

Minutes  
LAUC-I Executive Board Meeting  
Monday \* June 4, 2007 \* 10:30 am-12:30 am LL 210  
Approved 8/6/07

**Present: Wilson, Grahame, Jazayeri, Collins, Smyth, Hildebrand, Murphy, MacLeod, Yu, Harvey**

1. Agenda review - Wilson
2. Minutes for May 7, 2007 were approved with one correction in item 7
3. Financial report – Wilson will send later as email
4. LAUC-I Committee Reports
  - Academic Librarianship – Smyth reported that the programs have been completed for the year
  - Professional Development – Yu asked what the status of the Kudos award proposal was

**ACTION: Yvonne will follow-up with Human Resources to see what the next steps are. (Change) Yvonne will forward the Librarian Kudos award guidelines to HR for implementation.**

**ACTION: Yvonne will ask Mitchell Brown to report on the LAUC Research Grant Awards at the next general membership meeting.**

- Program Committee – Hildebrand reported the program planned for June 18<sup>th</sup> may have to be postponed and that the committee is now looking at other speakers including a program from CNI

Nominations and Elections – (Collins not present) Since the ballots went out without the candidate bios and statements we determined that we would have to delay the election for LAUC-I positions but would continue with the LAUC-statewide elections in order to make the June 6<sup>th</sup> deadline. Because not all the biographical sketches and statements required by the LAUC-I Bylaws ( Art. VIII Sec. 5c. 2.) from the candidates for Vice-Chair/Chair Elect, Secretary, Members-at-large, and Library Review Committee were included in the ballot that was distributed last week, the LAUC-I Executive Board decided the following:

- The previously distributed LAUC Statewide ballot is valid and LAUC-I members should vote and return the Statewide LAUC ballot only by June 6 in order for the LAUC-I ballots to be counted in the statewide election.

For ballots that have already been returned, only the Statewide ballot will be counted but the LAUC-I ballot is invalid.

- The Nominating Elections Committee will gather all personal statements and will include them with a re-issued ballot.
- The Nominating Elections Committee will resend the LAUC-I ballot by June 12 with a date due of June 19.
- The Nominating Elections Committee will report the election results to the LAUC-I Chair and Vice Chair. Either the Chair or Vice-Chair will report the election results to the membership. (Yvonne Wilson will be leaving for ALA and vacation June 21. If election results are reported after June 20 Linda Murphy will be responsible for reporting to the membership.)

**ACTION: Yvonne will draft an email to membership informing them of this decision**

LRC – Jazayeri reported that the Committee is meeting with Judy Kaufman to prepare for the discussion of the revisions to the LRC procedures

5. Brief review of LAUC General Assembly and Exec. Board meeting in San Diego: Yvonne gave a brief summary of the major topics at the Assembly. She is going to get more information about the UL discussion about “decoupling steps”
6. Planning to honor retirees – We discussed how to honor the retirees given the HR guidelines concerning limits on gift amounts. We decided to limit our recognition to special refreshments at the membership meeting.
7. General Membership meeting major agenda items
  - a. Welcome new librarian – Jim Galbraith
  - b. Honor retirees – Frank and Kaufman
  - c. Nominations and Elections - Collins
  - d. Discussion of Revision of LRC procedures –Judy Kaufman & LRC
  - e. Report on LAUC Spring Assembly
  - f. LAUC-I Committee Reports
    - i. Academic Librarianship – Smyth
    - ii. Professional Development – Yu
    - iii. Program Committee – Hildebrand
8. Spring Assembly at UCI -- 2008