluated. We suggested that students of such courses be required to come to campus at least once to see the teacher and take an exam. We don't want to become a campus with lots of online courses. We will see what happens with this idea of offering some online courses.....

- Tuesday Nov 27, 2007 Senate Subcommittee on Courses Meeting.  
Update on applications submitted for new courses or changes to existing courses. The packet for course applications will be available soon on the shelf in the approval area in Science.  
When reading the applications for the Education courses you will find strange page numbering, but all the courses are there and correct.  
Engineering: Disregard BME 150, Biological Mass Transfer. This course has been changed since this packet of applications was compiled and it will appear in the next packet.  
Classics 192, Senior Capstone: This is a two quarter class. The first quarter for 2 units and the second for 4 units. We will suggest to the Classics department that they create a Classics 192A for 2 units and a Classic 192B for 4 units.
- Dec 19, 2007

I will be putting the December applications submitted for new courses to the Senate Subcommittee on Courses in the approvals area at the Science Library. There are two changes to note when reading the document:

Engineering: The committee will check with Engineering why they submitted applications for a 2 semester series CBEMS120A-B and also a 3 semester series CBEMS 125A-C when they have the same content. The same question will be asked about why they submitted applications for a 2 semester series CBEMS 40A-B and also a 3 semester series CBEMS 45A-C when they have the same content.

Math 193, SMPP Capstone: We will ask for info on how the course is graded.

- Tuesday February 19, 2008 Senate Subcommittee on Courses Meeting.  
Update on applications submitted for new courses or changes to existing courses. I will put these applications in the approval room in Science Library for people to view.
  
- Tuesday March 18, 2008 Senate Subcommittee on Courses Meeting.  
Update on applications submitted for new courses or changes to existing courses. I will put these applications in the approval room in Science Library for people to view.
  - ART HIS 155C: Needs to have its syllabus completed it only goes up to week 7.
  - ECON 140: Needs grading criteria.
  - WOMN ST: Christina Woo all these courses were approved with the prereqs that they now want removed. We are asking them for clarification.
  
- Tuesday April 15, 2008 Senate Subcommittee on Courses Meeting.  
Update on applications submitted for new courses or changes to existing courses. I will put these applications in the approval room in Science Library for people to view.
  - Econ 125: Ask dep.t to list the overlap with Management 180 on the application.
  - The 4 History courses which are being reactivated.

6. Recommendations for the Coming Year: none

7. Documents Archived on LAUC-I T drive (agendas, minutes, other): none

Submitted by: Sheila Smyth

Date: 26/06/08

<b>Steve Clancy</b>	<a href="mailto:sclancy@uci.edu">sclancy@uci.edu</a>	<a href="#"><u>Faculty Welfare (CFW)</u></a>
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**1. Office/Committee Name:**

Council on Faculty Welfare

[http://www.senate.uci.edu/senateweb/default2.asp?active\\_page\\_id=104](http://www.senate.uci.edu/senateweb/default2.asp?active_page_id=104)

**2. Membership and Terms: 2 Year Term/2008**

**3. Standing Charge: (from LAUC-I Bylaws)**

(1) Consider and report in timely fashion to the Divisional Senate Assembly of the Irvine Division and confer with and advise the Chancellor and other officers of the campus administration on matters concerned with the welfare and diversity of the faculty. This is inclusive of issues pertaining to faculty salaries, benefits, insurance, retirement, housing, parking, University community amenities, conditions of employment, and the status of women and minority affairs campuswide. The Council shall initiate studies or make recommendations with respect to any conditions within or without the University which in the judgment of the Council may affect the academic freedom of the University Community. Procedures for treating issues with a major welfare component relevant to this Council that are also the concern of other committees will be developed by the chairs of the committees involved, in consultation with the Chair of the Academic Senate, Irvine Division.

(2) Maintain liaison with the University Committee on Faculty Welfare, the University Committee on Academic Freedom, and the University Committee on Affirmative Action and Diversity.

**4. Supplemental Charges/Tasks for 2006-2007 Year:**

**5. Key Accomplishments & Activities (coordinate with charges above):**

- a. The same topics that elicited much discussion earlier in 2007 continued to provoke controversy in 2008: Career Equity Reviews and diversity within the various UCI academic units, and the availability of housing in University Hills and the management (or MIS-management) of the community by ICHA.
- b. The Council met with the Irvine Campus Housing Authority (ICHA) to address several ongoing issues regarding the lack of transparency in the availability and awarding of housing to UCI faculty and staff. Based on anecdotal evidence from members, many of which are or have been University Hills residents, it was felt that ICHA has little accountability to either the University or the residents. Furthermore, it is felt that this lack of transparency and the general attitude of ICHA and its employees have had a negative impact on faculty recruitment and retention at UCI.

- c. In February, as a result of the Chair of the CFW resigned due to his dissatisfaction with the Academic Senate and its relationship with the CFW.
- d. A meeting was held on April 15 with Provost Michael Gottfredson (Executive Vice Chancellor and Provost) to discuss several issues that are relevant to faculty welfare, including UCI's implementation of the first of a four year plan of faculty salary increases, ICHA and the management of the University Hills Housing Office, and the data provided concerning Career Equity Reviews.

Specifically, the Council followed up on its previous correspondence to the Senate Chair and the Administration regarding:

- A request for faculty salary data for each year from October 1998 to April 2008;
- budget estimates for 2008-09 and how the faculty salary scales will be affected;
- the recommended use and success of Career Equity Reviews; and
- faculty housing issues including: ways to improve the management of University Hills; the responsiveness and transparency of ICHA operations; the logistics of pairing faculty with homes of suitable size and price; and future development plans for on and off campus housing.

After much correspondence back and forth, the CFW's request for all of the data Academic Personnel makes use of in its analysis of equity issues (available on the web at <http://www.ap.uci.edu/Equity/index.html> ), was made available to the Council. The Council plans to share their conclusions with the Cabinet and Administration when the analysis is completed.

- e. The CFW reviewed a proposal for an Academic Senate Ethics Committee that the UCI Emeriti Association and CFW's Subcommittee on Emeriti Affairs presented.
- f. Other issues discussed during the year, included the Regent's Task Force on Diversity report ([http://www.universityofcalifornia.edu/diversity/documents/07-diversity\\_report.pdf](http://www.universityofcalifornia.edu/diversity/documents/07-diversity_report.pdf)), and the UCI Study Group on University Diversity Campus Climate Report ([http://www.universityofcalifornia.edu/diversity/documents/07-campus\\_report.pdf](http://www.universityofcalifornia.edu/diversity/documents/07-campus_report.pdf))

## **6. Recommendations for the Coming Year:**

The Irvine Campus Housing Authority's relationship with University Hills' residents continues to be an issue. ICHAs opinion that "everything is fine" is belied by the rampant dissatisfaction expressed by many members of the CFW. The meetings with ICHA and with Provost Gottfredson did not serve to provide any solid solutions.

There seems to be a feeling within the Committee that it is ineffective in a causing any real change of issues relevant to faculty welfare. Whether this is an artifact of the normal slow grinding motion of an academic bureaucracy, or an actual fact is difficult to determine. But I do sense a frustration and feeling that the Committee is just

“going through the motions.” Perhaps this is something that needs to be addressed in future agendas.

**7. Documents Archived on LAUC-I T drive (agendas, minutes, other):**

None.

**Half-year report submitted on March 24, 2008**

**1. Key Accomplishments**

- a. Much of the time in late 2007 and early 2008 was committed to various analyses and reviews of two related topics: Career Equity Reviews and diversity within the various UCI academic units. In particular, discussion of equity by gender and success of academic review by gender was ongoing.
- b. The UCI Law School “scandal” and its impact on academic freedom were discussed at several meetings.
- c. The Council met with the Irvine Campus Housing Authority (ICHA) to address several ongoing issues regarding the lack of transparency in the availability and awarding of housing to UCI faculty and staff. Based on anecdotal evidence from members, many of which are or have been University Hills residents, it was felt that ICHA has little accountability to either the University or the residents. Furthermore, it is felt that this lack of transparency and the general attitude of ICHA and its employees has a negative impact on faculty recruitment and retention at UCI. Several proposals were brought forth to correct this. Discussion and planning are still in progress.
- d. Other issues brought to the committee during this time included services and facilities available to emeritus faculty, benefits, and freshman eligibility at UCI.

**2. Recommendations for the Coming Year:**

The Irvine Campus Housing Authority’s relationship with University Hills’ residents continues to be an issue. ICHAs opinion that “everything is fine” is belied by the rampant dissatisfaction expressed by many members of the CFW. This needs to be continually monitored and addressed.

The committee has discussed various challenges to academic freedom from diverse directions such as the Law School scandal, influence of outside corporations on university business, and gender equity issues. These are, and should continue to be, in the forefront of the Committee’s business.

Submitted by: Steve Clancy

Date: July 14, 2008



<b>Lorelei Tanji</b>	<a href="mailto:ltanji@uci.edu">ltanji@uci.edu</a>	<b>Graduate Council (GC)</b>
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**3. Office/Committee Name:**

Graduate Council

[http://www.senate.uci.edu/senateweb/default2.asp?active\\_page\\_id=105](http://www.senate.uci.edu/senateweb/default2.asp?active_page_id=105)

**4. Membership and Terms:**

3 year term/2009

**5. Standing Charge: (from LAUC-I Bylaws)**

**6. Supplemental Charges/Tasks for 2006-2007 Year:**

Academic Senate council concerned with graduate academic programs and graduate student support.

**7. Key Accomplishments (coordinate with charges above):**

Much of the pending work of GC is confidential so my report is brief or deliberately vague:

a) Academic Program Reviews for 2007-2008

Joint reviews are organized by the Academic Program Review Subcommittee (APRS) made of selected members from Grad Council and CEP (Council on Educational Policy):

- School of Biological Sciences
- School of Medicine/Pharmacology & Toxicology
- School of Medicine/Environmental Toxicology
- Formal follow-ups from previous reviews/status reports:
  - Samueli School of Engineering
  - Brench School of Information & Computer Sciences

Also some miscellaneous post-review issues related to past reviews.

b) Misc. issues

- Graduate Student Housing Subcommittee- providing affordable housing to the greatest number of grad students was still an issue though they have proposed a means of limiting the stays to guarantee incoming graduate students the option of on-campus housing if they choose to.
- Research/study abroad opportunities for graduate students is an area that the council discussed
- Interdisciplinary groups/programs was another topic of discussion.

c) Other subcommittees of Graduate Council:

- Graduate Program Structure and Student Mentoring Subcommittee: Ensuring that graduate programs provide the structural support and mentoring to enhance the graduate student experience.

- International Exchange Subcommittee: Interested in enhancing international exchange programs (particularly for graduate students)
  - Graduate Student Support Subcommittee: Drafting a proposal for more funding support to graduate students.
- d) Evaluating numerous miscellaneous proposals for changes/modifications/proposals re academic graduate programs (new & existing)

I have distributed some of the relevant paperwork to subject librarians as appropriate to help inform them about plans for new academic programs or significant changes in existing programs, and have asked them to treat the paperwork as confidential.

- e) Mental health services to graduate students was reviewed and discussed. Services available on-campus were reinstated.
- f) Graduate Council and the Academic Senate Cabinet approved the proposal to implement electronic submission of theses & dissertations at UCI as a trial for one year. For this trial year, students will have the option of submitting electronically or in print format with the goal of transitioning to electronic submission-only in the future.

Kevin Ruminson is chairing an ETD TF with Steve MacLeod (SCA) and Ruth Quinnan (Graduate Division) to implement this by Fall 2008.

#### **8. Recommendations for the Coming Year:**

n/a

#### **9. Documents Archived on LAUC-I T drive (agendas, minutes, other):**

n/a

#### **Half-Year Report submitted on 1/31/08**

Much of the pending work of GC is confidential so my report is brief or deliberately vague:

1. Academic Program Reviews for 2007-2008  
 Joint reviews are organized by the Academic Program Review Subcommittee (APRS) made of selected members from Grad Council and CEP (Council on Educational Policy):
  - School of Biological Sciences
  - School of Medicine/Pharmacology & Toxicology
  - School of Medicine/Environmental Toxicology

Formal follow-ups from previous reviews/status reports:

- Samueli School of Engineering
- Brench School of Information & Computer Sciences

Also some miscellaneous post-review issues related to past reviews.

2. Misc. issues

- Research/study abroad opportunities for graduate students is an area that the council discussed
- Interdisciplinary groups/programs were another topic of discussion.

3. Other subcommittees of Graduate Council:

- Graduate Program Structure and Student Mentoring Subcommittee: Ensuring that graduate programs provide the structural support and mentoring to enhance the graduate student experience.
- International Exchange Subcommittee: Interested in enhancing international exchange programs (particularly for graduate students)
- Graduate Student Support Subcommittee: Drafting a proposal for more funding support to graduate students.

4. Evaluating numerous miscellaneous proposals for changes/modifications/proposals re academic graduate programs (new & existing)

I have distributed some of the relevant paperwork to subject librarians as appropriate to help inform them about plans for new academic programs or significant changes in existing programs, and have asked them to treat the paperwork as confidential.

Submitted by: Lorelei Tanji

Date: 7/24/08

Julia Gelfand	jgelfand@uci.edu	<a href="#">Planning and Budget (CPB)</a>
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1. **Office/Committee Name:**

[Planning and Budget \(CPB\)](#)

[http://www.senate.uci.edu/senatweb/default2.asp?active\\_page\\_id=106](http://www.senate.uci.edu/senatweb/default2.asp?active_page_id=106)

2. **Membership and Terms:**

3 year term/2009

3. **Key Accomplishments (coordinate with charges above):**

The Council on Planning and Budget (CPB) has been monitoring the state budget and awaits more information about what the projections are for FY 2009. There is reason

for concern as campus growth remains a big issue. UCI exceeded its enrollment projections in Fall 2007 and whether the same rate of acceptance should be honored this year with changes in the budget formula looms until more information is provided by UCOP. Admissions will be sending out letters soon. This year is not one where Schools propose new programs or the number of faculty appointments they want to make in subsequent years, so business tends to be updates on information from the other Senate Councils making proposals for new curriculum, programs; updates on issues requiring input about how it effects future planning and budget concerns. The Council Agendas and Minutes are secured on the Senate website at [http://www.senate.uci.edu/senateweb/default2.asp?active\\_page\\_id=106](http://www.senate.uci.edu/senateweb/default2.asp?active_page_id=106)

Submitted by: Julia Gelfand

Date: 2/4/2008

<b>Carol Ann Hughes</b>	<a href="mailto:hughes@uci.edu">hughes@uci.edu</a>	<a href="#">Research, Computing and Libraries (CORCL)</a>
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**1. Office/Committee Name:**

Research, Computing and Libraries (CORCL)  
[http://www.senate.uci.edu/senateweb/default2.asp?active\\_page\\_id=107](http://www.senate.uci.edu/senateweb/default2.asp?active_page_id=107)

**2. Membership and Terms:**

Elected to a three year term/2009

**3. Key Accomplishments**

CORCLR met a further 5 times this spring and I was able to attend 3 of those times. CORCLR does not meet July - September.

Since my February mid-year report, I supported CORCLR's understanding of Libraries resources by supplying further information the NIH Public Access Policy, on UCI Libraries' workshops on the NIH Public Access Policy done in conjunction with the Office of Research Administration, and on UCI's WorldCat Local pilot projects.

Half Year Report

The Committee on Research, Computing, and Libraries has met 4 times this academic year and I was able to attend all meetings. The agenda topics that are usually all confidential, but if any information is available to the public it is posted at: [http://www.senate.uci.edu/senateweb/default2.asp?active\\_page\\_id=479](http://www.senate.uci.edu/senateweb/default2.asp?active_page_id=479)

During this time I have contributed information to their deliberations on the UC Open Access policy responses

<URL: <http://osc.universityofcalifornia.edu/openaccesspolicy/>>; the UC Faculty Attitude and Behaviors Regarding Scholarly Communication (<http://osc.universityofcalifornia.edu/responses/activities.html> ) and the NIH Public Access policy. Submitted on 2/1/2008

Submitted by: Carol Ann Hughes

Date: July 17, 2008

<b>Kristine Ferry</b>	<b>kferry@uci.edu</b>	<a href="#">Privilege and Tenure (CPT)</a>
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**1. Office/Committee Name:**

Privilege and Tenure (CPT)

[http://www.senate.uci.edu/senateweb/default2.asp?active\\_page\\_id=110](http://www.senate.uci.edu/senateweb/default2.asp?active_page_id=110)

**2. Membership and Terms:**

Elected to a three year term/2010

**3. Key Accomplishments**

The Committee on Privilege & Tenure met a handful of times as issues arose. We discussed grievance cases and responded to UC-wide calls for input on policies. The committee encouraged my participation and I was expected to give my input as much as the faculty members on the committee.

Submitted by: Kristine Ferry

Date: July 11, 2008

<b>Robert Johnson</b>	<a href="#">Student Experience (CSE)</a>	<a href="#">Privilege and Tenure (CPT)</a>
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**1. Office/Committee Name:**

Committee on Student Experience

[http://www.senate.uci.edu/senateweb/default2.asp?active\\_page\\_id=108](http://www.senate.uci.edu/senateweb/default2.asp?active_page_id=108)

**2. Membership and Terms:**

3 year term/2010

**3. Key Accomplishments (coordinate with charges above):**

Committee on Student Experience has the following subcommittees:

Academic Grievance  
Teaching Committee  
Minority Student Experience  
Anti-Boring Campaign, James Chiampi  
Transportation  
Vice Chair  
Special Senate Committee on Diversity (SSCD)  
Biking Advisory Committee  
CPOC (Parking)  
Graduate Student Housing

The council has discussed, voted on, and/or submitted comments on the following:

- UC Information Technology Guidance Committee (ITGC) report, "Creating a UC Cyberinfrastructure."
- The "non-status" of subject minors in registering for popular classes
- UCI Bookstore's business model
- How teaching is evaluated at UCI
- Revisions to the BOARS
- Appeals process for UCI students

The committee has met several times with campus police representatives to receive updates of specific incidents on campus, as well as incidents on other campuses (specifically Northern Illinois University).

### **Half-year Report**

The council has discussed, voted on, and/or submitted comments on the following:

- University of California Entry Level Writing Requirement
- BOARS eligibility Proposal
- Regulations Governing Conduct of Non-affiliates
- The role of graduate students in university instruction (CCGA UCEP report)
- CSE members expressed reservation that the proposal to cap writing class size at 20 (instead of 21) could result in an unfunded mandate

Some members expressed concern that there should be a Teaching Excellence Board (TEB). Though there was no official vote, members agreed that CSE would highlight teaching issues.

In Winter Quarter of 2008, CSE has been thoroughly discussing issues involving academic dishonesty.

Submitted by: Robert Johnson

Date: July 11, 2008

Cynthia Johnson	<a href="mailto:cynthiaj@uci.edu">cynthiaj@uci.edu</a>	<a href="#">Undergraduate Admissions &amp; Relations with Schools (CUARS)</a>
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**1. Office/Committee Name:**

Undergraduate Admissions & Relations with Schools, Council on (CUARS)  
[http://www.senate.uci.edu/senateweb/default2.asp?active\\_page\\_id=381](http://www.senate.uci.edu/senateweb/default2.asp?active_page_id=381)

**2. Membership and Terms:**

Elected to a three year term/2009

**3. Key Accomplishments**

**Council on Undergraduate Admissions & Relations with Schools  
2007-2008 Annual Report**

**To the Irvine Divisional Assembly:**

The Council on Undergraduate Admissions & Relations with Schools (CUARS) submits its report of activities for the academic year 2007-08.

**I. Council Operations**

Craig Martens, Professor of Chemistry in the School of Physical Sciences, chaired the Council on Undergraduate Admissions & Relations with Schools (CUARS) in 2007-08. The Council met eight times during the year. The meetings were attended by eight elected members, the Director (ex officio) of the Office of Admissions & Relations with Schools (OARS), the Board of Admissions & Relations with Schools (BOARS) Representative, the Librarians' Association of the University of California, Irvine (LAUC-I) Representative, and the Associated Students of University of California, Irvine (ASUCI and AGS) representatives. Throughout the year, Director of Admissions & Relations with Schools Marguerite Bonous-Hammarth kept CUARS informed of the activities of the Admissions Office at UCI. Craig Martens, the representative to the Enrollment Council, Michael Poston, Director Office of Institutional Research, and Michael Clark, the Vice Provost for Academic Planning, kept CUARS informed about enrollment activities.

**II. Divisional Issues/Policies**

**A. American History and Institutions Requirement (October, 2007)**

Regulation 510 American History and Institutions requirement in the Irvine Senate Manual is missing the word "accredited" in its description of the requirement of American History for graduation. CUARS voted in favor of recommending to CEP to add the word "accredited" to Regulation 510 so UCI applicants understand that home schooling courses and other non-accredited high school courses are not ways in which the American History requirement can be satisfied. The regulation now reads:

*Completion in an **accredited** high school of one year of United States history with grades of C or better, or one semester of United States*

*history and one semester of United States government with grades of C or better.*

**B. History requirement for students from China and Japan (November, 2007)**

The Council endorsed the repeal of Academic Senate Regulation 458, which states that graduates of high schools in China and Japan are allowed to substitute satisfactory courses in history and English. The regulation was repealed because it has no place in the manual.

**C. Transfer Pathways (January, 2008)**

CUARS was the lead Senate committee participating in the process of implementation of the transfer paths which strive to streamline lower division major preparation requirements for transfer students. Jennifer Silverman, from the Office of Admissions spoke to CUARS about the work being done to ensure that freshman/sophomore courses taken at community colleges will count toward majors at UC schools.

**D. Shared, Review, Talk by Mark Rashid, Chair of BOARS (May, 2008)**

Mark Rashid (UC Davis), the Chair of BOARS, was invited to visit UCI CUARS to discuss Shared Review at UC. Shared Review is the centralization of applicant file processing to one or two campuses. The aim is to reduce redundancy and cost; the typical freshman application is read six or seven times at different schools. Shared Review will assess applications based on two scores, a holistic score and a formulaic score. Admissions departments at individual schools are concerned that funds will stop going to admissions' units and that individual schools will not play an appropriate role in the review process.

**E. Earth System Science, Ellen Druffel (May, 2008)**

Earth System Science put forth a resolution which calls for adding Earth and Space Science to UC's laboratory science high school requirement. This requirement change would mean that earth system science would count as a lab science course along with biology, chemistry and physics. BOARS has assessed this resolution in the past and rejected it due to the fact that most earth science courses are descriptive in nature and not rigorous enough to satisfy the laboratory requirement.

**III. System-wide Issues/Policies**

**A. Comments on the first BOARS proposal to reform UC's Freshman Eligibility (November, 2008)**

CUARS voted in favor of broadening the pool of eligible applicants while considerably limiting guarantee for any student. With this new proposal, significantly more students would be "entitled to review" This way, top-performing students who do not meet some of the technical requirements due to the fact that their high schools do not offer enough a – g courses etc. would still be eligible to have their applications reviewed. This eligibility process would mean that a more diverse student population who have succeeded under non-traditional circumstances could have the ability to attend a UC school.

**B. Comments on second BOARS proposal (June, 2007)**



CUARS members endorsed the return of the 12.5% guarantee in the local (high school) context and the 5% guarantee in the state context while maintaining the original reform to expand the number of students who are entitled to review based on a 2.8 GPA and having completed 11 of the 15 a-g courses. At the end of the AY2007-08 at the University assembly voted in favor of a BOARS compromise: 9% local and 9% state guarantee along with the reform to expand the number of students who are entitled review. Currently this proposal is being review by the UC Board of Regents.

#### **IV. Continuing Issues**

##### **A. Review of the Revised BOARS proposal on UC Freshman Eligibility**

CUARS continues to monitor BOARS' review of UC eligibility. The current proposal.

##### **B. Shared Review**

CUARS will continue to assess Shared Review policies. There are issues concerning who gets access to the big questions about admissions policies. The main problem with Shared Review involves a clash between the holistic and machine approach. These two reads of applications are in tension with one another because campuses may have different priorities with regard to holistic aspects of the application (e.g., diversity, leadership, community involvement). Also campuses will have to know the fiscal impact of Shared Review. More information is needed about work load that in the interim before Shared Review is fully under way.

##### **C. Enrollment Issues**

CUARS will continue to review and assess enrollment projects in light of the current budget situation. UCI has been ordered by the UC Office of the President not to increase freshman/transfer enrollment for AY2009-2010.

##### **D. Work Group to monitor Admissions Office**

In light of the recent announcement regarding the transition in the leadership of the Office of Admissions and Relations to Schools, it seems important that the Academic Senate assist the transition during the upcoming year (AY2008-09). An *ad hoc* committee from the Senate has been established to monitor procedures for the upcoming admission season. Craig Martens (Chair of CUARS 2007-08), John LaRue (Chair of CUARS, 2008-09), and Jim Given (representative to system-wide BOARS) will serve on this committee.

#### **V. Guests**

- Jennifer Silverman, Admissions
- Manuel Gomez, Vice Chancellor of Student Affairs
- Tim Bradley, Academic Senate Chair
- Luisa Crespo, Academic Senate Associate Director
- Paula Smith, Associate Athletics Director
- Mark Rashid, Assistant Athletics Director
- Michael Poston, Director, Office of Institutional Research
- Michael Clark, Vice Provost for Academic Planning
- Ellen Druffel, Professor Earth System Science

##### **Members**

- Craig Martens, Chair, Physical Sciences
- Stephen Tucker, Arts

- Lee Bardwell, Biological Sciences
- John LaRue, Engineering
- Andromache Karanika, Humanities
- Craig Martens, Physical Sciences
- John Whiteley, Social Ecology
- Bruce Berg, Social Sciences

**Ex Officio:**

- Marguerite Bonous-Hammarth, Director, OARS
- James Given, BOARS Representative

**Consultants:**

- Joe Maestas, Director of Student Academic Advancement Services, DUE

**Representatives**

- Cynthia Johnson, Librarians' Association University of California, Irvine
- Connie Ho, Associated Students University of California, Irvine
- Eric Ruzek, Associated Graduated Students

**Analyst:** Michelle AuCoin

**Half-year report submitted on 2/6/2008**

Main duties of the Committee on Undergraduate Admissions and Relations with Schools (CUARS) are as follows:

- Make recommendations, regarding policies on admissions, enrollments, and outreach activities to the administration and to the Academic Senate, and provide faculty coordination for outreach activities.
- Monitor outreach programs directed toward academic enrichment of the campus through a diverse study body, and advise the campus administration on the disbursement of any funds designated for such programs.
- Maintain liaison with systemwide BOARS (Board of Admissions and Relations with Schools).

Major topics discussed in fall 2008:

**Enrollment (Report on Enrollment Council Meeting)**

- The long term goal for UCI enrollment is 32,000 by 2015
- As the campus grows, resources will be allocated. This era will end when 32,000 students are enrolled. The growth process needs to transpire in an organized way so that units can accommodate students.
- The Enrollment Council also stated that a pilot project will be launched to recruit more non resident students to UCI. These students are “net payers”—they pay more for tuition but UCI must be vigilante not to let these students decrease standards.
- Enrollment targets for 2008-2009 are:
  - 4600 Freshmen
  - 1500 Transfers
  - 1200 Graduates
  - 360 Winter Transfer
  - 2600 Summer

- The preliminary breakdown of new freshman and transfer applications for Fall 2008 indicates that Irvine has received 42,119 new freshmen, 9,397 new transfer and 61 second baccalaureat applications. Overall there have been an increase in applications across all campuses, with Irvine receiving the fifth (out of nine) highest number of freshman applications (preceded by LA, Berkeley, San Diego and Santa Barbara) and the fourth highest number of transfer applications.

### **Transfers (Enrollment and Streamlining)**

- One of the first steps to streamlining transfers at UC is to identify the 20 most common majors and determine what the transfer preparation paths will be. To date, preparation paths to seven (7) majors have been defined.
- The Streamlining Transfers Project is currently divided into two phases.; in Phase I, the University of California campuses look at coursework from 110 California community colleges and ascertain which courses at these community colleges are counted toward majors at UC campuses. The 20 most common majors across UC campuses are identified, and coursework offered at community colleges which counts toward the Bachelor's degree major is identified.
- Thus far, Business, Psychology, Economics, Biological Sciences, Communication, History, Chemistry, Anthropology pathways have been completed. "Completed" means that all of the courses for these majors that are offered at the 110 community college levels that count toward that particular major at a UC school have been identified.
- As of 12/11/07, 376 transfers intend to register at UCI, with a target enrollment of 360. 75% of the UCI transfers are from Orange County and LA County. Eighty-one percent will register in Humanities. Biological Sciences, Social Sciences and Ecology.

### **Board of Admissions and Relations with Schools (BOARS) Eligibility Reform:**

- According to the most recent BOARS eligibility proposal, more students are potentially eligible to have their applications **reviewed** but this does not guarantee acceptance into the UC system.
- The eligibility reform would make 6,000 students who are not currently eligible for review, eligible for review.
- In terms of what individual UC campuses do with regard to whom they select for admissions, not much is changed in the BOARS eligibility proposal.
- The BOARS eligibility reform proposal will have clear language inviting students to apply who previously may not have been encouraged because they perceived that they had not completed course and test requirements.
- Under the new proposal, students will not have to take the SAT subject test and they will not be required to have completed all of the a-g courses. This was changed because many CA high schools don't offer all of the UC approved a-g courses, and a large number of students were not taking the SAT II because they were discouraged by their SAT I scores.
- Overall, more applications will be looked at, but fewer will be guaranteed admission. Only the top 4% , not the top 12.5% of graduating seniors who fulfill course and test requirements would be guaranteed acceptance at a UC campus;

- The responses to the Eligibility Reform Proposal system-wide were positive.

Submitted by: Cynthia Johnson

Date: 8/29/2008

Judy Bube	jlbube@uci.edu	Board on Undergraduate Scholarship, Honors, and Financial Aid (BUSHFA)
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**1. Office/Committee Name:**

Board on Undergraduate Scholarship, Honors, and Financial Aid (BUSHFA)  
[http://www.senate.uci.edu/senateweb/default2.asp?active\\_page\\_id=383](http://www.senate.uci.edu/senateweb/default2.asp?active_page_id=383)

**2. Membership and Terms:**

Elected to a two year term/2009

**3. Key Accomplishments**

The BUSHFA Committee was very active this year, meeting at least once a month. The Committee advises on the Undergraduate Scholarships and Honors provided to new students, both freshmen and transfer students. Some of the meetings are confidential as individual students are considered for the scholarships. The committee recommended that more scholarship money be made available to more students by reducing the amount awarded to each student. It also reviewed and made recommendations about the policies for awarding Latin Honors to students at the time of graduation by the different departments.

**Half-Year Report – Submitted on 2/26/2008**

The Board on Undergraduate Scholarships, Honors and Financial Aid discussed the proposal on the Regents/Chancellor Scholarship Alignment which will reduce the scholarship amount for each honor student selected, but allow the program to offer scholarships to more honor students. The scholarships will be for about \$3,000 to \$2,300 per student per year depending on the funding available in the budget. There is also a proposal for multi-year funding with a minimum of two years. Levels of funding to transfer students will not increase with the level of funding based on need. The number of transfer students is below the target level. As the campus grows, the need for it to develop its own unrestrictive funds for scholarships increases. The Honor's Experience Day for incoming honor students will be held on March 8, 2008. Rachel Pauley is the Libraries' contact for the event. The event will be held in the Student Center with an expected attendance of 1500 students.

Submitted by: Judy Bube

Date: July 3, 2008

<b>Judy Bube</b>	<b>jlube@uci.edu</b>	<a href="#">Senate Parking Oversight</a>
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**1. Office/Committee Name:**

Senate Parking Oversight <  
[http://www.senate.uci.edu/senateweb/default2.asp?active\\_page\\_id=475](http://www.senate.uci.edu/senateweb/default2.asp?active_page_id=475) >

**2. Membership and Terms:**

Elected to a three year term/2008

**3. Key Accomplishments**

The Senate Parking Committee did not meet this year. I contacted the Director of Parking twice to inquire about meetings and the continuance of the Parking Committee. The Director said that the Committee was still operational and that I would be notified of a meeting to be held later this year. Thus far, I have not been contacted. She also indicated that since the budget had been removed from the Committee's responsibilities, that there were fewer issues for it to consider.

**4. Recommendations for the coming year**

I suggest that the next LAUC-I Chair may wish to contact the Director to see if a LAUC-I Committee member should be appointed. This year just may have been a less active year for the Parking Committee since other years before the Senate restructuring were very active.

Submitted by: Judy Bube

Date: July 3, 2008