

**[Board on Undergraduate Scholarships, Honors & Financial Aid
(BUSHFA)]
LAUC-I Academic Senate Representative
2022-2023 Report**

Submitted to General Membership: June 29, 2023

Submitted by: Jenna Dufour, Visual Arts Librarian (Serving 2022-2025)

Council/Committee Name (acronym): BUSFHA (a sub-committee of The Council on Teaching, Learning, and Student Experience [CTLSE])

Council/Committee Charge:

1. Recommend to the President, through the Chancellor, the awarding of scholarships according to the terms of the various conditions set forth and subject to such other conditions as the Irvine Divisional Senate Assembly may prescribe. In making its recommendations, the Board will take into account diversity.
2. Make recommendations to the President through the Chancellor, to the Irvine Division, or to the Academic Senate, or to the Vice Chancellor of Student Affairs regarding the policies of the University on scholarships, honors, and financial aid. In making its recommendations, the Board will take into account diversity.

Link to Council/Committee Website:

<https://senate.uci.edu/committees/boards/undergraduate-scholarships-honors-financial-aids-board-on-bushfa/>

Frequency of Meetings:

Once per quarter (3 annually)

October 26, 2022

January 25, 2023

April 26, 2023

Major Activities:

- BUSFHA Senate Analyst (Rachel Mangold) forgot to send the new LAUC-I rep the Zoom invitations and thus no LAUC-I representative was present for the Fall 2022 or Winter 2023 meeting.
- During the Spring 2023 meeting, a significant amount of time was spent discussing the Latin Honors scholarships – none of which was pressing or would affect UCI Libraries
- Of the current graduating seniors, no more than 16% will receive academic honors (approx. 2% summa cum laude; 4% magna cum laude; 10% cum laude).
- The discussion was really around what that means for student success and should their targeted % change as more and more students are exceling and UCI is seeing stronger academic achievements each year from incoming applications.
- Nothing else to report except there was a heated discussion on scholarship applications that faculty thought might have used Chat GPT as part of their application. They said it is obvious when it is being used, but not the examples of how they knew.

Issues of Concern to the Libraries:

N/A

Recommendations for New Reps/New Year:

N/A

**Council on Equity and Inclusion (CEI)
LAUC-I Academic Senate Representative
2022-2023 Report**

Submitted to General Membership: July 13, 2023

Submitted by: Nicole Carpenter (2025)

Council/Committee Name (acronym): CEI

Link to Council/Committee Website: <https://senate.uci.edu/committees/councils/council-on-equity-and-inclusion/>

Frequency of Meetings: Monthly

Major Activities: Informal/Invisible Mentoring was reviewed, researched, and incorporated into the procedures for merit and promotion files, and appropriate changes were made the APM 210, supported by CAP and VPAP. This is an incredible step forward to make aware and credit work that is more than often shouldered by BIPOC faculty.

Presentations:

- The Institute of Meaningful Engagement (TIME); Pheather Harris, Director, Campus Alliance for Minority Participation (CAMP)
- DTEI Pedagogical Wellness Specialist; Theresa Duong, Pedagogical Wellness Specialist, Division of Teaching Excellence, and Innovation
- Disability Management & Accommodations for Faculty; Wendy Lyman Pawling, Disability Management Specialist
- Diversity, Equity, and Inclusion and Teaching at UCI; Brian Sato, Associate Dean, Division of Teaching Excellence and Innovation (DTEI)
- Campus Disability Services for Students; Adam Kasarda, Director, Disability Services Center (DSC)

Feedback on:

- Presidential Policy on Vaccination Programs
- Open Educational Resources
- CNLM Junipero Serra Plaque
- School of Population and Public Health Diversity Plan
- Master of Education Sciences with a Concentration in Learning Analytics Diversity Plan
- Proposed Presidential Policy – Anti-Discrimination

Issues of Concern to the Libraries:

Recommendations for New Reps/New Year: Continuing

<p style="text-align: center;">Council on Enrollment Management and Admissions (CEMA) LAUC-I Academic Senate Representative 2022-2023 Report</p>

Submitted to General Membership: August 31, 2023

Submitted by: Ying Zhang (term end 2024)

Council/Committee Name (acronym): Council on Enrollment Management and Admissions (CEMA)

Council/Committee Charge:

1. Make recommendations and approve policies on admissions, enrollments, enrollment management, and relations with schools to the administration and to the Academic Senate.
2. Monitor outreach programs directed toward academic enrichment of the campus through a diverse student body.
3. Make suggestions for and approve annual reader training for application readers.
4. Maintain liaison with the Board of Admissions and Relations with Schools.

Link to Council/Committee Website: <https://senate.uci.edu/committees/councils/council-on-enrollment-management-and-admissions-cema/>

Frequency of Meetings:

Once a month throughout the academic year (October 2022 – June 2023). While the average length is 2 hours, meetings tend to run longer during the admission cycle (November-February).

Major Activities:

- Discussed and made suggestions for schools' role in improving student retention rates.
- Discussed the ethnic studies requirement to be incorporated into all areas, particularly social sciences, history, English, and even STEM.
- Shared various concerns (e.g., high drop-out, unequal diploma value, difficulty with STEM education) with online courses and diploma.
- Discussed some drawbacks already observed among freshmen who were selected without standard test scores.
- Shared various outreach efforts during the current admissions cycle.

- First time raised concerns about potential impacts of ChatGPT on student application essays.
- Regular reports from the executive director of the Office of Undergraduate Admissions about current year's admission and review status
- Reviewed a proposal from the Drama Department on adding optional portfolio in application package.
- At meetings, the chair of the Council always provided various updates and progress of the system-wide BOARS (Board of Admissions and Relations with Schools), including approved using Duolingo as a valid test for English proficiency, and ongoing efforts in determining how admissions trend is being impacted by the pandemic and removal of the standardized test requirement.

Issues of Concern to the Libraries:

As the new admission practice is promising in increasing the enrollment rate of first-generation and disabled students, it is the time for the Libraries to think more strategically how to provide effective educational support to the increased student population.

Recommendations for New Reps/New Year:

N.A.

**Council on Educational Policy (CEP)
LAUC-I Academic Senate Representative
2022-2023 Report**

Submitted to General Membership: July 14, 2023

Submitted by: Wasila Dahdul (term end 2024)

Council/Committee Name (acronym): Council on Educational Policy (CEP)

Council/Committee Charge: Consider all matters related to academic policy, make recommendations regarding curricula and programs and other educational matters, including general campus requirements and grading systems, issue recommendations on the establishment, substantive modifications or withdrawal of academic programs, review and report on the character of the educational programs on the Irvine campus, and make recommendations about undergraduate policy matters and evaluate their effect on campus diversity.

Link to Council/Committee Website: <https://senate.uci.edu/committees/councils/council-on-educational-policy-cep/>

Frequency of Meetings: Monthly, two hour meetings during the academic year

Major Activities:

- Reviewed and provided feedback on defining residency (Proposed Amendment to Systemwide Senate Regulation 630)
- Drafted, reviewed, and approved the Hybrid and Online Course Policy (for implementation in summer 2023)
- Discussed and provided feedback on the impact of unpublished elective courses
- Discussed and submitted comments to the Cabinet regarding the systemwide Task Force on Open Educational Resources (OER). This task force is charged with making recommendations to the Committee of Provosts on the structure of a funded UC-wide OER initiative to lower the cost of course materials for students.
- Conducted academic program reviews for the Schools of Business, Biological Sciences, Social Sciences, Nursing, and Social Ecology
- Reviewed the proposal to establish a School of Population and Public Health

Issues of Concern to the Libraries:

Open Educational Resources (OER) was discussed by this committee, and feedback provided to the systemwide Task Force on Open Educational Resources. Committee members were largely in favor of lowering costs for course materials. Among the concerns voiced was the issue with costs and time required for faculty to review textbooks and the need to lessen the burden on faculty when assessing and adopting OERs. Other questions concerned ownership of the materials, and the possibility that others could modify or revise approved content and introduce incorrect information.

Recommendations for New Reps/New Year:

N/A

**Council on Faculty Welfare, Diversity, and Academic Freedom (CFW)
LAUC-I Academic Senate Representative
2022-2023 Report**

Submitted to General Membership: July 27, 2023

Submitted by: Christina Tsou (term ending 2025)

Council/Committee Name (acronym):

Council on Faculty Welfare, Diversity, and Academic Freedom (CFW)

Council/Committee Charge:

1. Consider and report in timely fashion to the Divisional Senate Assembly of the Irvine Division and confer with and advise the Chancellor and other officers of the campus administration on matters concerned with the welfare, diversity, and academic freedom of the faculty, both active and retired. Procedures for treating issues with a major welfare component relevant to this Council that are also the concern of other committees will be developed by the chairs of the committees involved, in consultation with the Chair of the Academic Senate, Irvine Division.
2. Maintain liaison with the University Committee on Faculty Welfare, the University Committee on Academic Freedom, and the University Committee on Affirmative Action and Diversity.

Link to Council/Committee Website:

<https://senate.uci.edu/committees/councils/council-on-faculty-welfare-diversity-and-academic-freedom-cfw/>

Frequency of Meetings:

Monthly

Major Activities:

1. Review of Systemwide Draft Presidential Policies
 - a. Abusive Conduct
 - b. Revised APM-025 (Conflict of Commitment and Outside Activities of Faculty Members) & APM-671 (Conflict of Commitment and Outside Activities of Health Sciences Compensation Plan)
 - c. Vaccination Programs

- d. Proposed Revisions to Presidential Policy on Sustainable Practices
 - e. Interim Clery Act Policy
 - f. Responding to Immigration Enforcement Issues Involving Patients in UC Health Facilities Act Policy
 - g. Proposed Revisions to APM-210 (Review and Appraisal Committees Presidential Policy)
 - h. Proposed Revisions to APM-710 (Leaves of Absence/Sick Leave/Medical Leave)
2. Irvine Campus Housing Authority (ICHA)
 3. UAW Strike and Post-Strike Issues
 4. ADA Compliance and Accessibility
 5. Office of Inclusive Excellent (OIE)
 6. UCI Draft Budget Principles
 7. WSCUC Reaffirmation of Accreditation Site Visit
 8. Faculty Mental Health and Support Services
 9. UCIPD Active Shooter Presentation

Issues of Concern to the Libraries:

APM-210: The proposed revisions include contributions to diversity, equity, inclusion, and equal opportunity for policy-covered librarians.

Post-Strike Issues

Recommendations for New Reps/New Year:

N/A

**Campuswide Honors Collegium Board (CHCB)
LAUC-I Academic Senate Representative
2022-2023 Report**

Submitted to General Membership: July 10, 2023

Submitted by: Rikke Ogawa (term end 2025)

Council/Committee Name (acronym): Campuswide Honors Collegium Board (CHCB) *a
subcommittee of CTLSE*

Council/Committee Charge: Duties include:

1. Determine admission to the Collegium and the policies of admission, within adopted guidelines;
2. Certify graduation from the Collegium and determine policies relating to graduation;
3. Approve courses and instructors for lower- and upper-division courses in the Campuswide Honors Collegium curriculum, and determine the policies for same, within adopted guidelines;
4. Advise the chief administrator of the Campuswide Honors Collegium concerning the academic advising of students in the Collegium or enrolled in its courses, recruitment of such students, extracurricular opportunities and academic prerequisites (such as housing and library privileges) for Campuswide Honors Collegium students.

Link to Council/Committee Website:

<https://senate.uci.edu/committees/boards/campuswide-honors-collegium-board-chcb/>

Frequency of Meetings: quarterly board meetings; optional quarterly CHC meet and greet with students in Science Library

Major Activities:

- Review of Campuswide Honors Admissions Fall 2022 & Spring 2023: Admissions to CHC can vary year to year, however the general goal is to admit 325 incoming first-years to CHC. Transfer study admission to CDC is offered in conjunction with Admissions in UCI Honor to Honors program – a transfer agreement with community colleges with a 3.7 GPA or better and are nominated by their community college honors director. About 100 transfer students enter CHC through this program each year.

- Review of Requirement for Research & Thesis: A discussion was had at the Fall and Winter CHCB meetings about the research & thesis requirement. The thesis advisor must be a Senate faculty, however students may request other faculty via a petition process. Two thirds of the CHC students are in programs that provide a course where the students can get dedicate curricular time to writing the thesis, other students can set up a 199 class or do other independent research.
- Capstone project: When compared to previous cohort years, more students in the current CHC cohort do not plan to attend graduate school. The thesis requirement supports the graduate school application process, but CHC would like to expand options for completion to include a capstone project or experience that supports students not planning to pursue graduate education. CHCB hopes it might also provide an option for 10% of students who don't complete research/thesis and thus do not finish CHC. Decision on this proposal was delayed until the new Assistant Dean for Campuswide Honors joins in the 2023-24 academic year.
- Ted Wright, Associate Dean for Campuswide Honors, retired after 11 years of service to Campuswide Honors Program. The next CHC Associate Dean is Brandon Golob, Associate Professor of Teaching in Criminology, Law & Society,

Issues of Concern to the Libraries:

- Opportunity for Capstone project: There may be an opportunity for library participation in capstone projects if there are students and library staff interested in pursuing a mutually beneficial project and departmental priorities have space for this work.

Recommendations for New Reps/New Year: N/A

Council on Research, Computing & Libraries (CORCL)
LAUC-I Academic Senate Representative
2022-2023 Report

Submitted to General Membership: July 5, 2023

Submitted by: Annette Buckley (term end 2025)

Council/Committee Name (acronym): CORCL

Council/Committee Charge:

Consider issues pertaining to fostering research. Advise the Chancellor and represent the Division on matters relating to research policy and administration and academic resources, including information technology, telecommunications, and library policies and administration on the Irvine campus. Administer general campus funds for faculty research and review and evaluate University-recognized research programs and units. Advise the Vice Chancellor for Research on campus nominees or applicants for research awards from foundations and other granting agencies which restrict the number of proposals submitted.

Link to Council/Committee Website:

senate.uci.edu/committees/councils/council-on-research-computing-and-libraries-corcl/

Frequency of Meetings:

Monthly

Major Activities:

Share updates on resources and activities in the UCI Libraries. Discuss campus-wide OIT initiatives. Assess/approve renewals of UCI research units.

Issues of Concern to the Libraries:

News from OIT about computing (e.g. cybersecurity, costs of data hosting, Wi-Fi improvements). These updates were shared with LAUC-I and library employees ad-hoc during the academic year.

Recommendations for New Reps/New Year:

n/a

**Council on Planning & Budget (CPB)
LAUC-I Academic Senate Representative
2022-2023 Report**

Submitted to General Membership: June 12, 2023

Submitted by: Audra Eagle Yun (term end 2024)

Council/Committee Name (acronym): Council on Planning & Budget (CPB)

Council/Committee Charge:

1. Confer with and advise the Chancellor, Provost and Executive Vice Chancellor, and campus administrative units on matters of planning, budget, and resource allocations on both short and long-term bases.
2. Initiates studies in planning and budget matters and, if necessary to accomplish such studies, authorizes establishment of ad hoc committees to carry out investigations and make reports.
3. Maintains an active relationship with the systemwide University Committee on Planning and Budget (UCPB) through its UCPB representative.
4. Represent the Council at other Administrative and Senate meetings: Academic Planning Group (APG), Budget Work Group (BWG), Campus Physical and Environmental Committee (CPEC), Design Review Team, Enrollment Council, Small Capital Improvement Program Advisory Committee, and Space Planning Team.

Link to Council/Committee Website:

<https://senate.uci.edu/committees/councils/council-on-planning-and-budget-cpb/>

Frequency of Meetings:

During the academic year, bi-weekly for 2 hours.

Major Activities:

CPB's work is confidential. Routine business is to make sure that sufficient information justifies any of the following decisions:

- Name changes on campus to departments, programs, units

- New degree programs and program modifications– financial responsibilities to encourage adequate support – library is routinely asked to comment on needed resources (typically in the form a of a letter from AUL for Research Resources)
- Review of proposals for the development of Self-Supporting Graduate Professional Degree Programs (SSGPDPs) and subsequent three-year reviews of programs after they have been developed
- Endowed Professorships and Chairs
- Focus is on making sure that sufficient resources support campus operations and functions
- The group also reviews relevant systemwide policy revisions and proposals for potential budget and planning impact.

The group routinely invites key campus administrators to discuss issues related to budget and planning for the campus and to provide background on how the campus budget is structured and implemented. The Provost meets with the group on occasion, and other key campus administrators are invited to discuss relevant topics.

Issues of Concern to the Libraries:

None this year.

Recommendations for New Reps/New Year:

Proposal documentation is frequently quite extensive. Doing a CTRL-F search of documentation for “library” or “libraries” can be an efficient way to quickly identify potential impacts. On the other hand, the absence of these terms may require deeper analysis.

Council on Teaching, Learning, and Student Experience (CTLSE)
LAUC-I Academic Senate Representative
2022-2023 Report

Submitted to General Membership: July 6, 2023

Submitted by: Krystal Tribbett (term end 2024)

Council/Committee Name (acronym): Council on Teaching, Learning, and Student Experience (CTLSE)

Council/Committee Charge:

The Council shall promote teaching, its quality, evaluation and promotion, diversity, equal opportunity, and the quality of the student experience, and shall advise the Chancellor and the Irvine Division on issues in the areas of teaching, student life and welfare, and intramural and intercollegiate athletics.

Link to Council/Committee Website:

<https://senate.uci.edu/committees/councils/council-on-teaching-learning-student-experience-ctlse/>

Frequency of Meetings:

Monthly, 2-hour meetings

Major Activities:

1. Teaching

1. Consider policies and issues concerning the quality of teaching on campus, e.g., the improvement and evaluation of teaching and the role of teaching in academic advancement.
2. Advise administrators, faculty, and other Senate committees on matters affecting the quality of teaching on campus and matters affecting teaching contributions that promote diversity and equal opportunity.
3. Make recommendations to the above and other appropriate bodies concerning such issues as the improvement of teaching, the evaluation of teaching, and the assessment of teaching in the academic personnel process.
4. Formulate general policies concerning instructional support activities on campus and advise the administration regarding campus budgetary needs for instructional support.
5. Advise the Dean of Graduate Division, VPTL and Dean of Undergraduate Education, and the Center for Engaged Instruction regarding programs and

services that will foster effective teaching, to stimulate and aid all departments in fostering effective teaching.

6. Select faculty and other instructors for Celebration of Teaching Awards and other awards as appropriate. Provide direction to the Center for Engaged Instruction in matters regarding CTLSE business, and when required, in any matters concerning the Council's instructional support.

2. Student Affairs

1. Consider and review formally as needed, those programs of the Office of Student Affairs, the Graduate Division, and the Division of Undergraduate Education that affect the University experience of UCI students. Such programs include but are not limited to: the Learning and Academic Resource Center, Student Transition Services, Undergraduate Research Opportunities Program, Career Center, Student Health Service, Counseling Center, Disability Services, Cross Cultural Center, and the UCI Bookstore.
2. Consider and review formal matters affecting the promotion of student diversity and equal opportunity as defined by the University of California Diversity Statement (adopted by the Assembly of the Academic Senate on May 10, 2006). Such a review includes but is not limited to, an examination of enrollment, retention, and student satisfaction/campus engagement data.
3. Advise the Chancellor on behalf of the Academic Senate regarding the allocation of student registration fees and recommendations for the enhancement of student diversity and equal opportunity.
4. Appoint ad hoc Grievance Panels to hear student grievances which pertain to matters under the authority of the Academic Senate and, where such grievances are found to be justified, the Panel shall determine appropriate means of redress. Hearings by the Grievance Panel and related procedures are to be conducted in accordance with Appendix II. Grievance Panels shall consist of three voting members of the Academic Senate, at least one of whom is a member of the CTLSE; this member shall be chair of the Panel.

3. Intramural and Intercollegiate Athletics

Review and report to the Chancellor and the Irvine Division on issues of significance regarding the UCI intramural and intercollegiate athletics program.

Issues of Concern to the Libraries:

Major topics of discussed this year included:

- Systemwide Senate Chair Susan Cochran has distributed for review a proposed amendment to Senate Regulation 630 proposed by the University Committee on Educational Policy (UCEP) and endorsed by the Academic Council last year
- Instruction issues. Most discussed were related to continued adjustment by faculty and students to post-pandemic teaching and learning environment and the impact of the fall TA strike on student learning experience especially the discussion sections.

- Systemwide Senate Chair Susan Cochran distributed for review a draft presidential policy on vaccination programs. On August 30, 2022, the Policy on Vaccination Programs – With Interim Amendments was issued, with an effective date of September 1, 2022. On September 16, 2022, the University of California Office of the President distributed a draft policy for Systemwide Review with a comment deadline of December 15, 2022. Based on feedback received from the Systemwide Review thus far and discussions with leadership, updated interim amendments were made to the policy to include an option for members of the University community to opt out of COVID-19 boosters as well as technical edits. On December 12, 2022, the Policy on Vaccination Programs – With Updated Interim Amendments was issued.
- In 2022, CTLSE requested that UROP create an annual report and submit it to the Council for review. Specific data requested included: 1) A detailed budget for UROP and the allocations of those funds from the various sources -- donors, Schools, central OVPTL funds, sponsored programs within the UROP umbrella, etc. 2) The first report should include the previous 5 years of annual budgets so that we can compare them. 3) Data on the number of students supported, award amounts, and how well those data demonstrate improvements in reaching underserved student populations (first generation, transfer students, etc.). 4) Breakdowns by school to assure the program is not too heavily concentrated in a few areas such that students, regardless of their discipline, have access to these opportunities
- The Council will discuss post-strike issues and challenges, and possibilities for the future of teaching and research enterprise at UCI and UC as a whole. Members are asked to consider the following questions: 1) With both pedagogical and budget concerns in mind, what is the right mix of ladder rank, Prof of Teaching, Unit 18, and Associate? What is the “best” team for a given course? (mixture of Instructor, TAs, LAs, graders, other?) 2) How should we reimagine grading/assessment to both improve instruction and create savings (e.g., formative versus summative assessments, peer grading, self-grading, alternative assessments that are less labor intensive)? 3) How do we assess pedagogical effectiveness as we adopt new models? What existing research can be leveraged? 4) How do we get faculty, department, school buy-in (FATE, DTEI Grad Fellows, Academic Senate, other mechanisms)? 5) What is the role of technology and instructional design support?
- Discussion and information regarding student mental health and wellness
- Systemwide Senate Chair Susan Cochran distributed for review a proposed presidential policy on anti-discrimination. The proposed policy affirms the University’s commitment to creating and maintaining a healthy working and learning environment that is inclusive and free of discrimination, harassment, and retaliation.

- Last year, CTLSE proposed revisions to Appendix II of the Manual of the Irvine Division of the Academic Senate. The revisions eliminated language around the respondent bearing the burden of proof, as well as the formal hearing requirement for adjudicating grade appeal cases. Senate Chair Striedter asked the Council to review the latest version of Appendix II that reflects broad feedback and legal counsel at both the campus level and Office of the President. The revised language should provide further clarity and consistency, while maintaining the intent of CTLSE’s earlier revisions.
- Systemwide Senate Chair Susan Cochran distributed for review prior to finalization the Interim Clery Act Policy – Campus Safety and Security Reporting as currently posted publicly. After the policy’s interim issuance in July 2022, a systemwide working group was formed to gather feedback on the interim policy from key stakeholder groups and to begin the development of implementation guidance. In addition to feedback received from stakeholders, the working group will consider feedback collected through this systemwide review.

Recommendations for New Reps/New Year:

Each meeting the LAUC-I representative is given an opportunity to give an overview of UCI Libraries’ issues, activities, or events. The LAUC-I rep should be prepared to provide these.

<p style="text-align: center;">Graduate Council (GC) LAUC-I Academic Senate Representative 2022-2023 Report</p>
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Submitted to General Membership: July 24, 2023

Submitted by: Melissa Beuoy (term end 2024)

Council/Committee Name (acronym): Graduate Council (GC)

Council/Committee Charge:

1. Assume the responsibilities enumerated in Senate Bylaw 330.
2. Report and make recommendations to the Divisional Senate Assembly & Senate Cabinet on rules and regulations governing graduate education, graduate work and bylaws.
3. Advise the Chancellor on all matters relating to graduate education, policies, and work on the Irvine campus.
4. Monitor and ensure quality and diversity in graduate programs. If the Council determines that a graduate program does not have the quality required of a UC education then the Council may suspend admissions to that program, until further notice. Any review or further vetting will be in accordance with the most current Systemwide guidelines set forth by the Coordinating Committee on Graduate Affairs (CCGA).
5. Recommend the award of graduate student support. This includes, but is not limited to, block grant and graduate fellowships.
6. Set standards and campus policies for graduate student employee positions.
7. Set standards and campus policies for the conferral of graduate degrees. This includes, but is not limited to, rules and regulations of doctoral dissertation committees and advancement to candidacy.
8. Approve the awarding of graduate degrees for Master's and Doctoral candidates.
9. Review and approve all graduate courses.

Link to Council/Committee Website:

<https://senate.uci.edu/committees/councils/graduate-council-gc/>

Frequency of Meetings:

Monthly (during Academic Year), for 3 hours.

Major Activities:

- GC's work is confidential

- Meeting agendas are open to everyone:
<https://dms.senate.uci.edu/~councils.and.committees/?GC.meetings>
- The Academic Senate posts an Annual Report that will summarize GC activities (forthcoming): <https://senate.uci.edu/annual-reports/>

Issues of Concern to the Libraries:

- New academic program proposals

Recommendations for New Reps/New Year:

- N/A

**Subcommittee on Courses & Continuing, Part-Time, & Summer Session
Education (SCOC)
LAUC-I Academic Senate Representative
2022-2023 Report**

Submitted to General Membership: July 5, 2023

Submitted by: Sara Heimann (term end 2025)

Council/Committee Name (acronym): Subcommittee on Courses & Continuing, Part-Time & Summer Session Education (SCOC)

Council/Committee Charge:

1. Establish appropriate procedures for the approval of courses.
2. Take final action on the approval, disapproval, modification, withdrawal, conduct, credit valuation and classification of courses and proposals to modify degrees. Subcommittee disapproval of a course may be appealed to the Divisional Senate Assembly by the academic unit proposing the course. Decisions should be made consistent with established educational policy. Full consideration should be given to campus diversity issues, to the views of appropriate schools, departments, and other academic units in matters relating to their courses of instruction. Requests for course approval should be promptly acted upon.

Link to Council/Committee Website:

<https://senate.uci.edu/committees/subcommittees/courses-continuing-part-time-summer-session-education-subcommittee-on-scoc/>

Frequency of Meetings: Monthly during academic year via Zoom.

Major Activities:

The Committee reviews, discusses, and votes on Teaching Associate (TA) exception requests, program modifications, courses requesting major changes, and courses requesting minor changes. I attended the monthly meetings as a non-voting member.

Program modifications included the updating of program requirements, catalogue information, required courses, electives, and unit requirements; the addition of course options to satisfy field study requirements; and the discontinuation of a minor.

Major changes to courses included the proposal of a new course or format for an existing course, the addition or reduction of units, the revision of class type, updating of course objectives, and course reactivation.

Minor changes to courses are approved in bulk and included the updating of course title, course number, course description, prerequisites, corequisites, GE designation, grading option, and registration restrictions; the addition of catalogue instructions, prerequisites, a discussion hour, and course overlap; the removal of a discussion hour and cross-listing; the sunseting of a course; and the deletion of a course.

The trends observed during this academic year are consistent with those observed in recent years, namely requests to offer existing courses in a new format: online. Another trend observed was lively discussions on the topic of course units. There was much debate about what justifies an additional course unit, with the Committee failing to reach a clear agreement.

Issues of Concern to the Libraries:

N/A

Recommendations for New Reps/New Year:

I will continue as the LAUC-I SCOC Representative for two more years (until 2025).