

**Subcommittee on Courses & Continuing, Part-Time, & Summer Session
Education (SCOC)
LAUC-I Academic Senate Representative
2022-2023 Report**

Submitted to General Membership: July 5, 2023

Submitted by: Sara Heimann (term end 2025)

Council/Committee Name (acronym): Subcommittee on Courses & Continuing, Part-Time & Summer Session Education (SCOC)

Council/Committee Charge:

1. Establish appropriate procedures for the approval of courses.
2. Take final action on the approval, disapproval, modification, withdrawal, conduct, credit valuation and classification of courses and proposals to modify degrees. Subcommittee disapproval of a course may be appealed to the Divisional Senate Assembly by the academic unit proposing the course. Decisions should be made consistent with established educational policy. Full consideration should be given to campus diversity issues, to the views of appropriate schools, departments, and other academic units in matters relating to their courses of instruction. Requests for course approval should be promptly acted upon.

Link to Council/Committee Website:

<https://senate.uci.edu/committees/subcommittees/courses-continuing-part-time-summer-session-education-subcommittee-on-scoc/>

Frequency of Meetings: Monthly during academic year via Zoom.

Major Activities:

The Committee reviews, discusses, and votes on Teaching Associate (TA) exception requests, program modifications, courses requesting major changes, and courses requesting minor changes. I attended the monthly meetings as a non-voting member.

Program modifications included the updating of program requirements, catalogue information, required courses, electives, and unit requirements; the addition of course options to satisfy field study requirements; and the discontinuation of a minor.

Major changes to courses included the proposal of a new course or format for an existing course, the addition or reduction of units, the revision of class type, updating of course objectives, and course reactivation.

Minor changes to courses are approved in bulk and included the updating of course title, course number, course description, prerequisites, corequisites, GE designation, grading option, and registration restrictions; the addition of catalogue instructions, prerequisites, a discussion hour, and course overlap; the removal of a discussion hour and cross-listing; the sunseting of a course; and the deletion of a course.

The trends observed during this academic year are consistent with those observed in recent years, namely requests to offer existing courses in a new format: online. Another trend observed was lively discussions on the topic of course units. There was much debate about what justifies an additional course unit, with the Committee failing to reach a clear agreement.

Issues of Concern to the Libraries:

N/A

Recommendations for New Reps/New Year:

I will continue as the LAUC-I SCOC Representative for two more years (until 2025).