

AGENDA UPDATE 1-3 P.M.
Pauline Manaka
Steve Macleod

LAUC-I Executive Board Transition Meeting
Main Library Room 110
8/26/02 1:00 – 3:00 p.m.

Report on the LAUC Executive Board meeting 8/16/02

1. Announcements

LAUC Budget \$64,5008 (estimated) [1.a]

Increase denied.

LAUC is investigating ways to beef up the budget via CDL's support

LAUC Election date has been set for June 9, 2003 [1.b]

Roster Update: New Appointments to LAUC Executive Board [1.c]

Bruce Miller (UC Merced –was absent at meeting)

New LAUC Appointments to UL Advisory Structure [1.d]

Ann Jensen (UCB) to replace Gary Peete as SLASIAC Representative

Tammy Dearie (UCSD) to SOPAG

Nancy Kushigian (UCSC) to CDC

Catherine Soehner (UCSC) to HOPS

LAUC President Report for 2001-2002 [1.e & 1.e1]

LAUC Upcoming Meetings, Dates & Locations

Friday, Nov 1, 2002 LAUC EB –UCI or 2-hr conference call

Thursday & Friday December, 2002 Meeting & Fall Assembly –UCSF

Friday March 7, 2003 LAUC EB Meeting – UCI

Tuesday April 29 & Wednesday April 30, 2003 Meeting & Spring Assembly UCSD

Thursday or Friday 8/15, 23 or 8/16, 22 2003 LAUC Transition meeting,

Location to be determined

2. Reports

a. Information Literacy next steps [2.a1]

LAUC has issued TWO resolutions. LAUC has also had communication with Gail Binion, chair of the UC Senate. Her suggestion was that LAUC should approach UCOP, target a specific committee that addresses similar issues, for example, UCEP (Univ. Committee on Educational Policy) The question is: what areas of Information Literacy is LAUC targeting? A LAUC IL committee will look at that and bring to the Senate. LAUC has the option to:

Write a letter to UCOP

Follow up with UL's to invite a system wide group (probably under SOPAG)

LAUC President will create IL TF with limited (ONE year) tenure while the UL's group is being created. LAUC will contribute to the raising of awareness; cultivate support in UC and create a web site. LAUC will reach out to the UL's group by laying the groundwork for IL. Next steps include the LAUC President's draft charge to be sent out for comments from all divisions. [draft letter 2.a2]

Urgent Deadlines:

9/1 send comments to Ester Grassian;

9/15 submit statement of interest to work on the ILTF

10/1 IL TF begins its work. At Fall Assembly 12/6 first part of TF, charge will be completed. At Spring Assembly 5/30/03 second and third part of TF, charge will be concluded.

b. LAUC Email Communication

The LAUC official e-mail alias to communicate with the LAUC executive board members has been set. It is laucexec-1@library.ucla.edu E-mails from the LAUC president come in the following types:

Urgency-> messages that need urgent response reflect that in the subject box and or dates will be highlighted.

Distribution Issues-> messages labeled, "PLEASE DISTRIBUTE" are intended for all of LAUC membership to read. LAUC division chairs must circulate these messages right away. Messages labeled, "DO NOT DISTRIBUTE" generally are conversations that LAUC is having; the LAUC executive board does not necessarily want this to be seen by

all of LAUC until the conversation is appropriately concluded. The divisional chairs may want to discuss this with their ExBoards.

Local Executive Board Distribution-> messages need local E-Boards' attention, and sometimes the issue involved needs to be shared with the local LAUC according to the Board's discretion. [2.b]

c. Draft LAUC Committee Charges

One comment was raised regarding LAUC's need to survey LAUC committees to see if they should be changed. Also, the structure and number of LAUC committees and/or number of delegates to these committees. The LAUC Library Plans & Policies Committee will address the need to look into Librarian workload issues due to electronic changes, for example, a follow-up on Gary Peete's report on UC Official Summer Schools. [2.c]

3. LAUC Committee Appointments

a. LAUC Committees (** means not yet definite)

Chair: Committee on Committees, Rules & Jurisdiction – Jim Crooks, UCI

Member: Committee on Diversity – Larry Heiman, UCI

Member: Library Plans and Policies – S. Clancy** or D. Bisom** - UCI

Member: Committee on Professional Governance – J.Gelfand** or D.Tsang** - UCI

Member: Research and Professional Development - V. Graham - UCI

Member: Scholarly Communication Web Editorial Board – J.Ruttenberg** or S. Clancy** or Eva

b. LAUC Executive Board

Web site manager/Developer: Beth Dupuis (UCB)

Parliamentarian: Paul Weiss (UCSD)

c. LAUC Representative to UL Groups [3.c]

Head of Technical Services (HOTS) - Jane Fletcher (UCLA)**

SOPAG's new Library Privacy Liaison (LPL)

<http://www.cdlib.org/libstaff/privaytf>– Susana Hinojosa (UCB) **

NRLF

SRLF

CDL Users Liaison Council

Preservation Operations (status pending)

4. LAUC – Irvine Committee Appointments

Member: Program Committee – Eva Sorrell**

Member: Administrative Library Committee -

Members (2): Ad Hoc Committee on LAUC-I Archives and Web site

Nominating Committee (2): K.Kjaer** Rob Bell**

Local Arrangements Planning group for LAUC Meetings on 11/1/02 & 3/7/03

5. LAUC-I Academic Senate Committee Openings & Update on Revisions –

S. MacLeod (***LAUC-I Chair recommends appointment)

Member: Council on Research, Computing and Library Resources – D. Bisom***

Member Council on Faculty Welfare, Rights, Responsibilities, and Diversity – C. Woo***

6. Urgent Deadlines

LAUC– I must solicit from the membership or UCI Libraries THREE Questions to ask Daniel Greenstein, CDL Director during Fall Assembly. November 1, 2002. Send the questions to Esther, Michael and Linda who are planning the Fall Assembly. Anything covering his views on statistics, future vision of CDL, His view of LAUC's relationship to CDL, etc.

Plans for Spring Assembly are underway. LAUC is planning to repeat the ALA program "Gains Academics Play" which focused on the relationship between Librarian and faculty. Stay tuned for more information.

7. New Business – P. Manaka

Welcome to the new LAUC-I Executive Board members. A Round robin of introductions and brief statements about what people are looking forward to in the coming year as LAUC-I administrators:

a. LAUC – I Web site [7.a1]

The LAUC-I web site needs updating. It plays an important role in the effort to systematically improve the archiving of LAUC-I documents, as well as the maintenance of current documents in good condition. It is a great source for information on the History of LAUC and needs to be viewed as such. The web site creates room for LAUC-I committee quarterly reports, easy to update and convert to annual reports. Through the web site LAUC has the potential to communicate other resources and projects in support of membership professional growth. [10-15 minutes for 7a/b]

b. LAUC-I Calendar & Meeting Rosters [7.b1, 7.b2 and 7.b3]

c. LAUC- I 2002-2003 Executive Board Duties and Responsibilities. [10 minutes]

Please carefully study the LAUC and LAUC-I Bylaws. Everyone on the board has a task, and we all must fulfill these. LAUC-I Board meeting attendance is a requirement for all members. Preparing for meetings is important to facilitate making good decisions.

d. Draft LAUC-I 2002-2003 Goals [7.d Comments & Discussion 30 minutes]

Information Literacy

LAUC-I Web Development

Communication and Collaboration

Mentorship

e. Draft Charges for 2002- 2003 LAUC-I Committees [10 minutes]

LAUC-I Program Committee [7.e1]

LAUC-I Professional Development Committee [7. e2]

LAUC-I Academic Librarianship Committee [7.e3]

LAUC-I Nominations Committee 7.e4

8. Next Meeting Agenda Review