

## Proposed LAUC Bylaws Changes, June 2004

In accordance with Article XII of the LAUC Bylaws, the following proposed amendments to the LAUC Bylaws are presented for ratification by the membership. The provisions listed below, as proposed by the LAUC Committee on Committees, Rules and Jurisdictions (CCR&J), were discussed and approved at the LAUC Fall Assembly, 2003, for presentation to the membership.

PLEASE VOTE ON THE ATTACHED PAGE

### 1. Article IV. Officers.

**Rationale:** These revisions and others reflect current practices or changes due to word processing and dissemination by electronic mail and the web. The President now creates and disseminates the agenda, handles most correspondence and publicity directly, and gathers and organizes LAUC records for the LAUC Archives.

Section 9. The duties of the Secretary shall be as follows:

- a. ~~Compile agendas and take minutes~~ Record and distribute minutes for meetings of the Executive Board, the Assembly, and the general membership. (See Article VII, Section 3.g.)
- b. Compile and distribute the Universitywide roster of Executive Board members, committee chairs and Division chairs.
- c. [no change] Conduct the election of officers, as specified in [Article IX](#); conduct referenda, as specified in [Article VII, Section 6](#).
- d. ~~Maintain records of LAUC and handle correspondence and publicity for LAUC, as directed by the President.~~ Perform traditional duties of the Secretary and other duties as assigned by the President.

### 2. Article VI. Divisions.

**Rationale†:** These revisions create a mechanism for ensuring that Statewide and Divisional bylaws are kept in sync. Divisions should review their bylaws after a statewide bylaw revision to see if local changes are advisable. Divisions should notify the CCR&J of revisions to their Divisional bylaws. See related changes under Article VIII.

Section 2. Each Division shall establish bylaws...

*[Add new d.]*

d. All Divisions shall review their own Divisional bylaws for any necessary changes following changes to LAUC statewide bylaws.

*[Re-letter current d. to e]*

d. e. [no change to text] Whereas the LAUC Bylaws set certain restrictions on the organization of Divisions, Divisional Bylaws shall be subject to review by the Standing Committee on Committees, Rules, and Jurisdiction. (See Article VIII, Section 1.j.1.)

*[add new f.]*

f. Divisions shall notify the Committee on Committees, Rules and Jurisdiction of any changes to their Divisional bylaws, immediately following those changes.

### 3. Article VII. Assembly.

**Rationale†: As with the revisions to Article IV, these revisions reflect current practices or changes due to word processing and dissemination by electronic mail and the web. Section 3 g. 1 now offers the option of voting on approval of minutes via e-mail or other electronic means.**

Section 3. Meetings

c. The President or Secretary shall ~~send agendas of Assembly meetings to each Division~~ ensure that Assembly Agendas are disseminated sufficiently in advance for delegate preparation.

g. Minutes of Assembly and general membership meetings shall be prepared by the Secretary.

1) The Secretary shall ~~distribute~~ promptly disseminate the minutes to all members of the Assembly [~~within thirty days following a meeting~~]. A vote on the minutes may be conducted electronically, as determined by the Executive Board.

### 4. Article VIII. Committees.

**Rationale: The first change removes the requirement that the CCR&J review the LAUC Bylaws annually, except by request of the President. The second is related to the revisions above under Section VI, Divisions. The current wording implied that the Committee would review each campus' bylaws every year. The committee would now review bylaws on request, including when Division bylaws are revised, and would be available to consult with Divisions on bylaws issues.**

Section 1. Standing Committees.

J) Duties of the Standing Committees.

1) Committee on Committees, Rules and Jurisdiction.

a) Review, ~~annually~~ at the ~~special~~ request of the President, the LAUC Bylaws and submit recommendations to the President.

b) Be available to review the Divisions' Bylaws for

consistency to assure that they are consistent with the LAUC Bylaws and to consult with Divisions on request.  
(See Article VI, Section 2.d and e.)]

## 5. Article VIII. Committees.

**Rationale** The Research and Professional Development Committee does more than review research proposals; it also solicits them via a statewide Call.

Section 1. Standing Committees.

J) Duties of the Standing Committees.

3) Research and Professional Development.

a). ~~Serve as the review body for~~ Solicit and review research proposals submitted to the University wide Research Grants for Librarians Program by LAUC members and recommend funding of proposals to the Office of the President.

## 6. Article IX. Elections

**Rationale:** This minor change slightly increases the pool of individuals available to run for office. Assembly discussion indicated that members still wanted to prevent any one Division from dominating the Board.

b. Candidates for office shall not be from the same Division, or from the same Division as the current Vice President (President-Elect). Candidates for office shall not be from a Division which has had one of its members serve in the same office during either of the two previous years. No candidate for any office shall be from the same Division as the current Vice President (President-Elect). Candidates for a particular office shall not be from a Division which has had one of its members serve in that office during the current or preceding terms.

## 7. Article XII. Amendments.

**Rationale:** This change is required to be consistent with the above change under Article XVIII.

Section 1.

The Committee on Committees, Rules, and Jurisdiction shall review the Bylaws ~~annually, or by special~~ request of the President, to determine whether or not amendments are appropriate. This Committee shall submit recommendations to the President and, at the recommendation of the President, to the Assembly. (See Article VIII. Section 1.j.1.a)