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LAUC-I Executive Board – Executive Council Meeting  
Tuesday, October 19, 2004  
1:00- 2:00 PM \* LL 460

**Minutes**  
**AGENDA**

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**[Approved with revisions 11/15/04]**

**Present:** Goldberg, Hughes, Kaufman, Kiehl, Munoff, Novak, Ruttenberg, Sisson, Tanji, Urrizola, Vick

**Absent:** Ariel, Collins, Hildebrand, Riggs

**1. Agenda Review and Announcements:**

Update on library-wide forum for UC Systemwide Strategic Directions, co-hosted by Library Council on November 10, 2004 in SL104.

**2. Timely Topics 2004-2005 Update:**

- Proposed themes and speakers: Emerging Library Technologies
- Ad Hoc Committee (Riggs, Tunender, Sorrell, Harvey, Gee) working on getting speakers: See agenda, Riggs is contacting Morgan from LITA, Williams (XML speaker, contacted by Bill Landis?).

**3. LAUC Research Grants:**

Professional Development Committee (PDC) has been charged with an Implementation Task -- to encourage applications for these research grants. Sisson discussed some possible deterrents – librarians may be hesitant to request time off (afraid of being turned down) or worried that supervisor will reject for other reasons.

Ways around this - Think of the research project in terms of supporting criteria 1 activities -- tool for doing job better versus unrelated research areas (although such projects related to bibliographer's main subject can still be supported). **Action:** This discussion will be brought up again in the membership meeting for further discussion. Also, proposals can be adjusted and re-submitted if rejected in first version. Librarians should consider applying for funding for part of a project if unrealistic to get funded in total. They should also use colleagues to vet and help write proposals, share successful models, try to think through ideas, time management issues. Sisson stressed early consultation with Review Initiators and/or department heads to help troubleshoot resources, budget problems, etc (also any departments whose workflow might be affected). Hughes, PDC, Dept Heads need to be involved early, also, in order to consider impact on Annual Plans. University Librarian will expect to see how the grant fits into the plan rather than other way around (in other words the goal is to accomplish job responsibilities not just to get a grant). In the past most problems have arisen around process not content. **Action:** Chair Judy R suggested devising a checklist for

consultation to facilitate this process (possibly include Career Development Awards info, faculty model).

**4. Role for LAUCI in upcoming recruitments:**

- What is our visible message to applicants or others interested in UCI Libraries?
  - Ex: Faculty Profile System – link from our public webpage
  - Timely Topics series (see above)
- Comments: Judy K and Gerry Munoff suggested links on jobs pages (librarian vacancies), to new and exciting library/librarian activities (publications, grants, and many other types of staff activities). Special page for thumbnail sketches, bios (what's changing, new).
- **Action:** Who will work on these? Professional Development Committee, Academic Librarianship Committee, perhaps, coordinating w/Judy K and hopefully, LAUC-I student assistant who will be hired to assist.

**5. Wrap-up, next actions:**

- Coordinate w/Judy K via email on new ideas above.
- Gerry suggested inviting AULs to discussion of LAUC Research Grants.
- Tanji and Ruttenberg will send out emails with details on Systemwide Strategic Directions for UC Libraries Forum.

Meeting adjourned at 2 pm.