

**LAUC-I Executive Board Meeting**  
**Monday, December 19, 2005 \* 1:30-3:00 p.m. \* LL210**  
**MINUTES**  
[approved Jan. 17, 2006]

**Members present:** Collins, Ford, Gelfand, Harvey, Hildebrand, Urrizola, Wilson

**Absent:** P. MacLeod, Goldberg

**1. Review and approve Agenda**

Kay added New Appointees to the agenda, under Other.

**2. Approve Minutes of Oct. 10, 2005, brief meeting and November 28, 2005 meeting .**

After review and clarification of the minutes of the last meeting, both minutes were approved. After reviewing minutes from the October 10, 2005, Executive Board and Library Council Joint Meeting, Julia suggested an alternative to expanding the kudos award to include librarians.

**ACTION:** Kay will present to the Library Council a separate librarian peer judged award separate from the kudos award.

**3. Action items (Sylvia and Philip):** Kay reported in their absence:

No. 4 (Appointments) Kay has appointed vice chair, see added agenda item/discussion below (no. 9)

No. 8 (Holiday Project) Julia contacted Libri Foundation and successfully administered the Library Holiday project, see report below (no. 7)

No. 10 (Part-time Librarians as LAUCI members): Kay did not get a chance to address this issue at the LAUC Assembly.

No. 10 (LAUCI "archivist" and student assistant) Upon the installment of the new Vice-Chair, whose duties will include managing the LAUCI Web and electronic archives, the possibility of hiring a student assistant to continue the paper archival work will be addressed.

**4. Report from LAUC Assembly and Executive Board Meeting (Kay & Philip)**

Kay reported on the LAUC Assembly and Executive Board Meeting held in Santa Cruz. The proposed bylaws were challenged in the Assembly and prompted the Executive Board to reconsider these guidelines. Other issues presented were the perpetual and consistent archiving of LAUC records, and the available technology to allow virtual meetings and improve communication while lessening travel expenses. Kay also reported on the current charges of the statewide committees. With regard to scholarly communications, there are five white papers on publishing and scholarly communication being presented and LAUC wants to gather librarians' support.

**ACTION:** Kay will alert LAUCI members when the White Papers on publishing and scholarly communication were available for review.

5. **Discussion of LAUC report:** none

6. **Reports from Committees:**

- **Professional Development Committee – Collette**

Collette reported on the December 14 Lunch w/LAUCI where Cathy Palmer reviewed the recommendations for fostering mentoring at UCI and the faculty profile Website. Collette mentioned there was thoughtful discussion on many aspects of mentoring but it was yet to be determined how interested people are in mentoring.

**ACTION:** PDC will prepare a survey to distribute to librarians and staff to gauge the real interest in mentoring prior to setting up a pilot program.

- **Academic Librarianship Committee – Yvonne**

Yvonne reported she revised the brochure and give it to Cathy Palmer to distribute at the luncheon meeting on professions for humanities PhDs where Cathy presented on library careers.

- **Program Committee – Lunches with LAUC-I – Ryan**

Ryan proposed the next Lunch w/LAUCI scheduled for February will be on the new Google modules, presented by Mitchell Brown. An update on Timely Topics planning will be available after January's ALA Midwinter conference.

Kay spoke with Anita Coleman after her presentation regarding the need to have librarians do research and publish, and especially the importance to the university to have its librarians contribute to academic research.

- **Library Review Committee – Julia**

Nothing to report. The committee is awaiting recruitment and review files.

7. **Report on Holiday Gift project with Libri Foundation (Collins, Gelfand)**

Kay reported that the Holiday Gift project raised almost \$700 from the Langson and Science libraries donations. Figures and the donations were not available from Irene at GML. Julia mentioned that we can continue to make donations to our target library throughout the year. We will investigate other fund raising activities.

8. **Retirees (Collins)** Kay reported on the positive response of retirees from her meeting with Marge Brannon and library retirees which included librarians and former staff.

Privacy concerns stipulate that permission must be personally granted to allow names on the email list.

9. **Other (Collins):** Kay announced the following new appointees:

Katherine Kjaer: Vice-Chair, LAUCI Executive Board

Cathy Palmer: Professional Development Committee

Pauline Manaka: LAUC Committee on Committees, Rules & Jurisdiction

Philip MacLeod: Member-at-Large, LAUCI Executive Board

Need: Academic Librarianship vacancy filled

10. Meeting adjourned at 3:00 p.m.

