
LAUC-I Executive Board
Monday, December 13, 2004
1:00- 3:00 PM * LL 210

Minutes
AGENDA

[Approved 1/25/05]

Present: Collins, Novak, Ruttenberg, Sisson, Urrizola, Vecchiola, Vick

Absent: Ariel, Goldberg, Riggs

Business conducted by email since last meeting:

- Confirmation of Christina Woo as pro tem member of LAUC-I Program Committee.

1. Agenda Review and Announcements

2. Approval of November 15 Executive Board Minutes:

Approved with corrections; reviewed action items.

3. LAUC-I President's Visit to UCI:

The 1/24 meeting will just be Executive Board not with Executive Council. Itinerary – Collins, Ruttenberg and Urrizola will take Huwe to lunch at University Club (other board members welcome to join). He will help us facilitate our discussions of and feedback on the Strategic Directions document, infuse us with excitement about LAUC systemwide and his broader vision (during presentation to membership). Some of his themes for this year include: Activities assessment, liaison work, organizational visibility, publishing venues on LAUC website (Guest Opinions), retention, other ideas.

4. Next Joint Meeting with Executive Council – January 25:

Rescheduled from 1/10 so Judy Kaufman can attend (1 hr of the meeting). One agenda item so far – communication protocols in many directions throughout the library. Others proposed – including the upcoming recruitments, career recruitment and outreach next steps (time permitting).

5. Next Steps: Strategic Directions:

Action Item: Use 1/24 membership meeting to conclude series of discussions and compile reactions/feedback to document (also from Exec Bd and Lunches w/LAUC-I). Need someone to compile notes, lead discussion, facilitate reporting back to LAUC (Collins and Novak volunteered). They will meet with Ruttenberg and Urrizola to gather notes thus far (also Tanji, Nataraj?). Major issues and questions not addressed – they'll make a list for our division (ex: what remains to be done in terms of these directions?)

Local versus shared viewpoint, shared collecting?). Novak will set up a meeting in early January to begin compilation.

Vecchiola mentioned Lunch with LAUC-I on 12/16 (Fall Assembly broadcast, SOPAG segment) which should generate more discussion. What is the best method to track this type information (ex: blogs, reporting) and should it be a LAUC function?

6. Librarian Activities Website Update:

Sisson reported that approximately half of librarians have updated their faculty profiles.

Action Item: Stress optional nature and flexible guidelines but we can encourage by example by completing ours. Ruttenberg encouraged librarians to contribute testimonials, information about where people live (affordability), campus pictures and other material. New title for site is “Librarians @ UCI”; Sylvia will approve design/navigation. Neiswender’s design concept was greatly praised.

7. Librarian Retention:

Ruttenberg distributed draft document created by her and Ariel which was read and discussed. May need to modify certain points that could seem confrontational. We should stress that we want to work with administration instead of listing specific demands (eliminate page 2 recommendations for now). Page 1 is more visionary, encouraging administration to partner with us.

Misc comments: Exit interviews – LAUC-I could do on voluntary basis? Document might need to go through a union filter to check on issues we can’t raise or comment on (ex: perks alternative to salary).

Action Items: Revise document (end at 3rd bullet point, use recommendation list later). Judy Kaufman is supportive, let her plan brown bags around issue. She will also be present at membership meetings where this could be presented. Ruttenberg will re-draft and send out with a draft message to Kaufman.

8. 2005 Nominations and Elections:

Action Item: Contribute names of possible candidates and send to Nominating Committee, promote running for office to people individually, stress leadership opportunities (IMPAQ feedback). Ruttenberg stressed that Exec Board has important role in building the organization, generating excitement about projects. Keep mentioning at every opportunity.

9. Timely Topics Update:

Riggs is ill, but emails updates on progress should be coming out shortly.

10. Committee Reports:

Academic Librarianship – no report

Professional Development – No research grant applications, Sisson will remind membership that deadline is approaching (planning program already discussed).

Librarian Review – no report

Program – Lunch with LAUC-I webcasts going well, invitations sent to lib_all.

11. Wrap up and Next Actions:

University Librarian review process – we saw Pat Price’s (Academic Personnel) response re confidentiality of committee names. Ruttenberg will send out email encouraging membership to write letters and will inform them of LAUC-I representation on the ad hoc review committee (including links to important support documents on site).

Meeting adjourned at 3 pm.