

Papers: To Present Or Not to Present

LAUC – I Program on Publishing and Presenting

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The Opportunity and You

- ◆ Call for papers (usually through listservs, professional publications, etc.)
- ◆ Invitations (result of a personal conversation or contact)
- ◆ Invitation to co-author
- ◆ Colleagues



Why present papers?

- ◆ More people attend (compared with posters)
- ◆ Formal way to present
- ◆ The time is devoted to the entire audience
- ◆ It is considered more prestigious



Are You Friends With PowerPoint?

- ◆ Make sure you have an external mouse
- ◆ It will take you at least one minute to present a single slide
- ◆ Do not read your slides
- ◆ Do not clutter your slides with text. You want people to listen to you, not to read while you are talking
- ◆ Be very selective with animation effects
- ◆ Make your presentation tasteful and appealing
- ◆ Build in the flexibility to present longer or more in case you are given more time at the last moment (hyperlinks)



Before You Present: Things to Remember

- ◆ Rehearse before you go, rehearse the night before you present
- ◆ Be aware of the equipment available (no Internet, projector, laptop or PC, etc.). It might be helpful to have a back-up plan
- ◆ Visit the room where you will be presenting
- ◆ Prepare handouts (approximately 100 copies). Consider creating a Web page
- ◆ Bring business cards
- ◆ Mail or e-mail promised materials promptly
- ◆ Get to know your session's moderator

Things You Should Never Forget

- ◆ You represent not only yourself, you represent the UCI Libraries and UC Irvine
- ◆ Be honest, but do not underestimate your research, your skills, and your knowledge
- ◆ Do not make silly jokes, but stay away from dry presentation. Humor makes you human

The Experience: Why You Will Do It Again, And Again

- ◆ If you like to present you will feel great. If not, it is still great, because it will build confidence
- ◆ The audience is very friendly and supportive
- ◆ Great forum to present your institution, yourself, your research and projects
- ◆ Connection with other colleagues and their research
- ◆ It is easier than you think