

LAUC-I Annual Reports 2003-2004

1. Office/Committee Name: Program Committee
2. Membership and Terms:
Jennifer Jacobs, Chair (2004)
Roumiana Katzarkov (2004)
Rina Vecchiola (2006)
Ryan Hildebrand (2006)
Katherine Harvey (interim member replacing Katzarkov)
3. Standing Charge:
The Program Committee shall organize, advertise, and coordinate programs of interest to LAUC-I membership at the direction of or in consultation with the LAUC-I Chair and Executive Board. The Committee shall also undertake other duties as directed by the LAUC-I Chair and the Executive Board.
4. Supplemental Charges/Tasks for 2003/04 Year:
 - Coordinate monthly Lunch with LAUC-I discussion programs according to the established LAUC-I Annual Calendar.
 - Develop and present programs as outlined in the Career Recruitment and Outreach Strategic Plan in collaboration with the Academic Librarianship Committee.
5. Key Accomplishments (coordinate with charges above):

October 8, 2003

12-1pm, LL460

Lunch with LAUC-I

Panel on presenting papers

This was organized as a follow up to the June 27 program. Time constraints on the 27th didn't allow for an in-depth question and answer period so we re-presented this panel to provide an opportunity for longer discussion. Panel members gave a 3 to 5 minute presentation about their own experiences. The rest of the hour was left for questions. The panel consisted of Bill Landis, Manuel Urrizola, April Love, and Roumiana Katzarkov. The session was moderated by Katzarkov.

November 12, 2003

12-1pm, LL460

Lunch with LAUC-I

Professionalism

This Lunch with LAUC-I served as a continuation of the discussion began at the Special Librarians Meeting of December 19, 2002 which addressed topics such as

professionalism, collegiality, communication, expectations, and accountability. The main topic of this Lunch with LAUC-I was what it means to be (and to be perceived as) a professional librarian.

December 10, 2003

12-1pm, LL460

Lunch with LAUC-I

Stress management workshop.

Doyle Edson of UCI's Faculty and Staff Assistance Program presented on topics such as stress management, adjusting to change, relaxing amid stress, and managing conflict demands. The session concluded with guided relaxation techniques.

January 14, 2004

12-1pm, SL 104

Lunch with LAUC-I

Info exchange re: recent conference attendance

This was an information sharing session on ALA and LAUC Fall Assembly. Librarians shared news and experiences from their recent conferences and pre-conferences (ALA and others). Joan Ariel, Bill Landis, and Manuel Urrizola reported on LAUC Fall Assembly.

February 11, 2004

12-1pm, LL 460

Lunch with LAUC-I

The Professional Development Committee facilitated a discussion to develop ground rules for a mentoring program.

March 3, 2004

12-2pm, LL570

Program: Opportunities in Librarianship.

This was a panel Program on library and archives careers for an audience of library staff. The panel consisted of Gerry Munoff, Manuel Urrizola, Rina Vecchiola, Bill Landis, Carole Hughes, and Kristine Kasianovitz, and represented a wide range of potential career paths for library and information professionals. Each panelist spoke about his or her path to librarianship and past and current specializations, and answered questions from the audience. The session was moderated by Joan Ariel.

Rina Vecchiola addressed special libraries (visual resources, museum) and personal value of library school. Kristine Kasianovitz focused on making the transition from library assistant to librarian. Manuel Urrizola spoke on working in technical services and as a cataloger, and participation in professional organizations. Bill Landis spoke about careers in archives and manuscripts. Carol Hughes spoke on work in non-academic library settings and the value of advanced degrees in addition to the MLS. Gerry Munoff focused on working in library administration.

To supplement the and encourage dialog between attendees and librarians a list of “resource librarians” (librarians willing to talk with staff interested in librarianship) was compiled and distributed.

March 10, 2004

12-1pm, LL 460

Lunch with LAUC-I

This meeting was devoted to a discussion of responses to the survey distributed after the Opportunities in Librarianship program. Many suggestions were made regarding how such a program might be improved in the future.

April 16, 2004

12-1pm, LL 460

Panel on Publishing

This was another follow-up to the June 27 program. Time constraints on the 27th didn't allow for an in-depth question and answer period so we re-presented this panel to provide an opportunity for longer discussion. Panel members discussed how they identified opportunities to publish, pitfalls to avoid in the publishing process, how the editing process works, and why the publishing process takes so long. The panel consisted of Manuel Urrizola, Carole Hughes, and Christina Woo.

June 9, 2004

12-1pm, LL 460

Lunch with LAUC-I

Susan Lessick presented a session on the UCOP Copyright Education web site. She introduced the UCOP Copyright Education web site, demonstrated how to use it effectively, and answered many copyright related questions.

July 8, 2004

8:30am-12:00pm

Field trip to National Archives and Records Administration (NARA) site in Laguna Nigel.

The Committee arranged a field trip for LAUC-I members to the NARA site in Laguna Nigel, which maintains retired records from Federal agencies and courts in Arizona, Southern California, and Clark County, Nevada.

6. Recommendations for the Coming Year:

In relation to its additional charge to develop and present programs as outlined in the Career Recruitment and Outreach Strategic Plan in collaboration with the Academic Librarianship Committee, the Program Committee would like to continue one of our goals of last year, which was to develop a panel program on library and archives careers for a student audience.

7. Documents Archived on LAUC-I T drive (agendas, minutes, other):

Opportunities in Librarianship eval summary.doc A summary of data gathered from the evaluation form distributed after the program Opportunities in Librarianship program of 03/03/04.

Opportunities in Librarianship eval.doc
Evaluation form distributed after the Opportunities in Librarianship program of 03/03/04.

Opportunities in librarianship flier.doc
Graphic flier for the Opportunities in Librarianship program of 03/03/04.

OppsLibnshipProgram.doc
Graphic program for the Opportunities in Librarianship program of 03/03/04.

Submitted by: Ryan Hildebrand Date: Wenesday 26 August, 2004