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LAUC-I Membership Meeting  
Monday, October 25, 2004  
1:00- 3:00 PM \* LL 570

**Minutes**  
**AGENDA**

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**Present:** Ariel, Bisom, Collins, Dooley, Ford, Goldberg, Grahame, Harvey, Hughes, Kaufman, Kjaer, MacLeod, Manaka, McAdam, Novak, Riggs, Ruttenberg, Sisson, Sorrell, Tunender, Urrizola, Vecchiola, Vick, Wilson.

[Minutes approved with revisions by membership, 01/24/05]

**1. Agenda Review and Announcements:**

- Systemwide Strategic Directions Early Bird (Nov 10)
- Career Recruitment Panel on Tues 10/26 -- Ariel reported that registration is not required so don't know of any attendance. **Action:** Librarians should spread word, flyers.
- New LAUC-I student assistant was approved (to assist Secretary and work on recruitment website), Vick will supervise.
- Chair Judy R thanked outgoing Chair Bill Landis for his service.
- Heather Tunender announced Winter Quarter pilot of chat reference collaborative project (southern campuses and Merced); **Action:** She may recruit librarians to help.

**2. Review Minutes of 7/26 Membership Meeting:** no revisions

**3. Review new approach to taking minutes:** We have switched to taking action minutes rather than literal transcriptions of meetings. Judy R moved that members review minutes when posted ahead of time and bring suggested revisions to meeting. That way we can save time by just approving or noting revisions at meeting. Approved by membership.

**4. Fall Assembly Update:** Delegates Ruttenberg, Urrizola, Novak will attend on Nov 4 and 5<sup>th</sup> (Exec Board). Members can review program site. Meeting is program-based. SOPAG members will be there to answer discussion questions on shared collections and services, presentation and final committee reports will be given. LAUC representatives to committees will be announced. A UCI faculty member will be participating in a panel about faculty perspectives on systemwide planning. Webcast will be streamed later (11/8).

**5. Report on LAUC Executive Board Conference Call:** Ruttenberg and Urrizola participated. Spring assembly dates set at UCSB (Jun 2-3) with more business meetings. UL for UCSB may attend in addition to CDL staff. Topics will be discussed at local levels. LAUC representatives to faculty senates vary widely - each

campus will compile/present information on how they handle these practices (including UCI). **Action:** We will submit our strategic planning report to LAUC.

#### **6. Lunches with LAUC-I : Program Committee**

Rina Vecchiola announced 1<sup>st</sup> Lunch on 11/10 – topic is public speaking skills.

Upcoming program ideas:

- Retention of librarians at UCI (declining, Rina could report from Leadership Institute)
- ALA Annual pre-conference strategizing (June)
- ALA post-conference information exchange (Aug)
- Feb, Mar, May not yet set
- Presence of non-librarians (staff) at conferences
- Possible faculty/librarian collaborations
- Library assistants panel
- Other ideas included recruitment, grants, opening up to more than just LAUC-I membership, mental health, campus-wide opportunities including Senate committees on courses and undergrad education (may come up at next membership meeting).
- **Action:** Send more ideas to Ryan Hildebrand (or new chair to be appointed)

#### **7. LAUC Research Grants: Professional Development Committee (Sisson):**

Call was sent out and will be re-sent, deadline is 1/3/05 to John Sisson (see call and related docs linked on LAUC-I website). **Action:** He will schedule an informational meeting. UCI has not submitted any applications in several years. PDC wants to help librarians write grants. Key to success is to include it in annual plan and be sure it supports some aspect of job responsibilities. Seek help from Review Initiators, plan ahead for budget and any other departmental or library resource impacts. Repeatedly stressed – inform Review Initiators and pertinent administration or department heads ahead of time to enable successful application. PDC hopes to initiate workshop series to discuss time management skills, grant sources, brainstorming. AULs and/or Executive Council members could attend and give input. Sisson (co-chairing w/Collette Ford) also welcomed Steve MacLeod and Katherine Harvey as new PDC committee members.

#### **8. Timely Topics Update: Ad Hoc Committee:**

Colby Riggs is liaison to Executive Council, no chair (members Gee, Riggs, Sorrell, Tunender). Using rollover Professional Development funds for more programs relating to technology (theme for this year, including emerging trends, XML, personal info management). **Action:** Committee will meet next week to follow up and will contact possible speakers Williams (LITA) and Morgan (XML). Could be several programs; like last year, may be opened up to outside UCI if space.

Other topics discussed by membership included: student portals, blogs/RSS, Wikis (publicly created encyclopedias, ex: Wikipedia), LITA issues, technology and learning styles (broader university applications).

## 9. Academic Librarianship Committee

- **Collecting Information on Librarian Activities:** Judy R mentioned Gerry Munoff and Judy Kaufman's enthusiastic support for idea of new librarian activities page (linked from HR jobs site as a recruitment tool). Could have links to Faculty Profile System, librarians on editorial boards, doing grants, presentations, LAUC-I information. Could also include staff information. Dual purposes of recruitment and communication. **Action:** Student is being hired to start on a site in conjunction w/Design Services, HR. ALC should decide what categories of information to capture, make guidelines with Executive Board, start to populate.
- In the absence of Lib Items how best to share professional development type info? **Action** ideas: New HR newsletter, send conference reports to LAUC-I listserv, share rosters of librarians on committees, organizations, etc. Tunender suggested using Corporate Time to help track and coordinate attendance at large conferences. Judy K mentioned that Library Council has something like that currently.

10. **Wrap up and Next Actions:** Academic Librarianship Committee and Executive Board will start work on project described in item 9, create timetable. It is possible that library will start recruiting again in January or at least decide which positions to recruit. **Action:** Librarians should start updating, creating their Faculty Profiles so that student can start harvesting information. Anyone interested in working on this project may contact ALC or Judy R. She will set up a meeting to brainstorm design ideas.

**Adjourned at 2:30 pm**