
LAUC-I Executive Board
Monday, June 13, 2005
1- 3 PM * LL 210
Minutes [approved July 11, 2005]
AGENDA

Present: Collins, Goldberg, Sisson, Urrizola, Vick

Absent: Novak, Riggs, Vecchiola

1. **Approve Agenda:** Approved without major changes.
2. **Approve Minutes of May 9:** Approved with minor corrections.
3. **Budget (Urrizola):** No change in recent months. **Action Item:** Urrizola will follow-up with Business Office.
4. **Spring Assembly at Santa Barbara (see Vick for handouts or LAUC site):**
 - Welcome (Urrizola)** – Sara Pritchard (UL at UCSB)
 - Report of President and Executive Board (Collins)** – Two parts, things accomplished at divisional and state levels. Divisional: Open Access E-Journal initiative, Librarians@ UCI site. State-wide: Strategic Directions – role of LAUC, work with SLASICAC, improved LAUC web, revised Position Papers, nimbleness, bylaws changes.
 - Report of the Committee on Diversity (Urrizola):** Each campus should have one.
 - Report of the Research and Professional Development Committee:** Need better tracking of results of grant funding.
 - Report of Myron Okada, Director, Office of Academic Personnel (Collins):** We will get 2% Cost of Living (COL) raise this year; healthcare increase.
 - Report of Committee on Professional Governance:** Rob Melton reported on survey of peer review and emeritus procedures, comparing campuses. They were tasked with a review of lowest 2 ranks (assistant and associate, need more early career librarians in the system). Also how divisions interact with Academic Senates (we participate greatly at UCI); concerned about temporary librarians and those not in librarian series (ex: CDL employees).
 - Report and discussion, Ad Hoc Committee on Instructional Roles for Librarians (Vick):** Handout distributed at meeting.
 - Report of Ad Hoc Committee on Open Access Electronic Journal feasibility (Vick):** Handouts available. Informal vote was taken, with debate on whether to take it to UCOP yet. Huwe will decide. Will require major resources, time to develop.
 - Discussion and vote on recommendations of the Position Paper Review Task Force (PPRTF, Urrizola):** Most campuses voted as we did, except one (passed).

--Report and Discussion of the Committee on Committees, Rules, and Jurisdiction (CCRJ, Collins): Debate over whether a small group should make major decisions for LAUC or have more campus representatives. Needs more discussion before passing suggested changes in draft (as discussed at Lunch with LAUC-I). LAUC Board will continue as is for now. Parliamentarian – can be replaced but a good one is hard to find so no term limit set. Purpose of changes is to make the organization more nimble. Minority contingent favored no changes.

--LAUC Executive Board Meeting (Urrizola): Numbering may be dropped from Position Papers. CCRJ report was discussed again; must go before next assembly and if they approve vote will go to membership, either as whole or section by section. Huwe will send out Spring Assembly summary to divisional chairs – forthcoming. Another Position Paper on the distinguished step may be forthcoming. Opinion pieces on LAUC site will continue, be monitored and archived. Bylaws have gone through a new iteration. August 25, 26 new LAUC board transition meeting will take place in Oakland. Format of assembly programs (programmatic versus business) will be more flexible in the future, determined by campus location and presentation availability.

5. **Elections and appointments (Urrizola and Collins):** Election results highlights for 2005-06 include: Collins elected chair, Vick - Vice-Chair, Katherine Harvey - Secretary, Goldberg and Harold Gee - Members-at-Large (delegates to next LAUC assembly will be one Member-at-Large, Chair and Vice-Chair). Academic Librarianship Committee (ALC) filled 2 vacancies with Vicki Grahame and Judy Hammett. Professional Development Committee (PDC) – Abraham Yu, and still has one vacancy. Program Committee – Lessick and Murphy, two more vacancies due to people being elected to other committees. Library Review Committee – Jazayeri and Woo, now full.

Action Item: See above vacancies created and three Academic Senate Committees also need appointments: Senate Parking Oversight Committee (Sisson going off), Subcommittee on Courses (Wilson is pro tem), Board on Undergraduate Scholarships, Honors, and Financial Aid (Murphy pro tem). Pro tems are interested in continuing but we may need to open to membership per due process. Rest of committees – board appointments may be required (Urrizola will consult bylaws).

6. **Members-at-Large (Collins):**

--Action items: Budget – still need to follow up with Business Office as balance has not changed in several months and errors have occurred in past. Lunch with LAUC-I – minutes of discussion of (CCRJ) bylaws changes. Vick will send to LAUC Parliamentarian. Program Committee appointment – this summer vacancies will be filled; who will replace Rina as chair? Urrizola will ask remaining committee members. Timely Topics – Institutional Repository program dates set (8/5); Lunch with LAUC-I – do conference reporting? Find out if Program Committee is going to have one in July. Librarian Mentorship award – Palmer will report to membership on 7/18, long term project. Munoff video – Susan Lessick is following up, would like to have it by July. Lessick would also

- like to have membership meetings be teleconferenced. **New Action Item:** Chair needs to make these arrangements in Corporate Time. Will be announced to membership in meeting reminders.
- Grants:** No report; **New Action Item:** Review old minutes (Collins will follow up re IMLS grant next year).
7. **Timely Topics:** 8/5 program announced, save date message went out. Held in Bren Center most likely, after UCI registration (and other departments on campus), open to other UCs.
 8. **Academic Librarianship Committee:** **Action Item:** Send out call for a mentoring list (willing librarians)? Eva Sorrell may be next chair. Someone needs to contact Career Center and decide how to continue the CROP program with new committee.
 9. **Professional Development Committee:** Grant-writing program didn't come together. **Action Items:** Sisson will forward to new chair Collette Ford. They will have a transition meeting in July. Executive Board might help them establish a focus and direction – they need more of a charge, not enough to do. Maybe discuss new librarian training, mid-career, and career changes.
 10. **Program Committee:** Rina will help transition to a new Chair.
 11. **Library Review Committee:** no report
 12. **Other:**
 - Executive Council joint meeting agenda (7/11):** Tell them who we are appointing to Academic Senate committees; want to tap new librarians to fill these slots and be mentored. **Action Item:** ALC should develop a list of mentors. Hold social occasions, orientations in conjunction with new librarian training.
 - Next membership meeting agenda (7/18):** Delegates will report again on LAUC Spring Assembly, Palmer on mentoring proposal, new committee appointments. **Action Item:** Urrizola will send out calls for agenda items. Does Timely Topics have to reside with Ad Hoc committee or can we shift to another like Program Committee? Will ask Executive Council and membership.

Meeting adjourned at 2:30.