

**LAUC-I Academic Senate Committee/Council Reports
Final Reports 2006-2007**

Cynthia Johnson	Council on Undergraduate Admissions & Relations with Schools
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To the Irvine Divisional Assembly:

The Council on Undergraduate Admissions & Relations with Schools (CUARS) respectfully submits its report of activities for the academic year 2006-07.

I. Council Operations

Hal Stern, Professor of Statistics in the Donald Bren School of Information and Computer Sciences, chaired the Council on Undergraduate Admissions & Relations with Schools (CUARS) in 2006-07. The Council met seven times during the year. The meetings were attended by eight elected members, the Director (ex officio) and Senior Associate Director of the Office of Admissions & Relations with Schools (OARS), the Board of Admissions & Relations with Schools (BOARS) Representative, the Librarians' Association of the University of California, Irvine (LAUC-I) Representative, and the Associated Students of University of California, Irvine (ASUCI) Representative. The CUARS Chair is an *ex officio* member of the Enrollment Council, and contributed to Council meetings as appropriate. Throughout the year, Director of Admissions & Relations with Schools Marguerite Bonous-Hammarth kept CUARS well-informed of the activities of OARS and the Committee provided comments and advice when requested.

II. Divisional Issues/Policies

A. Disparate Impact

Policies and practices that create a disparate impact, whether intentional or not, are considered a violation of the Civil Rights Act. University Counsel Christopher Patti met with CUARS to review whether UCI's admissions process and policies have an unforeseen negative impact. UCOP continues to investigate the UC admissions process. Discussion resulting from Counsel Patti's briefing led to changes in the UCI admissions process as described below (see item C).

B. Committee Membership and the College of Health Sciences (COHS)

The Council was open to welcoming a new committee member to represent the interests of COHS and was open to that representative coming from the graduate program side of the faculty if COHS so wished. CUARS also noted that they were comfortable waiting until the number of faculty in the College of Health Sciences was sufficient to meet the many demands on their time, 10/20/06.

C. UCI Admissions Process

Members voted unanimously in favor of supporting Director Marguerite Bonous-Hammarth's new admissions model which creates adjusted academic

cohort profile definitions, places more weight on context, and increases breadth by accepting the top 2% of UC applicants, 11/21/07.

D. Request for Bylaw Changes to Incorporate Diversity

Members judged that the Council's current bylaws adequately address the issue. Specifically, the Committee was unanimous in finding that the second of the two CUARS duties listed in the bylaws

“(2) Monitor outreach programs directed toward academic enrichment of the campus through a diverse student body.”

insures that the Council is in a position to provide oversight on diversity issues, 5/2/07.

E. Changes to Bylaw 137, Committee on Undergraduate Admissions and Relations with Schools

i. BOARS Representation

The last sentence of CUARS' bylaw 137(A) conflicted with the current practice of the Council in that the BOARS representative is not a current member of the divisional committee. Title IV.128B of the Universitywide bylaws allows for an Academic Senate member, who is not a current member of the divisional committee, to serve as the representative to the Universitywide committee. According to the Universitywide bylaw, if the representative is not a member of the divisional committee, then the representative would serve as an *ex officio* non-voting member of the corresponding divisional committee. Therefore, CUARS proposed to remove the following sentence from CUARS bylaw 137(A): “The chair of the committee, or the chair's designate from among the Senate faculty on the committee, shall be the Irvine representative to the Board of Admissions and Relations with Schools (BOARS).”

ii. Status Change from Standing Committee to Council

Additionally, Irvine Bylaw 145 states that “[t]he members of the Cabinet shall be the Chair and Chair Elect-Secretary of the Senate *ex officio* and one representative from each of the Senate Councils.” Although CUARS is not a council, the CUARS Chair had been invited to attend meetings of the Senate Cabinet to bring important admissions issues to the forefront of Cabinet discussion and to mirror the structure of the Universitywide Cabinet. In order to comply with Irvine Bylaw 145, Senate Cabinet Membership, and current practice, CUARS proposed, at Senate Chair Mecartney's request, to change the status of CUARS from a standing committee to a council.

The proposed changes were approved at the June 7, 2007 Academic Senate Assembly meeting.

III. System-wide Issues/Policies

A. Review of the Proposed Resolution on the Proper Use of the California High School Exit Exam (CAHSEE)

CUARS members voted to recommend that the Academic Senate Cabinet endorse the resolution. CUARS members felt that the primary purpose of the CAHSEE should be to improve pupil achievement in public high school. The CAHSEE should be used to indicate areas where the quality of education requires improvement and not as a means to penalize students for a poor education system, 5/21/07.

IV. Continuing Issues

A. Review of UC Eligibility

CUARS continues to discuss BOARS' review of UC eligibility. BOARS considers the current method of determining eligibility to be overly rigid. They feel the current system does not allow UC to consider enough students and puts emphasis on factors that are beyond the students' control. BOARS approved a proposal for a new method of determining eligibility in which students would be declared "entitled-to-review" if they meet specified conditions. Such students would not be guaranteed admission to a UC campus as is current practice. That proposal has been formally submitted to the Academic Council and will be considered by CUARS again in 2007-2008.

B. UC Transfer Pathways

The Academic Senate has determined that CUARS will be the lead Senate committee participating in the process of implementation of the transfer paths which strive to streamline lower division major preparation requirements for transfer students. The Council will work with the Council on Educational Policy (CEP). In particular, CUARS will work with the campus transfer articulation officer to oversee and coordinate the faculty review of UC Transfer Preparation Paths.

V. Guests

- Christopher Patti, University Counsel
- Manuel Gomez, Vice Chancellor of Student Affairs
- Martha Mecartney, Academic Senate Chair
- Luisa Crespo, Academic Senate Associate Director
- Paula Smith, Associate Athletics Director
- Bobby Smitheren, Assistant Athletics Director

Members

Hal Stern, Chair, Information & Computer Sciences

Stephen Tucker, Arts

Lee Bardwell, Biological Sciences

John LaRue, Engineering

Hugh Roberts, Humanities

Craig Martens, Physical Sciences

John Whiteley, Social Ecology

Bruce Berg, Social Sciences

Ex Officio:

Marguerite Bonous-Hammarth, Director, OARS

James Given, BOARS Representative (winter and spring)

Consultants:

Deborah Brandon, Sr. Assoc. Director, OARS
Joe Maestas, Director of Student Academic Advancement Services, DUE
Juan Lara, Assistant Vice Chancellor, Enrollment Services

Representatives

Cynthia Johnson, Librarians' Association University of California, Irvine
Jason Molina, Associated Students University of California, Irvine
Steve Wiltgen, Associated Graduated Students

John Whiteley, Social Ecology
Bruce Berg, Social Sciences

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Lorelei Tanji	Graduate Council
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1. Office/Committee Name:

Graduate Council

2. Membership and Terms:

3 year term/2009

3. Standing Charge: (from LAUC-I Bylaws)

4. Supplemental Charges/Tasks for 2006-2007 Year:

Academic Senate council concerned with graduate academic programs and graduate student support.

5. Key Accomplishments (coordinate with charges above):

Much of the pending work of GC is confidential so my report is brief or deliberately vague:

a) Academic Program Reviews for 2006-2007

Joint reviews are organized by the Academic Program Review Subcommittee (APRS) made of selected members from Grad Council and CEP (Council on Educational Policy):

School of Physical Sciences (Undergrad/Grad)

Also some miscellaneous post-review issues related to past reviews.

b) Misc. issues

-Graduate Student Housing Subcommittee- providing affordable housing to the greatest number of grad students was still an issue though they have proposed a means of limiting the stays to guarantee incoming graduate students the option of on-campus housing if they choose to.

-Research/study abroad opportunities for graduate students is an area that the council discussed

-Interdisciplinary groups/programs was another topic of discussion.

c) Other subcommittees of Graduate Council:

-Graduate Program Structure and Student Mentoring Subcommittee: Ensuring that graduate programs provide the structural support and mentoring to enhance the graduate student experience.

-International Exchange Subcommittee: Interested in enhancing international exchange programs (particularly for graduate students)

-Graduate Student Support Subcommittee: Drafting a proposal for more funding support to graduate students.

d) Evaluating numerous miscellaneous proposals for changes/modifications/proposals re academic graduate programs (new & existing)

6. Recommendations for the Coming Year:

n/a

7. Documents Archived on LAUC-I T drive (agendas, minutes, other):

n/a

Linda Murphy	Board on Undergraduate Scholarship, Honors, and Financial Aid (BUSHFA)
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Committee Chair:

Professor, George Tita. Dept of Criminology, Law & Society

Committee Coordinator:

Jill Kato, Academic Senate

Phone: 4-5205 Email: jkkato@uci.edu

LAUC-I Representative (2 years term, 2005-06, 2006-07):

Linda S. Murphy, Health Sciences Librarian

Phone: 4-6419 Email: lmurphy@uci.edu

BUSHFA 2006-07 Activities

- Reviewed merit based scholarship programs awarded to Incoming Freshman and Transfer students: Regents' Scholarship, Chancellor's Achievement Scholarship
- Reviewed yield options for fall 2007 to be used by the campus to increase yield of Regents' Scholars
- Reviewed calendar of scholarship announcements and yield efforts for fall 2007 cycle
- Recommended yield events to be used by the campus to increase yield of Regents' Scholars for fall 2007
- Reviewed and prioritized yield events for fall 2007
- Reviewed on-line Restricted Scholarship application for use in April
- Worked with campus and schools on planned yield events for fall 2007
- Reviewed and approved Transfer student nominations that were selected from individual schools to receive Regents' Scholarships
- Reviewed selection process and evaluated applications for Restricted Scholarship, Aldrich and Aeberhard Scholarships. Selected recipients for individual scholarships.
- Recommended selection guidelines to individual schools when appointing student Latin Honors

- Recommended and selected students to receive Honors at Graduation.

2006-07 BUSHFA accomplishments

- BUSHFA changed its bylaw to incorporate diversity as requested by Senate Chair Martha Mecartney.
- The Board has recommended that a student's complete record at the end of their final quarter be the basis for consideration for awarding Latin Honors.
- There was good attendance at this year Honors Experience Day and the Regent's Scholarship Breakfast. The event was in an effort to yield Regent's Scholars for Fall 2007, which was held on March 10th.
- The Campuswide Honors Program has a lot more SIRS compared to the same time last year.

Committee Recommendation for 2007-08 (recruiting, interview)

By the time BUSHFA discusses possible programs or events to increase yield, it is often too late for the administration to implement them. The Chair initiated discussion of priorities the Board would like to tackle next year.

Discussion:

- The major reasons students choose to enroll at a particular university is choice of major, the reputation of the institution and access to faculty, i.e. non-financial considerations.
- A member suggested that BUSHFA look at the balance of scholarship offers between freshmen and transfers students. Scholarship offers tend to be heavily skewed towards freshmen, while financial incentives tend to be more important to transfers.
- A member suggested data on how transfer students perform once they are enrolled at UCI compared to freshmen. This information would help guide the Board on where to put resources.
- It was suggested that a scholarship be developed for continuing students who are in the next tier behind Regents' Scholars.
- It was recommended that the percentage of students who qualify for Regents' Scholarships be increased.
- UCLA and Berkeley hold interviews and require an additional application. Is interview based recruitment something BUSHFA wants to pursue? BUSHFA could also look into holding regional forums to recruit honors students.

Steve Clancy	Council on Faculty Welfare
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8. Office/Committee Name:

9. Membership and Terms: **2 Year Term**

10. Standing Charge: (from LAUC-I Bylaws)

(1) Consider and report in timely fashion to the Divisional Senate Assembly of the Irvine Division and confer with and advise the Chancellor and other officers of the campus administration on matters concerned with the welfare and diversity of the faculty. This is inclusive of issues pertaining to faculty salaries, benefits, insurance, retirement, housing, parking, University community amenities, conditions of employment, and the status of women and minority affairs campuswide. The Council shall initiate studies or make recommendations with respect to any conditions within or without the University which in the judgment of the Council may affect the academic freedom of the University Community. Procedures for treating issues with a major welfare component relevant to this Council that are also the concern of other committees will be developed by the chairs of the committees involved, in consultation with the Chair of the Academic Senate, Irvine Division.

(2) Maintain liaison with the University Committee on Faculty Welfare, the University Committee on Academic Freedom, and the University Committee on Affirmative Action and Diversity.

11. Supplemental Charges/Tasks for 2006-2007 Year:

12. Key Accomplishments (coordinate with charges above):

- Discussed the UCORP on “Institutional Review Boards (IRB) at UC : IRB Operations and the Researcher’s Experience -- A Systemwide Review.” This arose out of a concern that the IRBs on various campuses are unnecessarily interfering with the design or merits of research and academic freedom.
- Analyzed and discussed UC Affirmative Action and Diversity Report over several meetings.
- Discussed and responded to UC-wide proposal for Open Access Policy which would allow open access to journal articles and conference proceedings authored by UC faculty.
- Discussed and responded to memo from UC senate on faculty and staff relationships with pharmaceutical vendors.
- Investigated issues surrounding career reviews and pay equity at UCI and UC as a whole.
- Reviewed and discussed proposed Senate policy on faculty off-scale salaries.
- Commented on and made recommendations to UCI Academic Senate Chair on Child Care at UCI.
- Investigated the Irvine Campus Housing Authority’s relationship with University Hills residents due to numerous complaints from residents over the past few years.

13. Recommendations for the Coming Year:

The Irvine Campus Housing Authority's relationship with University Hills residents needs to be continually monitored due to the apparent high level of dissatisfaction of the residents. More investigation into the anecdotal poor relations with campus academic departments is needed. Apparently, there is a perception among some campus departments that available housing in University Hills is and will always be out of reach for both new and continuing faculty.

14. Documents Archived on LAUC-I T drive (agendas, minutes, other):

None.

Submitted by: ___Steve Clancy_____

Date: _August 15, 2007_

Sheila Smyth	Council on Educational Policy – Subcommittee on Courses
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1. Office/Committee Name: UCI Senate Council on Educational Policy - Subcommittee on Courses

2. Membership and Terms: Sheila Smyth (2 Year Term, LAUC-I Representative)

3. Standing Charge: (from LAUC-I Bylaws)

LAUC-I has an ex-officio member on the Subcommittee on Courses. This Senate subcommittee meets once a month during the 9 month school year. The subcommittee approves new courses and changes in courses. An agenda packet is sent to each subcommittee member which contains a standardized form for each course requesting action, and additional documentation as necessary. The information for new courses includes a academic catalog description, number of units, copy of the syllabus, grading method, and explanation on how rigorous the course will be. The completed agenda packet with the action of the subcommittee is placed in the Bibliographers Approval Area in Tech Services. Bibs are encouraged to look at courses in their subject areas to determine if there are collection development needs. The agenda packets will stay in the Approval Area for a year Oct –Sept. At the beginning of the new school year all old agendas are thrown away.

4. Supplemental Charges/Tasks for 2006-2007 Year: None

5. Key Accomplishments (coordinate with charges above):

I attended the subcommittee meetings as a non-voting member and recorded the action on each course. Before putting the agenda packets in the Approval Area, I sent an e-mail to all LAUC-I members (which includes bibs) to call to their attention any significant new courses being offered and any other important information regarding changes to existing courses.

6.Recommendations for the Coming Year: None

7. Documents Archived on LAUC-I T drive (agendas, minutes, other): None

Submitted by: __Sheila Smyth_____ 07/27/07_____

Julia Gelfand	Council on Planning & Budget
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1. Office/Committee Name: UCI Academic Senate Council on Planning & Budget

2. Membership and Terms: I am the LAUC-I rep for 2006-2009

Standing Charge: (from LAUC-I Bylaws)

15. Supplemental Charges/Tasks for 2006-2007 Year:

16. Key Accomplishments (coordinate with charges above): The work of this Council is confidential. It's charge is to confer with and advise the Chancellor, the EVC/Provost and campus administrative units on matters of planning, budget, and resource allocations on both short and long term bases. The Council also initiates studies in planning and budget matters and, if necessary to accomplish such studies, authorizes establishment of ad hoc committees to carry out investigations and make reports. CPB maintains an active relationship with the systemwide University Committee on Planning & Budget. Council members also represent the Council at other Administrative & Senate meetings such as CPEC, Design Review Team, Space Planning Team, Budget Work Group, Senate Committee on Diversity.

Every second year, CPB reviews requests for new faculty positions. This year was such a year and the criteria of the call focused on matching elements to the campus strategic plan that promoted interdisciplinary collaboration. There was a second call for positions that emphasized diversity and that was interpreted to include programmatic, language, pedagogical, thematic and reflect diversity among staff. That call was executed by the Senate Special Committee on Diversity. The outcomes of the Council's recommendation to the EVC/Provost has not yet been announced.

17. Recommendations for the Coming Year: can not yet be shared

18. Documents Archived on LAUC-I T drive (agendas, minutes, other): none

Submitted by: Julia Gelfand

Date: 8 August 2007
