

Minutes
LAUC-I General Membership Meeting
Monday, September 9, 2002
1-3pm, Main Library 570

Present: Bell, Bisom, Bube, Dooley, Ford, Goldberg, Grahame, Heiman, Horn, Hughes, Jacobs, Jazayeri, Love, MacLeod, Manaka, Novak, Palmer, Renton, Riggs, Ruttenberg, Sorrell, Tanji, Vick, Wilson, Woo, Yu

1. Introduction of LAUC-I student.

The new LAUC-I student, Doris Chung, was introduced formally to the members of LAUC-I. She will be working closely with Pauline Manaka (Chair), Collette Ford (Secretary), and the Committee on Archives & Web. Chung is a 2nd year UCI student studying Information & Computer Science.

2. Brief Overview of Agenda Packet.

Manaka quickly explained each section in the packet she distributed. She asked that each librarian review her/his information in the *LAUC-I Roster* and the *LAUC-I Membership Directory of Committee Assignments* and notify her via email of any missing, incomplete or incorrect information.

3. LAUC-I Senate Committee Appointments: Steve MacLeod

MacLeod stated he had made the changes suggested at the August LAUC-I meeting to the *LAUC-I Representation on Academic Senate Committees* document. As there was no opposition to the proposed changes, the document will go forward. There will be a separate LAUC-I transition meeting in late September/early October with the LAUC-I representatives to Senate Committees. Expectations of the representatives as well as mechanisms for improved communication will be discussed. For the two Senate committees (the Advisory Panel on Honors Program and the Faculty Board for Undecided/Undeclared Students: A Sub-Committee of the Council on Educational Policy) without LAUC-I representatives, LAUC-I will ask that a representative be appointed. Annual reports from the Senate committee representatives will be posted on the LAUC-I website and possibly in LibItems.

4. Reports of the LAUC-I Standing Committees: Steve MacLeod

MacLeod asked the Standing Committees to submit their annual reports by October 1st. There will be short reports on each Committee at the next General Membership meeting.

5. Minutes of August 12, 2002.

The minutes of the August 12, 2002 General Membership meeting were approved as submitted.

6. LAUC-I Web site

- a. Calendar**
- b. LAUC-I Roster**
- c. Membership Directory of Committee Assignments**

Manaka briefly explained what each category contained on the main page of the LAUC-I Website. 1) The Statewide category includes history about LAUC, LAUC bylaws and links to homepages of other divisions. 2) The Current News/Announcements category will include 3 months worth of agendas, minutes, news and important dates 3) The Other Links category will show links to webpages on Systemwide and LAUC issues. 4) The Important Documents category will contain peer review related information. Manaka also suggested that committees be allowed to post ideas or news onto the Website in the *Standing Committees* section; she asked members to send her the information which she will post to the website. Manaka and the LAUC-I student, Doris, will look at the websites of other divisions for ideas about the redesign of ours. The members of the LAUC-I Ad Hoc Committee on Web & Archive will be Colby Riggs (Chair), Judy Horn, Jennifer Jacobs (Archivist), & possibly Liza Vick.

7. AUL Interview Questions

After a discussion of previous interviews and questions, the members agreed upon a few modifications. The interview will be conversational style as oppose to a formal style. Since there is an internal candidate, we will modify questions to fit the candidate and some questions may be left out. Also, the candidate will receive a brief description about LAUC so that s/he will be prepared for their meeting with us. The last ten minutes will be reserved for questions from the candidate.

8. Reports

- a. LAUC President 2001-2002**
- b. LAUC Transition Meeting 8/16/02 in Oakland**

- ◆ Debbie Murphy (UCSC) submitted her report, which was included in the packet distributed by Manaka.
- ◆ The new LAUC President is Esther Grassian from UCLA.
 - ◆ Esther will only make visits to a campus if she is invited.
- ◆ Ann Jensen is the new LAUC Representative for SLASIAC.
- ◆ Ann and Esther worked on the Information Literacy memos that were sent to Gayle Binion, Chair of the Academic Senate, and to Judson King, UCOP.
- ◆ LAUC has openings for representatives on SRLF, CDL Users Liaison Council, and Preservation Operations. Please let Manaka know if you are interested in being nominated.
- ◆ Debbie Murphy and Esther Grassian submitted a proposal to UCOP to increase the budget, but it was denied.
 - ◆ LAUC has gone over budget the last two years. The Executive Board discussed ways to cut costs.
 - ◆ To save money, committees will meet once in person and then conduct their business electronically.
 - ◆ LAUC will ask CDL to fund travel for the representatives to CDL Committee meetings.
- ◆ There are five statewide executive board meetings.

- ♦ LAUC-I needs to contribute to the Fall Assembly 2002.
- ♦ Election date is June 9, 2003.

9. Information Literacy Update

By September 15, LAUC-I members need to submit statements of interest if they would like to work on the Information Literacy initiative, which will begin October 1. The work of the Task Force will be fast paced. The first report should be done by December 6, 2002 and the second and third reports should be done by Spring.

10. Future LAUC Assemblies: Questions for Dan Greenstein

Dan Greenstein will speak at the Fall Assembly at UCSF. Each campus has been asked to come up with three questions for him by Oct. 15th. Manaka will send an email message to lib_all asking for questions from LAUC-I and others in the Library. LAUC also asked for volunteers to sit on the panel, which will ask questions of Greenstein at the Fall Assembly.

11. Next LAUC-I Meeting (October 7, 2002 SL 104) Agenda Ideas

- ♦ On November 4th, Dan Greenstein and two others will speak at the scholarly publishing forum which the Library is organizing with HumaniTech. We might want to ask Dan Greenstein to meet with us during our General Membership meeting that afternoon.
- ♦ Committee charges need to be revised and changes will be attached to the agenda for the next meeting.

12. Adjournment

Meeting was adjourned at 2:30pm.