
LAUC-I Executive Board-Executive Council

Monday, April 11, 2005

1- 2 PM * LL 210

Minutes [Approved with revisions 5/9]

AGENDA

Present: Collins, Goldberg, Hughes, Kaufman, Kiehl, MacLeod, Munoff, Novak, Riggs, Tanji, Urrizola, Vick.

Absent: Sisson, Vecchiola

1. **Agenda Review and Announcements:** No changes to agenda.
2. **What is the status of plans for LAUC Assembly at UCI? (Urrizola):** UCI will not host LAUC Fall 2005 or Spring 2006 Assembly, see March minutes for details.
3. **LAUC Spring 05 Assembly at UCSB (Collins, Urrizola, Vick – delegates):**

Position Paper Task Force Recommendations (Collins): Some comments and voting are taking place in advance via email. Revisions are to line up with MOU. Four Position Papers deal with librarian review (consensus across campuses is to approve as they are). Other issues include communication across divisions. Number 3 deals with review processes that have changed (consensus to reaffirm and slightly update). Number 4 addresses librarians outside normal “campuses” (CDL for ex, no changes suggested). Number 5 deals with Academic Libraries and the UC (articulated professional requirements). MOU and legal codes quoted (approved without changes). [\[Link to Position Papers\]](#)

E-journal initiative: Possibly related to bylaws revisions. Munoff mentioned that Huwe presented this project to the University Librarians (ULs) and they are supportive but cautioned that it takes a lot of resources to be successful.

Ad Hoc Committee on Instructional Roles: Also came up in UL meetings. Chair is Lucas, members include Esther Grassian, Sara Pritchard, one person from Human Resources (Pat Hawthorne UCLA), others. The main purpose is to make changes to Academic Personnel Manual (APM), regarding librarians who teach, address other changes, issues, and solutions. Huwe charged committee with those concerns (taking UL input in to account).

Committee on Committees, Rules, and Jurisdiction proposed changes to LAUC By-laws: If Urrizola gets before membership meeting they’ll be discussed there (4/18/05). Basic themes are to streamline, move some information to other documents. LAUC stressing advisory role of the organization, possible expansion. Kaufman stated there is information on LAUC charge in the APM.

Moderated Discussion: LAUC and Campus Organizational Structures: How does it fit in with faculty structures on each campus?

4. **Timely Topics (Riggs):** Roy Tennant presentation today was a very successful program at reasonable cost. There is money left for LITA regional institute (flat rate, we provide room and materials), and a presentation from Susan Gibbons in June (sp?). Very practical, useful, day-long workshop, possibly open to other Southern UCs. Riggs asked for input, has positive feedback from Hughes and Kiehl on presenter. One other idea is Brian Shottlander (July or August).
5. **How does LAUC-I feel the program of using year's rollover Librarian Professional Development Funds for significant programs or workshops is working out?** So far response is positive and Riggs is tracking budget closely. Unused funds allocated to individual librarians get rolled over, up to a maximum amount. Good attendance at today's Timely Topics presentation, including staff. Executive Board is in favor of continuing.
6. **Librarians @ UCI:** Date set for Munoff video filming this week.
7. **LAUC-I Nominations for 2005-06 Update (MacLeod):** Committee has done a great job soliciting candidates. There are 13 position vacancies and the committee talked to over 30 potential candidates. Slate is full with exception of Vice Chair. MacLeod summarized numbers of candidates for each vacancy. Urrizola has the LAUC slate. Election calendar was distributed and is on website. Election Day is 6/8, results will be shared with membership around 6/15. This does not include representatives to Senate Committees – these appointments are being delayed (not voted on). Still thinking about how to encourage people to run but Nominating Committee has done a great job, and is ahead of schedule.
8. **Lunches with LAUC 3/17 on Retention:** Kaufman summarized, different views were expressed. Urrizola mentioned nature of retention versus people moving on, financial issues. Number of vacancies is a concern; hopefully it will ease now that we are recruiting. Munoff compared to faculty hiring at other campuses. A certain amount of turnover is natural, various positive and negative views discussed including the fact that it is healthy for institutions to have upwardly mobile early career librarians. Munoff mentioned the latter helps with recruitment. Collins mentioned mentoring.
9. **Update on Emeritus Status (Kaufman):** Judy Horn nominated for and awarded emeritus status (first ever for librarian at UCI). Kaufman didn't understand time concerns expressed by members and said the process itself only took one month, but time lag from date of Horn's departure was due to the new processes being developed. She also stressed that the confidentiality issue is the same as that for academic review process. All procedures are in place and approved.
10. **IMLS Grant: Ad Hoc Committee (Executive Council and LAUC-I-EB):** Urrizola wants to form such a committee to explore and oversee application process for grants on topic of our CROP (outreach) programs (including website). Volunteers so far are Kaufman (EC rep) and Collins (EB).

11. Academic Librarianship Committee and Career Recruitment and Outreach Program (Goldberg and Urrizola): ALC met with Ariel and Urrizola; praised Ariel for her wonderful work with Career Center programs. ALC will continue this work. Goldberg wishes to place the CROP and ALA brochures on service tables for Welcome Week. She passed out Ariel's [CROP Strategic Plan](#). **Action Item:** Goldberg will give brochures to Cathy Palmer for Welcome Week tables. Ariel passed along binder of official information and contacts to ALC.

Meeting adjourned at 2 pm.