

Minutes
LAUC-I General Membership Meeting
Monday, June 11, 2007 * 1-3 pm * LL 570
Approved November 5, 2007

Present: Andrews, Bock, Brown Collins, Ford, Frank, Galbraith, Gelfand, Grahame, Harvey, Hildebrand, Hughes, C. Johnson, R. Johnson, Kaufman, Kjaer, Manaka, P. MacLeod, S. MacLeod, Manaka, Murphy, Palmer, Powell, Sisson, Smyth, Tanji, Tomren, Tsang, Williams, Wilson, Woo, Yu.

1. Agenda review
2. Minutes for May 7, 2007 General Membership Meeting were approved with corrections
3. New LAUC-I members, Jim Galbraith and Robert Johnson were welcomed. All members present introduced themselves.
4. Retirees Anne Frank and Judy Kaufman were honored.
5. Nominating and Elections Committee – Collins reminded everyone to return their ballots early because the mail was taking a couple of days
6. Discussion of Revision of LRC procedures - Kaufman
 - a. Revision of the LRC procedures in the Academic Personnel Manual is another step in the process to improve the appointment and review process.
 - b. The LRC procedures under review have been drafted by Judy Kaufman in HR, reviewed and commented on by LRC, and the LAUC-I Executive Board. Everyone is in agreement with the wording, except for Section II.7. i. LRC and LAUC-I would like the number of LRC members to review and write a report on an appointment specified.
 - c. The following wording was recommended to HR by the LAUC membership for AAP-L Section II.7.i
Whenever possible all members of the LRC will participate in the assessment of candidates and development of the report.
Unavoidable absences may make it difficult for all members to participate and for the report to be submitted within the 48 hour time limit; however, normally a minimum of two members of the LRC shall participate. In order to not lose candidates, in highly rare and unusual circumstances an exception to this minimum may occur, in which case documentation of the exceptional circumstances shall be added to the file.
 - d. The wording of this statement will be further refined after the meeting by HR, LRC and LAUC-I chair.

7. Report on LAUC Spring Assembly at UC San Diego May 30, 2007 - Wilson
 - a. Reported included highlights of the discussion on the revision of the LAUC Bylaws, presentations on mentoring and the program on scholarly communications.
 - b. Summary of the actions of the LAUC Executive Board meeting May 31. The guidelines for submitting LAUC-I research grants and the web page have been revised.

8. LAUC-I Committee Reports
 - a. Academic Librarianship Committee – Smyth
 - b. Program Committee – Hildebrand reported on plans for upcoming Timely Topics programs.

9. Announcements
 - a. LAUC Spring Assembly 2008 at UCI