

**LAUC-I Membership Meeting**  
**Monday, January 30, 2006 \* 1:00-3:00 p.m. \* SL104**  
**d-r-a-f-t M I N U T E S**

**Present (list is all, need to edit):** Brown, Butler, Collins, Gelfand, Goldberg, Grahame, Harvey, Hildebrand, Jazayeri, Kaufman, Kjaer, Murphy, Palmer, Sisson, Tunender, Urrizola, Wilson, Yu,

1. **Agenda Review:** Kay added agenda item no. 4 below. Also added were Academic Senate Committee reports.
2. **Review and Approve Minutes of July 18, 2005 Membership Meeting:**  
Since a quorum of 19 was not in attendance, the minutes of the last membership meeting could not be approved.  
**ACTION:** Minutes will be approved online  
**Action Items** from previous meeting (Sylvia):  
**No. 4:** Roster was updated on the web.  
**No. 6:** Add librarian mentorship award as a new charge to the Professional Development Committee. This topic was not addressed.
4. Kay commended and thanked Manuel for his leadership role as the previous chair and in the other positions he accepted and performed before accepting the position of chair. She then presented him with an early atlas.
3. **Report on LAUC Assembly**  
Kay reported on the LAUC General Assembly:
  - *Electronics Initiative:* small-group discussions on various aspects of enabling technologies such as the LAUC archives; Web content management systems; implementing D-space to make papers available as scholarly communication; and optimizing virtual meetings to alleviate some travel costs.
  - *By Laws Revisions:* Because there was too much change proposed at once, the by laws revisions were voted down and referred back to the Executive Committee who will redraft the charges to incorporate the most agreed upon and important changes from initial proposal.
  - *Upcoming Assembly* at UCLA to discuss digital stewardship and the SOPAG Bibliographic Task Force Report.
  - *State-wide Committees' charges:*
    - Professional Development – tracking the research from the grants, submitting reports, and putting them on the Web.
    - Diversity – publicizing and adding material to the Web site
    - Rules & Jurisdiction – reviewing the previously proposed by laws and creating new.
    - Academic Librarianship – no new charges
4. **Report on LAUC-I Executive Board and Executive Council Joint Meeting:**
  - Award of recognition for librarians: Judy explained the milestone service award for librarians to be given at an annual reception which is separate from the Kudos-type, peer-

acknowledgement award proposed by the Executive Board.

**ACTION:** Kay and Collette with input from the Professional Development Committee will prepare a proposal for the kudos-type award. Gerry will have the overall approval.

- Joint efforts on system wide reports:
  - SOPAG Bibliographic Services Task Force Final Report -- The report signifies major change for the UC Libraries with issues involving: Melvyl – or one catalog for the entire system, how to integrate the separate catalogs and get them to work together, cooperative cataloging, which ILS(s) to use; alternatives to the catalog to provide bibliographic information and service to the public. It was noted that Task Force members will visit campuses individually to get first-hand input. The report will present different types of recommendations at all levels, not necessarily one large overall change. Each campus will have LAUC meetings to discuss implications for librarians for organizational changes
  - ACTION:** Kay and Lorelei will plan to a library-wide discussion meeting in April.
  - **Academic Senate** – Five white papers on Scholarly Communication  
Some Academic Senate committees which have LAUC-I representation will be discussing the white papers.
  - ACTION:** Kay will distribute information to the membership as to where to locate the white papers.

5. **Holiday Project with Libri Foundation** – Kay displayed the bookplate for books selected for Pearlinton Public Library in Mississippi. This library is also serving as the school library. The holiday project collected \$780. Having submitted the minimum of \$700, we have adopted this library and can go to Amazon and choose books to send via the Libri Foundation. Kay solicited volunteers to administer campus-wide donations on year-round basis. Publicity in UCI Briefs may useful to promote this cause. Kay thanked LEA for their work in this effort.

## 6. **Committee Reports**

- Professional Development: local and statewide – Cathy Palmer reported that the PDC will review five system wide grant proposals during its Feb. 15 meeting. It was suggested that they discuss the proposed librarian recognition award and milestone service award.
  - Academic Librarianship – Yvonne reported this committee is reviewing the supplemental charge of participating in the recruitment process, and they continue to update and revise the brochure to post on the LAUC-I page and on T-drive.
    - ACTION:** Todd will revise the brochure on the T-drive and assist Katherine with updating it on the Web site. The committee will distribute a survey to solicit new people as resources who will be listed on the brochure. Manuel announced ALA's new Web page, [Librarycareers.org](http://Librarycareers.org), as a recruitment resource.
    - ACTION:** Katherine will attach the URL for ALA's site to the LAUCI page;
    - ACTION:** Vicki will work with Cathy as the contact with UCI Career Center and will discuss with bibliographers to decide best way to get information to schools and the Career Center.
- Kay announced that with Judy Hammett leaving, there is a vacancy on this committee.

- Program Committee
  - Ryan announced the next Lunch with LAUC-I will be on Feb. 15 with Mitchell Brown presenting on new Google services
  - Timely Topics : The committee is working on inviting Daniel Greenstein, Associate Vice Provost and University Librarian for CDL to present a program on the CDL-Yahoo collaboration to scan documents. Ryan also solicited suggestions from ALA attendees for possible Timely Topics. Ryan noted that they have a budget to provide travel arrangements.
- Nominating & Elections
 

Manuel reviewed the three nominations received so far. He reminded everyone that appointed positions need to run to stay in those positions. He reviewed the process and schedule of nomination and election activities, as dictated by by-laws.

### **Added Academic Senate Committee reports**

- **Council on Educational Policy:** Cathy Palmer reported on much activity with a new Dean of Undergraduate Education and with recommendations to change the breadth of degree requirements for all students. Other proposals include UCI to become host campus for Semester at Sea, course changes, and majors requirements. She also mentioned retiring members of the Council.
  - **Faculty Welfare:** Kathryn Kjaer reported this is one of the committees to review the white papers on scholarly communication. She mentioned concerns with the Summer session being considered a regular session and what effect that would have on faculty. LAUC-I should consider what the effect will be on librarians and workloads. She also reported on discussions about funding since Extension provides a lot of funding for library programs during summer. The question arose as to where else can funds come from if Extension withdraws some of that funding.
  - **Subcommittee on Courses:** Yvonne Wilson reported that this committee's recommendations for all course adds and drops are passed on to bibliographers for review for collections development, instruction, and other needs.
  - **UCI Writing Board:** Cathy Palmer reporting from the capacity of two roles – as a permanent member and as the consultant from library – mentioned this board is on hiatus because there is a proposal to disband it as an Academic Senate Committee and reconstitute it as an administrative committee.
  - **Undergraduate scholarship, honors & financial aid:** Linda Murphy reported not being contacted yet this year. She discussed student recruiting criteria.
- ACTION:** Kay will contact other Academic Senate committee members not present to give reports via email.

### **7. Recruitment and Internships:**

Manuel reported on the ALA Recruitment Assembly . He also reported on the two interns in Cataloging. Judy reviewed the status of the current internships, remarking that the recruitment work especially at ALA had positive results. Linda has also contacted MLA about medical librarianship internships. With many library assistants currently attending the San Jose State University program at Fullerton, it was noted that this program does not allow students do internships at the place where they work.

8. **Announcements**

After mentioning that the new dean of undergraduate studies had visited with Library Council, Julia proposed that LAUCI could invite campus administrators to meet with librarians, possibly a Lunch with LAUC-I, to share ideas.

**ACTION:** The Program Committee will consider inviting campus administrators to singularly present at Lunches with LAUC-I.

9. **Meeting adjourned** at 2:40 p.m.