

**LAUC-I Executive Board Meeting**  
**Monday, May 22, 2006 \* 1:00-3:00 p.m. \* SL244**  
**MINUTES**  
[approved February 5, 2007\*]

**Present: Collins, Ford, Gelfand, Harvey, Hildebrand, Kjaer, P. MacLeod, Urrizola, Wilson**

**1. Review and Approve Agenda**

Julia added agenda item. See “Other Announcements” at end of meeting minutes.

**2. Approve Minutes of March 27, 2006 meeting.**

(minutes of Executive Board/Executive Council Joint meeting on April 17, unavailable for review) Minutes approved. w/action items

**3. Action items of previous meeting (Philip)**

No.5 (Professional Development Committee): Collette will discuss her findings later this meeting during her committee report.

No.6 (SOPAG Bibliographic Task Force Report responses from campuses): Kay reported that LAUC-I will not sent a separate report from the UCI Libraries report.

No.9 (Strategic plan on Executive Board agenda): At the suggestion of a LAUC-I member, Julia was to add a discussion of the strategic plan, LAUC-I role in its implementation, and whether or not the Executive Board should confer with the Executive Council about the strategic plan to this meeting’s agenda. No such topic appeared on the agenda.

**4. Budget Review (Kay)**

Kay reported that \$3213 remains in the general budget and with no rollover allowed, we will need to spend that amount by end of the year. Manuel suggested hiring a student assistant, but remarked that probably no one wants to start this late in year, and we should wait until after the election. Other suggestions to spend the remainder of the budget included purchasing a better m—faster and lighter – laptop than the one LAUC-I currently owns and uses, if needed. There was general discussion on procuring state-of-the-art laptops for LAUC-I, for professional development and for primary job function needs.

**ACTION:** Kathryn Kjaer will check with Jeff Schweidner (ILC) and Jose (MRC) about the laptops that librarians are currently checking out.

Other suggestions for budget spending: reception for new librarians? (no new librarians yet); give more money to process LAUC-I archives.

**5. LAUC Spring Assembly Delegates (Kay)**

Kay announced that another person will need to attend the LAUC Spring Assembly, either the chair/chair-elect or vice-chair/one of the members-at-large. She noted these meetings may reexamine the state by-laws;

**ACTION:** Philip and Yvonne will attend.

**6. Academic Senate representatives for next term (Kay)**

**ACTION:** Kay, as outgoing chair, will review current representatives and make appointments for next year; Kay will ask (*person from Acad.Sen.???*) if she can wait until after LAUCI elections before letting her know who the appointments will be and who will be continuing if their term is not up. Kay reminded everyone that Administrators on Academic Senate committee can be representatives from LAUC-I. Collette suggested looking at the Web page that describes responsibilities of Academic Senate appointees.

## 7. Reports from Committees:

- **Program Committee – Lunches with LAUC-I – Timely Topics** *Ryan*  
Ryan reported the upcoming Timely Topics presentation is ready. Another program, “GeeksBearing Gifts” may be offered possibly pared down to 3 hours instead of an all day event. This program would feature Michael Miller, Technology Coordinator at UCLA’s Biomedical Library, talking about spyware, rfid, and other new gadgets. It will be scheduled for the last week of June. Kay suggested inviting grad students and other campus groups. Another topic suggested was too complicated to plan before end of the year.  
May’s Lunch with LAUC-I with Sharon Salinger’s talk was well attended and well received. Ryan also suggested using ALA meeting reports for summer programs.
- **Professional Development Committee – Collette**
  - **Change to representation to LAUC committees with appointment**  
Collette reported that LAUC wants two year term appointments on the statewide Professional Development Committee instead of current arrangement with the local chair as the representative. Discussion centered on how we fill these appointments such as having someone outside the LAUC-I PD committee, almost as an ex officio member, or appointing someone who is already a member of local PD, okay, or having the LAUC-I Executive Board making the appointment.  
**ACTION:** Collette will discuss these arrangements with the Committee.
- **Academic Librarianship Committee – Yvonne**  
Yvonne reported on the reception for library school students suggested by Judy Kaufman and having the Academic Librarianship Committee members invited.
- **Library Review Committee – Julia**  
Nothing to report
- **Nominating & Elections Committee – Manuel**  
Manuel reported ballots were sent out and members have until June 8 to vote

## 8. Other Announcements

Julia reported on LAUC-I’s contribution towards the Libraries & HumaniTech program planning, and she is seeking further support. She suggested a student-based, locally-sponsored event for the gaming competition with possible help from LAUC-I in sponsoring or pursuing this type of event.

## 9. Meeting adjourned 2:45 a.m.