

LAUC-I Executive Board Meeting
Monday, July 10, 2006 * 1:00-3:00 p.m. * LL210
MINUTES

[approved February 5, 2007*]

Present: Collins, Gelfand, Hildebrand, P. MacLeod, Wilson

Absent: Harvey, Kjaer, Urrizola,

1. **Review and Approve Agenda:** Agenda reviewed and approved
2. **Minutes of previous meeting (May 22, 2006) meeting were not available:** Minutes were not reviewed nor accepted.
3. **Need volunteer to take minutes in Secretary's absence:** Julia agreed to take minutes of this meeting.
4. **Sign card for Katherine:** the group signed the card for Katherine
5. **Transition stage for next year:** what do we want to do?
Kay and Yvonne will work on the remaining details for the transition; this being the last LAUC-I Executive Board meeting for the year. The joint LAUC-I Executive Board with Executive Council meeting will be held next week, and the August meeting will be the transition meeting. On July 24, the LAUC-I membership will meet for the last time this year.
ACTION: Yvonne will begin scheduling meetings for 2006-07
ACTION: Yvonne will issue a call for interested librarians who want to serve on Senate Committees for the next term.
6. **Filling vacancy on LRC**
After consultation, discussion, and review of sent comments, it was decided that Kay would ask Wanda Jazayeri and Christina Woo if they could chair LRC the next two years, and that there was precedent to invite Dan Tsang to serve the one-year term vacancy created by Heather Tunender's resignation. Assuming that this works out, the next regular election will have one full term opening.
7. **Report on LAUC Spring Assembly:**
Kay gave a brief report. She indicated that Myron Okada spoke about the 5-yr. compact and the proposed changes underway for librarians and faculty about issues regarding benefits, retirement, salaries, etc.
8. **Report on LAUC Executive Board meeting:**
 - LAUC Finances - some of the issues under this topic were related to whether it made financial sense to continue to have 3 Exec Board meetings, including the transitional meeting and those associated with two Assemblies - it seems that there may be some

alternative ways to communicate other than at meetings which tend to be expensive & perhaps unsustainable.

- How we want to discuss keeping the Spring and Fall Assemblies - does there need to be two Assemblies each year?
- Educating Librarians on Grant process? Not just for LAUC but all grants. Issues regarding the Research Grant application include the always mentioned scenario about replacing professional responsibilities so that librarians can fulfill research obligations. How else can we entice librarians to participate - what about distributing money from a special fund for local campus outlays instead of everyone needing to compete in systemwide pool? Should there be a Research & Professional Development website for LAUC?
- Esther Grassian gave a very good report on Human Subjects in Research - about the IRBs - related to librarians conducting surveys, interviews, etc.
- Kari Lucas' report on New Roles for Library Instruction was discussed.
- Five White Papers are still being discussed, with significant interest in the one on Copyright.
- Repositories and escholarship for LAUC and librarians - Scholarly Communication issues were a big emphasis - to encourage faculty engaged in sponsored research to contribute to Repositories and to encourage librarians to consider depositing their research reports & publications as well.

9. Reports from Committees:

- Program Committee – Ryan recapped the last Timely Topics program - considered very successful. The Program Committee closed the year with a significant amount of their budget unspent since many expenses associated with Timely Topics programs were covered by other means. Some feedback included that it is hard to spend several hours at a program. Lunch with LAUC may be on hiatus over the summer except for the review of Professional Conferences, still to be scheduled.
- Academic Librarianship – nothing reported
- Library Review Committee – A short meeting prior to Heather's departure was held to capture year-end issues to share in the Administrative de-briefing which will be held in September
- Professional Development Committee – nothing reported
- Nominating and Elections Committee – nothing reported

10. Other Announcements

- Annual Re[prtss - Kay will ask Committee Chairs to submit an Annual Report in August.

- These agenda items for the next joint meeting with Executive Council were proposed by the Executive Council and reviewed at this meeting. Mention was made of the Library Staff Recognition event scheduled for August 25.
 - Summer hours (Hughes)
 - Professional Development (Kaufman)
 - Annual Allocation per librarian
 - Remaining 05/06 funds available for programs
 - Librarian searches (Kaufman)
 - Senate committee appointment start dates (Tanji)

11. Meeting was adjourned at 2:35 p.m.

* Minutes approved by Kay Collins, presiding officer and Chair, LAUCI-I Executive Board 2005-2006