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LAUC-I Executive Board  
Monday, May 9, 2005  
1- 3 PM \* SL 244  
**Minutes [Approved 6/13/05]**  
**AGENDA**

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**Present:** Collins, Sisson, Urrizola, Vecchiola, Vick

**Absent:** Goldberg, Novak, Riggs

1. **Approval of Agenda:** Approved
2. **Approve Minutes of 4/11:** Approved with revisions to joint Executive Council session from Judy Kaufman and other minor corrections.
3. **Budget (Urrizola):** No change since April (**Action Item:** need to check with Business Office).
4. **Spring Assembly at UCSB:**
  - Delegates:** must register
  - CCRJ Report (bylaws): Action Items:** Urrizola will send out Huwe document after meeting. Asked Vecchiola to propose a Lunch with LAUC-I (Collins will lead on 5/19, communicate results to delegates, prepare for voting).
  - PPTF Recommendations:** Campuses have voted in preparation for Spring Assembly.
  - E-journal initiative:** will be presented
  - Ad Hoc Committee on Instructional Roles:** see April minutes
  - Moderated Discussion: LAUC and Campus Organizational Structure:** see April minutes
5. **LAUC and LAUC-I Elections (Urrizola):** Urrizola has calendars, has passed those and LAUC ballots along to Secretary Vick and MacLeod/Nominating Committee will distribute. Ballots due June 8, Chair and Secretary will be notified of results, they will then notify LAUC and LAUC-I membership. **Action Items:** Next board will need to make appointments to Program Committee (1 member will be left). September 1 is the transition date.
6. **Members-at-Large (Collins):**
  - Action items:** Bylaws revisions talks are being taken care of; strategic directions reports are on LAUC website (Novak summarized at last membership meeting); Dooley invited and spoke at same meeting; Urrizola sent thank you notes for Timely Topics programs; he still needs to followup with Vecchiola on retention and job satisfaction issues in some form. We should stress impact of staff satisfaction on user services. Deliver CROP brochures to Cathy Palmer for Welcome Week tables.

--**Grants:** no report yet

7. **Timely Topics:** Riggs sent Urrizola information. She is working with LITA to set up Institutional Repository program (summer). **Action Item:** Need dates/announcements very soon especially if open to other campuses.
8. **Charge to the Academic Librarianship Committee:** **Action Items:** Revise charge to reflect CROP under their wing – Chair will be responsible for drafting now or in July (see Goldberg for deadline). Need to fill more slots on committee?
9. **Professional Development Committee:** Sisson doesn't have LAUC grant information yet, might come up at Spring Assembly. June 16 Lunch with LAUC-I planned but may be postponed or cancelled due to interviews, Program Committee needs to regroup.
10. **Program Committee – Retention – Lunch with LAUC-I (Vecchiola):** **Action Items:** Suggested in July we have reporting on conferences like ALA. Job satisfaction discussion – how to continue? Keep alive with new committee and put that theme in next charge. Put Harold Gee on next membership meeting agenda? Keep positive focus on impact of job satisfaction on user services.
11. **Library Review Committee (Riggs):** no report
12. **Librarian Mentorship Award** (suggested by Cathy Palmer): **Action Items:** We need to develop criteria, have Professional Development Committee judge, decide on award. Process: Send letter to faculty awards committee (AEVC for Academic Planning, Mike Clark). Where should it reside – Professional Development Committee and/or Academic Librarianship Committee? Urrizola has asked Palmer to present at next membership meeting (7/18), draft a proposal on faculty model, and talk with those committees afterwards. Should be a good way to boost mentoring in the libraries.
13. **Other:** **Action Item:** Munoff Video for Librarians@UCI website – waiting to hear back from Kreuziger? Further discussion of retention – UCs are discussing retention of staff, hopefully new hires will improve workload issues. Lunch with LAUC-I on topic of retention notes will be edited and placed on T drive (**Action Item:** Urrizola).

**Meeting adjourned at 2:30**