LAUC-I Academic Senate Committee/Council Reports
Final Reports 2005-06

Lorelei Tanji	ltangi@uci.edu	Graduate Council

Much of the pending work of GC is confidential so my report is brief or deliberately vague:

1) Academic Program Reviews for 2005-2006
Joint reviews are organized by the Academic Program Review Subcommittee (APRS) made of selected members from Grad Council and CEP (Council on Educational Policy):

> Claire Trevor School of the Arts (U/G)
> Paul Merage School of Business (U/G)

Also some miscellaneous post-review issues related to the 2003-2004 reviews for School of Humanities and School of Social Ecology; and the 2004-2005 reviews of the H. Samueli School of Engineering, Donald Bren School of Information & Computer Sciences; Interdisciplinary Studies.

2) Graduate Student Housing Subcommittee- providing affordable housing to the greatest number of grad students is still a major agenda item for GC; both in terms of providing quality of life and as a recruitment tool. A subcommittee of Graduate Council (including the Grad Council graduate student representatives) investigated and explored various issues with the Housing Office, faculty, and campus administrators.

3) Other subcommittees of Graduate Council:

-Graduate Program Structure and Student Mentoring Subcommittee: Ensuring that graduate programs provide the structural support and mentoring to enhance the graduate student experience.
-International Exchange Subcommittee: Interested in enhancing international exchange programs (particularly for graduate students)
-Graduate Student Support Subcommittee: Drafting a proposal for more funding support to graduate students.

4) Evaluating numerous miscellaneous proposals for changes/modifications/proposals re academic graduate programs (new & existing)

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Steve MacLeod	smacleod@uci.edu	Council on Planning and Budget (CPB)

Below is the annual report on the activities and accomplishments of the Council on Planning and Budget (CPB) for the year 2005-2006. For more information on the responsibilities of CPB, see

this web site:
http://www.senate.uci.edu/9_IrvineManual/1ASMBylaws/B3Organizations/Bylaw115.html

The LAUC-I representative is a non-voting member of CPB. The representative is expected to be a resource for CPB on issues discussed, especially those that potentially impact the UCI Libraries. Of particular importance is the consideration of new degree programs. In these considerations the representative also has a liaison responsibility to the AULs for Collections and Public Services to share developments and to make certain that the perspective of the Libraries in terms of resources support is known. The proposal process for undergraduate degrees includes an instruction to request a letter from the Libraries to comment upon resources support.

A. Council Meetings
>   The Council met 18 times this year, with 13 meetings devoted exclusively to CPB business and 5 for Academic Planning Group (APG) business. Attending regular CPB meetings were ten elected or appointed members, the Divisional Senate Chair Elect-Secretary (*ex officio*), the LAUC-I representative, and the Budget Office Consultant.

B. Proposals for Departments
>   1. Department of Chicano/Latino Studies: Comparative information with other UC campuses and campuses nationally was requested prior to the Council's endorsement on April 19, 2006.

C. Proposals for Degree Programs
>   1. MS/PhD in Statistics: Endorsed 012/21/06
>   2. BA in Business Economics: Endorsed 03/08/06, with some concern about overlap with proposed PMSB major.
>   3. BS in Nursing Science: Endorsed 05/24/06
>   4. BA in Quantitative Economics. Endorsed 03/08/06.
>   5. BA in Religious Studies: Endorsed 12/21/05.
>   6. BS in Pharmaceutical Sciences: Endorsed 03/08/06.
>   7. BS in Microbiology & Immunology: Endorsed 02/22/06.
>   8. BA/BS in Public Health: Endorsed 10/13/05.
>   9. MS/PhD in Computer Science: Endorsed 6/12/06.

D. Proposals for Programs or Schools
>   1. Program in Nursing Science at UCI: Endorsed with several concerns on 10/19/06.
>   2. School of Design (Revised Proposal): Not endorsed due to extensive concerns about programmatic structure and budget implications.

E. Endowed Chairs
>   1. UCI Excellence in Teaching Chair in Mathematics: Endorsed 03/02/06
>   2. Merage Chair in Business Growth: Endorsed 12/07/05.

F. Divisional Issues/Policies

1. <u>Report of the Ad Hoc Summer Session Committee:</u> Comments regarding placement testing, overall effects of a 4th quarter on the faculty and campus life, and child care were forwarded to Senate Chair on 12/01/05.
2. <u>Establishing Interdisciplinary Graduate Programs at UCI:</u> The Council endorsed this document with some editorial suggestions under the Gateway Program section, 05/17/06.
3. <u>Initiative for Free Off-Hours Parking:</u> Concerns raised and forwarded to Council on Student Experience by e-mail, 02/08/06.
4. <u>Strategic Plan:</u> The Council had continued serious concerns about the Strategic Plan, feeling first and foremost that the document was not actually a plan. The Council reiterated its support of the key points on growth that were transmitted to the Administration in May 2004, on 12/15/05.
5. <u>Resolution on Graduate Fees:</u> Unanimously supported and forwarded to UCPB, 11/22/05.
6. <u>Bylaw 115:</u> A revised proposal was submitted to Divisional Assembly, which was approved 03/30/06.
7. <u>Preliminary Advice for Strategic Planning within Academic Units:</u> Procedural concerns forwarded to Chair Janda, 04/13/06.
8. <u>Infant/Toddler Child Care for Faculty and Staff:</u> The Council formulated a set of policies for use in the management of infant/toddler child care resources, 03/22/06.

G. Systemwide Issues/Policies

1. <u>Proposed Principles on Private Funding for Senior Leadership Salaries at the Level of Dean and Above:</u> The Council discussed this document on 04/05/06, but no comments were forwarded.

H. Other Issues

1. <u>Transparent Budget Report:</u> The Council agreed to request a component of this report, which was originally produced about ten years ago and contained details about the campus budget that were forwarded to all Senate faculty.
2. <u>Long Range Development Plan:</u> The Council met with Director of Campus Planning Richard Demerjian and Vice Chancellor Wendell Brase over four meetings to discuss the campus's revised LRDP, which resulted in a list of considerations submitted to Vice Chancellor Brase on 01/11/06.

I. Carry-Forward Items for 2006-07

1. Transparent Budget Report: "Unit Profile" to be provided in Fall 2006.
2. CPB participation in Review of Non-Academic Administrative Units (such as Office of Technology Alliances)
3. Receipt of regular updates from the Administration regarding developments in the College of Health Sciences, the School of Medicine, and the programs in Nursing, Pharmaceutical Sciences, and Public Health
4. Continued CPB representation on the Campus Planning and Environment Committee (CPEC), the Space Planning Team, the Design Review Team, and Small Capital Improvement Program Advisory Committee

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Carol Anne Hughes	hughes@uci.edu	Council on Research, Computing and Library Resources (CORCLR)

The Council on Research, Computing and Libraries meets monthly during the academic term. During 2005-2006 I was able to attend seven of the nine meetings.

The deliberations of CORCLR are largely confidential since they consist of awarding funds for various types of grant proposals, making recommendations on the periodic reviews of Organized Research Units and Campus Centers, and responding to documents from the UCI and UC Academic Senates.

The UCI representative to the University Committee on Libraries (UCOL) is also a member of CORCLR so this year's highlights included discussion on the White Papers and Proposed Policy prepared by the UC-wide Special Committee on Scholarly Communication and the UCOL Proposed Amendment to the Senate Bylaw 185-Library which would allow UCOL to resume the work of the UC-wide Special Committee after it completes its work.

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Christina Woo	cjwoo@uci.edu	Council on Student Experience (CSE)

According to the Bylaws of the Irvine Division of the UC Academic Senate, the Council on Student Experience (CSE) "…shall promote learning and the quality of the student experience, and shall advise the Chancellor and the Division on issues in the areas of teaching, student life and welfare, and intramural and intercollegiate athletics." In these areas, the CSE addressed the following topics/issues:

Teaching

- For the annual "Celebration of Teaching," departments are invited to nominate tenure-track faculty, lecturers, and graduate students for a variety of teaching awards (see details, including awardees, at http://www.irc.uci.edu/celebration2006.html). Each year the CSE members review the nominations and decide upon the winners. Last year the UCI librarians who teach were given a special award as a group for contributing to the success of undergraduate education. That was a one-time recognition; this year no such award was given to a librarian or group of librarians.
- CSE discussed the use of the standard survey students fill out that evaluate faculty instruction, especially ways in which students could submit more useful information to faculty to improve their teaching.

Student life and welfare

- Students brought to CSE's attention their frustration over the high prices of textbooks, including packaging of extraneous materials that mostly inflate prices (without providing much useful information), and how faculty select textbooks. While there appear to be more buying options for students these days (not just the Bookstore, but also online textbook sellers), the prices have still been inflating dramatically.

- CSE fine-tuned some procedures relating to students petitioning to change grades from pass/no pass to a grade (e.g., needed for a student transferring from UCI to a school that required a grade for the equivalent course). The CSE also discussed plagiarism and student honesty/integrity issues.

- Summer session: with the 2006 campaign to increase student enrollment, CSE expressed its concern over the Report of the Ad Hoc Summer Session Committee, which did not address Teaching Associates or Teaching Assistants, food service availability, whether student benefits would be the same as during Fall/Winter/Spring.

- Minority Student Experience – UCUES questions/answers from last year were studied to explore how minority students at UCI are faring, such as participation in student government/organization.

- Campus emergency procedures to respond to a pandemic: the CSE reviewed plans for notifying students/parents/staff, determining when/if campus should be shut down, providing medical assistance.

- "Anti-Boring Campaign" – making UCI less of a commuter school and more hospitable to students spending more time on campus in addition to attending classes.
    - Parking costs and availability; the possibility of reduced-price (or free) parking at remote lots after hours to encourage students and their friends to attend campus events in the evening and on weekends.
    - Campus architecture, denser campus housing, landscaping, windows in classrooms, walkways and bikepaths – Campus architect Rebekah Gladstone brought architecture drawings, plans, and photographs to show current and future projects on campus. CSE proposed a charette to explore possibilities to increase student use of Aldrich Park—an airy structure? More inviting landscaping with more seating and food service options?

Intramural and intercollegiate athletics

CSE reviewed the student proposal for extra fees to be collected from students to pay for enlarging the ARC/Anteater Recreation Center. The ARC is far from the campus center but—especially until the Student Center construction is finished—serves as a fun gathering place for many students, faculty, and staff in the university community.

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Yvonne Wilson	ymwilson@uci.edu	Council on Educational Policy – Subcommittee on Courses

1. Office/Committee Name: UCI Senate Council on Educational Policy – Subcommittee on Courses

2. Membership and Terms: Elected to a two year term

3. Standing Charge: (from LAUC-I Bylaws)
   LAUC-I has an ex-officio member on the Subcommittee on Courses.
   This Senate subcommittee meets once a month during the 9 month school year. The subcommittee approves new courses and changes in courses. An agenda packet is sent to each subcommittee member which contains a standardized form for each course requesting action, and additional documentation as necessary. The information for new courses includes a academic catalog description, number of units, copy of the syllabus, grading method, and explanation on how rigorous the course will be. The completed agenda packet with the action of the subcommittee is placed in the Bibliographers Approval Area in Tech Services. Bibs are encouraged to look at courses in their subject areas to determine if there are collection development needs.   The agenda packets will stay in the Approval Area for a year Oct –Sept. At the beginning of the new school year all old agendas are thrown away.

4. Supplemental Charges/Tasks for 2005-2006 Year: none

5. Key Accomplishments (coordinate with charges above):
   I attended the subcommittee meetings as a non-voting member and mainly observed and recorded the action on each course. Before putting the agenda packets in the Approval Area, I sent an e-mail to bibs calling their attention to any significant new courses and any other important information. Because librarians who are not bibliographers have an interest in decisions on new courses, it was decided at the April 24, 2006 LAUC-I General Membership meeting, to send the announcement of new courses to all LAUC-I members.

6. Recommendations for the Coming Year: none

7. Documents Archived on LAUC-I T drive (agendas, minutes, other): none

Submitted by:_Yvonne Wilson_____   Date: 11/9/06_____

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Carole Kiehl	kiehl@uci.edu	Committee on Privilege and Tenure

No report submitted because the proceedings of the Privilege and Tenure Committee are confidential.

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John Novak	**novakj@uci.edu**	**Committee on Undergraduate Admissions & Relations with Schools (CUARS)**

For more information on CUARS, please visit the following Web site:
http://www.senate.uci.edu/4_SenCom/CUARS/CUARS.htm

The following information is, to the best of my knowledge, non-confidential.

I. Enrollment

-- UCI received a record number of applications this year -- unofficially over 38,000 applied. With over 5,000 SIR's (Statements of Intents to Register) for Freshman this represents the biggest incoming class. These numbers are not to be cited.
-- numbers do not take into consideration "melt" factor -- where students who sign up for an SIR end up not attending UCI. UCI has a higher than average melt factor among the UCs.
-- of concern, however, was the drop in transfer student applications. This is a UC-wide phenomenon. Much less transfer students than in year's past.

II. Admissions Process

-- with more applications, little change needed to be done to meet UCI's goal of increasing enrollment numbers. UCI is targeted as a growth campus.
-- a lot of discussion involved this year regarding the honors bump and whether to retain it. After much study, it was determined that there exists very little correlation to honors courses and success at the UCs. This year, the Admissions Board decided to retain this, for it would be bad press to stop this.
-- also, as more and more students become eligible for admissions, new strategies are being devised to accommodate students while getting qualified candidates.
      1. extend summer session to expedite graduation
      2. raise the minimum GPA to 3.0 (this affects lower tier UCs such as Merced and Riverside)
      3. guarantee admission by having students first attend a JC. If they maintain their GPA in their prescribed coursework, then UC would guarantee admission.
      4. ELC students -- Eligibility in Local Context. Another method to keep the top qualified students in the UC system.

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Linda Murphy	lmurphy@uci.edu	**Board on Undergraduate Scholarship, Honors, and Financial Aid (BUSHFA)**

The 2005-06 committee is convened by Karen Laverdiere, Scholarhips Manager for Financial Aid and Scholarships, and chaired by Professor Richard Brestoff. The Board mainly deals with two types of scholarships, Merit scholarships (awarded to incoming students – freshman and transfer) and Restricted/Endowed scholarships (awarded based on certain restrictions established by the actual donor of the scholarship.) The Board also reviews all nominations for honors and issues about financial aid.

During the 2005-06 academic year, the Board held seven meetings and the 1st meeting was called on October 19 . Listed below are the highlights of the BUSHFA activities during the 2005-06 academic year:

- Reviewed and upgraded the online scholarship application for continuing students use to apply for restricted scholarships <http://www.fao.uci.edu>. .
- Reviewed the Merit Based Scholarships expenditures for 2004-05 versus 2005-06 (The Regents' Scholarship and the Chancellor's Achievement Scholarship). Compared the charts from the Fall 2004 yield vs. the Fall 2005 yield.
- Reviewed, ranked and selected from over 1000 applications (for about 18 restricted scholarships) which UCI students submitted through the on-line scholarship application process. The amount of applications received this year was a record for the office. It indicates the rising need for educational funding for our students and the awareness of scholarships on campus.
- Reviewed and voted on the Regents' Scholarship and Chancellors' Scholarships for community college transfer students as nominated by the Schools. The minimum grade point average for transfer students is 3.8 to be nominated for scholarships.
- Reviewed the Ad Hoc Summer Session Committee report and recommended that it is important to offer grants and scholarships during summer sessions.
- Survey Regents' Scholarship offered at other UC Campuses. Worked with campus and schools to increase yield on Regents' Scholars offers.
- The Regents' scholarship breakfast in coordination with Honors Experience Day was held on Saturday, March 11, 2006 and the event was took place in the Irvine Barclay Theatre. Many faculty from all disciplines were involved in this event to recruit potential students to the honor program .
- The last meeting was held on May 8, 2006 and the 2006-07 Chair was appointed during this meeting.

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Judy Bube	jlbube@uci.edu	Senate Parking Oversight Committee

The Academic Senate Parking Oversight Committee met three times during 2005-06 to discuss issues involving parking on the UCI campus.

The fourth parking structure project was finished with plans for additional parking areas made. Middle Earth resident parking was determined to be in Lot 17A, not a portion of the new Engineering Parking Structure.

The Committee discussed free evening and weekend parking, but could not support the loss of income. Parking Fees will be increased by $10 beginning July 2006, as well as citation penalties will be increased. To fund the cost of the next new parking structure, the current UCI Parking budget projections showed that permit rates needed to increase by $10/month in order to pay the debt incurred for new parking facilities.

The Senate Parking Oversight Committee reviewed the Policy Principles Approved by UCFW to assure consistency with system-wide policies. It also reviewed Parking on a Smart Campus; Lessons for Universities and Cities by Donald Shoup, Professor, UCLA School of Public Affairs. After reviewing these documents, the Committee created written guidelines and principles for establishing parking policies and determining parking decisions at UCI.

Submitted by Judy Bube
(LAUC-I Representative to SPOC 2005-06)