

**LAUC-I Executive Board Meeting**  
**Monday, March 27, 2006 \* 12:30-2:00 p.m. \* LL110**  
**MINUTES**  
[approved May 22, 2006]

**Present:** Collins, Ford, Gelfand, Harvey, Kjaer, P. MacLeod, Urrizola, Wilson  
**Absent:** Hildebrand

1. **Review and Approve Agenda:** Agenda was reviewed and approved with amendments offered and approved later in the meeting.
2. **Approve Minutes of February 27, 2006 meeting.** Minutes were reviewed and approved.
3. **Action items:** Philip reviewed all action items from the previous minutes:
  - No. 5. (Program Committee Report): Ryan was absent and thus unable to report on whether he had contacted Marge Brannon to request she invite retirees to the next Lunch with LAUC-I.
  - No. 5. (Professional Development Committee Report) Collette has not yet reviewed LAUC/PDC minutes for information on terms of office of statewide committee members, nor drafted documents for a proposed pilot mentoring program.
  - No. 5. (Library Review Committee) Kay has drafted and presented a document to the Library Executive Council inviting them to co-develop a program with LAUC-I to inform librarians about the search committees. They responded positively to the request. A program on recruitment and search committees will be held as the next Lunch with LAUC-I on April 10.
  - No. 6 (Holiday Gift project with Libri Foundation) Kay and Philip have not drafted an announcement for campus-wide distribution about sponsoring book donations to the Pearlington (Mississippi) Library. Kay reported receiving an email with photographs of the bookmobile donated by the Maryland Library Association, and for which the UCI donations will help stock through the Libri Foundation.
  - No. 8. (Academic Senate Councils Special Committee on Scholarly Communication): Kay will remind LAUC-I Academic Senate Committee appointees to present committee reports at the next LAUC-I membership meeting via the agenda.
  - No. 11 (Empty positions) Yvonne reported that it was unnecessary to appoint someone to serve on the Academic Librarianship Committee for the rest of the year.
4. **Budget Review:** Kay did not present a budget report.
5. **Reports from Committees:**
  - **Program Committee – Lunches with LAUC-I – Timely Topics** *Ryan*
    - **Meeting on recruitment procedures**  
In Ryan's absence Kay reported that Committee is proceeding with plans for

a Timely Topics presentation for either Dan Greenstein, Robin Chandler or both and is close to finalizing a date. Lunch with LAUC-I on April 10 will be a presentation on UCI's current recruitment practices and search committees by Judy Kaufman. Kay announced that the Executive Council will attend. May 17's Lunch with LAUC-I will feature Sharon Salinger, Dean of Undergraduate Education.

- **Professional Development Committee** – Collette reported on the statewide committee meetings where they reviewed the proposals and the comments received by individual university committees. The chairman then relayed comments to grant proposal submitters. With regard to the current practice of the chair of the local committee as a member on statewide committee, she proposed that the representative to the statewide committee serve for two years to preserve continuity of service.  
**ACTION:** Collette will review minutes from the recent statewide meeting and compare with our by-laws with regard to staggering service years. She will report if it is possible to have a LAUC-I representative serve for two years, instead of rotating the chair.
- **Academic Librarianship Committee** – As a follow-up to the recent email soliciting new people to serve as resource librarians, Yvonne announced that there will be a library-wide message alerting those interested in library careers to the availability of resource librarians as published in the LAUC-I Career Recruitment and Outreach Program (CROP) brochure.
- **Library Review Committee** – Julia reported the LRC has almost completed reviewing this year's files noting that there were fewer files because some people in the cycle had resigned.
- **Nominating & Elections Committee** – Manuel distributed and discussed the full slate of candidates for the election.

## 6. SOPAG Bibliographic Task Force Report meeting

- **Library report**  
Katherine reported on comments from Cataloging and Technical Services. Kay reported on how other campuses responded to the recommendations. Everyone seems to be in agreement with the following points: a single catalog; do not lose unique cataloging information especially for special collections and local needs; keep close communication with public service librarians who have frontline interaction with users; do not consolidate catalog departments; keep local; also. we already outsource some cataloging.  
Yvonne urged that we maintain strong metadata for current and future levels of bibliographic access, whatever the new/revised catalog system. Kay noted that UCLA's response to BSTF report included choosing the same three recommendations as UCI's, plus two others.
- **Does LAUC want a separate report?**  
It was decided that LAUCI need not prepare a separate report, but Julia proposed that LAUC should consolidate the statewide comments.  
**ACTION:** Kay will forward this suggestion to the state LAUC committee, and propose also to post on state Web site.

- 7. Faculty Senate Special Committee on Scholarly Communications:** any further discussion for LAUC-I: Kathryn reported on the Faculty Welfare Council committee discussion on the white papers. A subcommittee had sifted and reported a summary to this committee. Since the overall purpose of this committee is to look after faculty interests, they focused on copyright issues. The subcommittee agreed overall with the five white papers and with an amendment regarding copyright. It was suggested to invite Gerry and the bibliographers to report to LAUC-I on what the campus faculty feel about scholarly communications issues.
- 8. New listserv:** questions, procedures  
Kay reported on the listservs and reason for conversion from the email alias groups. She suggested using the listserv for LAUC-I communications from now on for archival purposes.
- 9. Other announcements**  
Julia relayed a suggested agenda item for next Executive Board meeting to discuss what is happening with the strategic plan and what, if any, is LAUC-I's role in the implementation of the plan. Kathryn gave a brief update from the Library Council noting that information on implementation will be sent back to divisions and departments to meet and discuss what is specifically applicable in the plan and report their responses.  
**ACTION:** Julia will put on next Exec. Board meeting agenda to discuss whether we need to confer with Executive Council about the strategic plan.
- 10. Adjournment.** The meeting adjourned at 2:00 p.m.