

ANNUAL REPORT

LAUC – IRVINE ACADEMIC LIBRARIANSHIP COMMITTEE (ALC)

September 30, 2007- October 1, 2008

ALC MEMBERS:

Manaka, Pauline (Chair); Smyth, Sheila; Harvey Katherine; Powell, Keith.

CHARGE:

The ALC shall address matters relating to the academic status and professional issues of librarians at the direction of or in consultation with the LAUC-I Chair and the Executive Board. The Committee shall also undertake other duties as directed by the LAUC-I Chair and Executive Board. For more specific charge, please refer to, <http://lauci.lib.uci.edu/>

REPORT

Budget:

\$65.00 was spent towards developing a recruitment “banner” for LAUC-Irvine; \$235 and more was spent towards food, handouts for all the programs, and other necessities. Keith Powell and Deb Sunday developed a banner.

Accomplishments:

ALC created a relationship w/ the UCI Career Center: The goals of working with the UCI Career Center remain central to the committee’s work on recruitment. The following are programs that ALC took very active initiative of:

Monday, October 30, 2007: 10a -2p – UCI Graduate School Fair. Emphasis is on how to get to Library School for any u/grad. Keeping in mind that UCI does not have a Library school- ALC takes advantage to firm up relations w/ Career Center, participated in the annual Fall Graduate dedicated to recruiting juniors and sophomore into graduate school. The Library served in the capacity of a school, representing the Library profession. Through the assistance of Robert Gomez at the UCI Career Center.

Friday, November 2, 2007: 12-1p – Library School Informational panel -2nd Life appearances from Esther Grassian. This panel was a follow-up to the Career Fair, again from the advice given by the Career Fair. ALC provided an evaluation of the panel from attendees that was most encouraging.. See Photos from the Librarianship Panel 11/2/07

A. Library Picnics

Working with Julie Sully’s office at the end of the year (May), ALC focused attention on graduating seniors who have worked for the Library to provide information packets concerning library education. A table is set up as part of the Library picnic working with the coordinating committee.

B. Literature

ALC has created a recruitment banner (2) and collected literature packets to use in recruitment initiatives. The committee is reviewing and updating the literature, and communicating with coupler Profs at the UCLA School as well as other professional associations to update the information.

C. Crop Brochure

The greatest challenge has been to update the information on the LAUC-I website. Sheila and Katherine were working on updating the documentation on the CROP (Career Recruitment and Outreach Program) Brochure and the Librarians@UCI website. There immediate changes to be made, such as updating the list of librarians and fixing broken links were done. It was the ongoing philosophical and overall content and design of both pieces that also involved Human Resources. ALC with the Executive Board used NetTracker statistics for <http://lauci.lib.uci.edu/recruit/> This provided LAUC-I a new perspective. Career Recruitment Outreach Program brochure draft is the product of work between Smyth, Harvey with AUL Academic Services Deb Sunday and the help of Kate Hill and even Design Services, later on. The subcommittee working on the CROP brochure has identified four sections for the brochure:

- o Librarianship
- o Where librarians work
- o Library education and scholarship
- o Resources (including list of UCI librarians willing to be contacted).

The ALC encouraged everyone on the Executive Board to serve as a resource --they developed a new model for LAUC-I page using four column format.

D. Creating Profiles

Librarian profiles were updated on the Librarians@UCI website. ALC wanted this page to become comprehensive and look good, so we encouraged people to fill out their profiles. Worked with PDC to update the Librarians@UCI page and to encourage all librarians to update their profiles during 2 meetings in March including taking photos.

E. Mentoring/ LIS Education

Members of LAUC-I serve in a mentoring capacity to several people in Library education, including some who work at UCI Irvine. ALC maintains a list of those who wish to serve in this mentoring capacity

F. Conference presentation @ ALA annual

ALC worked on a poster presentation at the ALA, Annual in 2008. is working with the Professional Development committee -@UCI website

G. FAQ's Guidelines

Keith Powell, Pauline Manaka and Kathryn Kjaer met to review and discuss the item relating to ALC's role. FAQs in the Annual Plan guidelines are for HR to update , ALC Was never consulted and should be removed.

The Future

February 2009 – Participate in the Career Fest celebrations w/ UCI Career Center
The ALC is still working with the Career Center for a program in February, 2009.
Another Career Fair in March focuses on Graduate School recruitment.

2007-2008 ACADEMIC LIBRARIANSHIP COMMITTEE –LAUC IRVINE

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2007-2008 Implementation Tasks:

1. Revise and implement the final version of "Creating a Profile in the UCI Faculty Profile System" and "Creating a Profile on the Career Center's "Career Connections" System." The draft was approved by the Executive Board on 08/06/2007.) --
2. Update the CROP brochure and encourage more librarians to become resource librarians. Update the Directory (add new volunteers to be resources librarians and remove librarians who have left UCI.)
3. Continue to promote the mentor program to encourage UCI undergraduates and staff to explore the librarian profession. Activities may include working with the UCI Career Center, participating in campus career fairs, organizing panel discussions, and promote ALA's recruitment web site.
4. Coordinate with Professional Development Committee on updating and maintaining the *Librarians@UCI* website and UCI Librarian profiles in the UCI Faculty Profile System <<http://lauci.lib.uci.edu/recruit/libdir.html>>.
5. Review the process and guidelines for Librarian's annual plans and FAQ statements; recommend any needed changes to LAUC-I Executive Board and Executive Council; report on the review and recommendations to the LAUC-I general membership.

SUBMITTED BY:

Pauline Manaka

DATE: 10.15.2008