

**Minutes**  
**LAUC-I Executive Board Meeting**  
**Monday \* August 6, 2007 \* 10-12 am \* LL 110**  
**Approved 09/17/07**

**Present: Wilson, Grahame, Jazayeri, Collins, Harvey, Hildebrand, Murphy, Yu, Smyth, MacLeod, Brown, Tomren, Ferry,**

1. Agenda review - Wilson added one item under #6 -- what is new exec board going to work on?
  2. Welcome to 2007/08 Exec Board Members
  3. Approve minutes for June 4 and July 13: June 4 minutes accepted with note to include record of attendance. July 13 minutes accepted without change.
  4. Financial report – Wilson distributed the final financial report for review
  5. LAUC-I Committee Reports
    - Academic Librarianship —Smyth: we discussed the proposed directions sent by e-mail on how to create a faculty profile. We approved the draft and approved having it added to the LAUC-I site.
    - Professional Development – Yu reported that all business had been completed and his annual report sent
    - Program Committee – Hildebrand reported that the program on 8/17 was now set
    - Nominations and Elections – Collins reported according the LAUC parliamentarian a coin-toss to breaking the run-off election tie was acceptable. a coin toss was held, Katherine Harvey called heads and won the toss
- ACTION:** an announcement will be sent out this afternoon announcing the result
- LRC – Jazayeri reported that the LRC completed all business including 13 review files this year
6. Joint LAUC-I Exec Board Meeting and Executive Council – Aug 29
    - a. Gerry will be on vacation
    - b. Possible Agenda items:
      - Follow up on Kudos? Want to know when committee will be appointed, etc.
      - Spring Assembly. (Meeting w/K. Gallardo later.)

- Budget for next year – LAUC-I and **professional development** (UCSD got a large increase - \$2300 – we are #2 in UC)
- Ask HR to bring update on recruitments (head of access services, head of science... not clear what is next... Wilson: Judy K had everything listed – very helpful to know where things stand – things change)
- Welcome Deb Sunday – her first exec council - ? might be nice thing to do.

#### 7. Old Business

- Wilson sent email to Dreamweaver team re: spam on lauci email alias. Brown suggested that there may have been a change in the alias settings that occurred during the email migration. Spam can be removed from the archives – who will clean it up? Murphy will be in touch with Ashley regarding issues about the aliases, make sure the aliases are closed, and report next time.
- LAUC Survey. HOPS is going to have a workshop at end of Aug. to talk about future of reference. A survey was sent to the LAUC-I membership by the LAUC Planning and Policy Committee. Kari Lucas was going to present the survey outcome at the HOPS workshop.

### **Transition to new LAUC-I Exec Board – Linda Murphy presiding**

1. Draft LAUC-I meeting schedule: the draft schedule was distributed and reviewed.
2. LAUC-I Senate representatives; Murphy reported that she sent the list to the Academic Senate coordinator
3. Fall LAUC Assembly delegates: attendance was reviewed -- one (not both) members-at-large will attend. Peterman prefers Fall, Andrews prefers Spring.
4. Review of plans for LAUC Spring Assembly at UCI – Murphy reported on preliminary planning for the Spring Assembly and that Julia Gelfand has volunteered to coordinate this
5. Recruitment Guidelines Revision update:  
Kjaer sent it out – please look at it – any questions, changes – bring up – email execboard alias. When they make changes, we want to make sure LAUC-I is still a part of it, have a say.
6. LAUC-I web page:
  - Want to have template to easily upload pages on web

- Grahame talked with web services – put on hold because of intranet – no changes right away – for now have to keep it the old way – secretary manually updating pages – no major change until intranet issue resolved – no timeframe – maintain the way it is for now