
LAUC-I Executive Board – Executive Council Meeting

Wednesday, January 18, 2006

3:00-4:30 p.m. * LL570

MINUTES

[Approved April 17, 2006]

Present: Kay Collins, Julia Gelfand, Sylvia Goldberg, Katherine Harvey, Ryan Hildebrand, Carol Ann Hughes, Carole Kiehl, Philip McLeod, Gerry Munoff, Lorelei Tanji, Manuel Urrizola, Yvonne Wilson,

Absent: Judy Kaufman, Kathryn Kjaer

The meeting was called to order at 3:05 p.m.

1. **Agenda Review :** Kay added the following agenda items: Manuel reporting on the LAUCI the Nominating & Election Committee (see no. 4, Committee Reports); Lorelei reporting on the SOPAG Bibliographic Services Task Force Final Report (see no. 6) and the Academic Council's Special Committee on Scholarly Communication (see no. 7).
2. **Approve Minutes:** Kay addressed action items from previous minutes:
 - a) She reported on her meeting with Marge Brannon about activities retirees are interested in.
 - b) For discussion on the proposed Kudos-type award for librarians, refer to no. 5.The group accepted minutes from the October 10, 2005 meeting.
3. **Report from LAUC Assembly and Board Meeting (Collins & P. MacLeod)**

Kay reported on the discussions at the LAUC meetings:

 - LAUC records and communication technology (“enabling technologies”): interaction, training, orientation for new LAUC members; what LAUC records count as archives and making these documents public in D-Space; what should be held in dark archives;
 - Changing the bylaws. This topic was too complicated an issue to discuss and was tabled until later;
 - LAUC input on e-journal task force determined that probably not for LAUC, but should be reflected in discussions about scholarly communications on campuses (please refer to item 7 below)
 - Web conferencing technologies: pursuing the use of L-tag formats
 - Spring Assembly topics:
 - a) Orientations
 - b) Digital stewardship
 - c) Committee charges
4. **Committee reports**

Program Committee (Hildebrand)

Ryan reported on the last two Lunches with LAUCI: Heather Tunender's presentation on blogs and rss's, which needs a sequel; and the other on mentoring based on the Professional Development Committee's documents. Ryan announced the next Lunch with LAUC-I will be

held on February 15 and will have Mitchell Brown present new Google services. The Program Committee is considering for a Timely Topics having Dan Greenstein from CDL talk about UC's partnership with Yahoo to scan UC's searchable collection.

ACTION: The Program Committee will prepare and send a proposal to Gerry who will formally extend the invitation to Dan Greenstein.

Kay mentioned that other potential Timely Topics may surface from ALA attendees. Gerry gave an update on the Yahoo project with regard to the CDL scanning of documents.

Professional Development (Ford)

Collette further reported on the Lunch with LAUC-I on mentoring, describing what LAUCI could do to foster an environment mentoring. The committee will do a six month pilot project. The committee is preparing an interest survey.

Collette reported that no one has submitted research proposal for the statewide grant.

[**Followup:** Collette later reported that LAUC received 5 research grant proposals.] There was brief discussion on Professional Development funds allotments. Kay commented on need to find research possibilities at all campuses.

Academic Librarianship (Wilson)

Yvonne reported supplying library career information for a Humanities lunch workshop for Ph.D candidates; (see article on LAUC website); She mentioned the need to update the brochure and revise the committee charge to include more librarianship recruitment activities. These activities may include creating working relationships with Outreach & Education and the campus Career Center. Gerry opened discussion on using UCI graduate students to intern and give library support, such as assist in library research. This opportunity would give students experience using subject knowledge, technology skills, and language skills. He referred to previously campus funded Research Assistants in Special Collections and Reference. Also mentioned was expanding library school internships. Challenges of training, time, and resource commitment were presented.

Library Review Committee (Gelfand): nothing to report

Nominations & Election Committee (Urrizola)

Manuel reviewed this year's election calendar and urged active recruitment measures, especially with the need to elect LAUC-I chair and vice-chair because these are currently appointed positions.

5. Holiday Gift Project (Collins, Gelfand)

Kay reported receiving \$775 from librarians and library assistants, more than enough to adopt a library under the Libri Foundation's program. Libri is designing a book-plate and will send us the list of selected books to be delivered to the Pearlington, Mississippi library. It was noted that a campus-wide announcement should be made and invitation should be extended to join LAUC-I and LEA in collecting donations and adopting the Pearlington Library on a year-round basis.

ACTION: Kay will propose to the LAUC-I membership to continue co-sponsoring this adopt-a-library activity and solicit donations campus-wide.

6. Celebrating Service Milestones for Librarians – Exec. Council

Gerry explained the difference between the campus service milestones for staff, and the library staff Kudos awards. As reported in minutes of the last joint meeting, Gerry will host a Library reception in addition to the University ceremony for people who reach milestones this year and will acknowledge librarians as well as staff.

Discussion on the Kudos-type award for librarians covered how and when it should be awarded, the selection committee, what the focus should be, and keeping the staff and librarians awards along similar vein.

ACTION: After Kay presents the proposed Kudos-type award for librarians to the LAUC-I membership, LAUC-I will set up a committee to work with Judy Kaufman and Irene Morris (LEA) to establish parameters for this award.

Gerry suggested one coordinated and integrated process to develop focus and criteria for both awards and to make selections.

7. SOPAG Bibliographic Services Task Force Final Report (Tanji):

Referring to <http://libraries.universityofcalifornia.edu/sopag/BSTF/Final.pdf>, Lorelei reported that SOPAG liaisons were asked to discuss this report at the individual campuses on a library-wide basis especially with the local LAUCs. Options included SOPAC co-hosting with LAUC-I a brown bag meeting or early bird. Also, divisions may discuss in their own meetings and submit comments through their AUL.

ACTION: Lorelei and Kay will set up the library-wide meeting to discuss this report.

8. Academic Council's Special Committee on Scholarly Communication (SCSC) (Tanji)

Lorelei reviewed the background of this committee appointed by the System-wide faculty academic council to present five white papers; the council approved the papers for distribution and for comment through each campus academic senate. LAUC-I representatives to academic councils will need to provide library feedback. Lorelei suggested meeting initially with just LAUC-I reps to determine what role the library will play in these discussions with respect to the Academic Senate. Gerry remarked that these documents fall under faculty domain. As such, library contributions may be limited to LAUC-I representative status, or librarians may provide information about issues involved in scholarly communication. The question was raised if we want internal library discussions. Kay mentioned that bibliographers may get inquiries and will need to give unified information.

9. Other: Kay announced that there is an opening on the LAUC-I Academic Librarianship Committee.

10. Mtg. adjourned at: 4:30 p.m.