
LAUC-I Executive Board
Monday, August 8, 2005
1 - 3 PM * LL 210
Minutes [Approved 8/22/05]
AGENDA

Present: Collins, Novak, Sisson, Urrizola

Absent: Goldberg, Jazayeri, Riggs, Vick

1. **Approve Agenda:** Approved with no corrections.
2. **Approve Minutes (Joint and EB) of 7/11:** Approved pending corrections already sent to Liza.
3. **Budget (Urrizola):** Balance is \$1875.62.
4. **Appointments:**
 - **LAUC-I Academic Committee (1)**
 - **LAUC-I Professional Development Committee (1)**
 - **LAUC-I Program Committee (2)-Action Item:** Urrizola will ask Ryan Hildebrand, Board approved unanimously. We still need 1 for each position, Urrizola will send out reminder.
5. **Transition meeting**

Transition meeting will be on 8/22/05. **Action Item:** Urrizola will send out another reminder for committee to name new chair and set transition meetings so we will know who to invite. **New Chairs-** Unknown mostly, PDC chair is Collette Ford.

 - **Agenda-** 1st hour will be Urrizola and 2nd hour will be Collins
6. **Annual Reports to be submitted:**

Action Item: Urrizola will send out another reminder to current chairs and officers to write their annual reports due Sept 1. He will ask all representatives to UCI Faculty and LAUC committees to submit written reports.

Chair / Vice Chair
Secretary
Member-at-large (Membership)
Member-at-large (Committees)
Academic Committee
Professional Development Committee
Program Committee
Library Review Committee
LAUC-I Report to LAUC Executive Board
LAUC-I representatives

7. Members-at-large – (Collins, Novak):

Harold Gee and Sylvia Goldberg are the new members-at-large.

Action items (5 min.)

EB/EC minutes (Collins) - nominees supervisors notified. **Action item-** Notify Judy that LAUCI past chair does orientations not LAUCI vice chair as it says in orientation manual. **Action item-** Collins will send an email to Judy that LAUCI should see both minor and major changes in recruitment manual. Munoff video is done and should be available after editing 9/05. Collins spoke to Judy about IMLS grants and will work with PDC to make it part of their new charge (make sure Judy and Dave are in loop). May emphasize internships and coordinate with ALC and PDC as appropriate.

EB minutes (Novak) - Most items done or still pending. **Action item-** Urrizola should tell Wanda to go ahead with a Lunch with LAUC on Aug 18 in SL 244 on the topic of Professional Meetings attended this spring/summer.

8. Timely Topics

We agreed 8/5 Timely Topics was a good program, liked whole campus approach, wished more faculty could have attended.

9. Library Review Committee (LRC)

No report

10. Academic Librarianship Committee

No report.

11. Professional Development Committee (Sisson)

Committee will meet with Collins and Palmer to discuss Mentoring Award as part of next year's charge.

12. Program Committee (Jazayeri has transition meeting planned)

Lunches with LAUC

Program for Aug 18 scheduled.

Program with Dept. of Education & Outreach

Action item-Urrizola will remind Wanda to talk with Cathy to see if she needs help with refreshments, publicity, etc. Date is in September?

5. Meeting adjourned at 1:46 pm.