

LAUC-I Senate Council/Committee Representatives 2021-2022 Compiled Report

Compiled by: Nicole Carpenter, LAUC-I Secretary

Date: October 24, 2022

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Council on Educational Policy (CEP) LAUC-I Academic Senate Representative 2021-2022 Report

Submitted to General Membership: August 22, 2022

Submitted by: Wasila Dahdul (term end 2024)

Council/Committee Name (acronym): Council on Educational Policy (CEP)

Council/Committee Charge: Consider all matters related to academic policy, make recommendations regarding curricula and programs and other educational matters, including general campus requirements and grading systems, issue recommendations on the establishment, substantive modifications or withdrawal of academic programs, review and report on the character of the educational programs on the Irvine campus, make recommendations about undergraduate policy matters and evaluate their effect on campus diversity.

Link to Council/Committee

Website: <https://senate.uci.edu/committees/councils/council-on-educational-policy-cep/>

Frequency of Meetings: Monthly

Major Activities:

- Discussed academic program reviews for School of Arts and School of Physical Sciences
- Reviewed the Social Sciences Academic Program report and made recommendation to the Academic Program Review Board
- Provided comments on a review of probation procedures

- Reviewed and voted to keep the current English proficiency testing requirements in place for grad student TAs
- Voted to discontinue the Subcommittee on International Education
- Reviewed and endorsed the School of Population and Public Health Pre-proposal
- Reviewed the Passed/Not Passed Option and voted to delay implementation of the modification of the modification to Fall 2023 to allow schools additional time to prepare
- Revisited the threshold for online technologies and voted to rescind the threshold option and will re-visit the topic in the fall
- Reviewed a proposal to establish a fully online B.A. in Business Administration for transfer students

Issues of Concern to the Libraries:

Continued support for online and in person teaching modalities.

Recommendations for New Reps/New Year:

N/A

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<p>Subcommittee on Courses & Continuing, Part-Time, & Summer Session Education (SCOC) LAUC-I Academic Senate Representative 2021-2022 Report</p>

Submitted to General Membership: September 16, 2022

Submitted by: Jolene Beiser (term end 2022)

Council/Committee Name (acronym): Subcommittee on Courses & Continuing, Part-Time & Summer Session Education (SCOC)

Council/Committee Charge:

1. Establish appropriate procedures for the approval of courses.
2. Take final action on the approval, disapproval, modification, withdrawal, conduct, credit valuation and classification of courses and proposals to modify degrees.

Link to Council/Committee

Website: <https://senate.uci.edu/committees/subcommittees/courses-continuing-part-time-summer-session-education-subcommittee-on-scoc/>

Frequency of Meetings: Monthly during academic year

Major Activities: Review petitions for courses-new, revised, online and hybrid; discuss and vote on whether they should become course or roll back to faculty/departments for revisions.

Issues of Concern to the Libraries: The libraries might be interested to know that some faculty and/or departments are still unclear about the requirements for online courses. Prior to COVID-19, all courses moving online had to be reviewed and approved by SCOC. During COVID-19 this procedure was waived. In Spring 2022, courses were once again to be approved by SCOC, but submissions showed clear misunderstandings about what was required of online courses. SCOC representatives have been working with Academic Senate to publish guidelines for faculty, but these guidelines were still not approved at the end of the academic year.

Recommendations for New Reps/New Year: No recommendations

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<p style="text-align: center;">Graduate Council (GC) LAUC-I Academic Senate Representative 2021-2022 Report</p>
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Submitted to General Membership: August 17, 2022

Submitted by: Melissa Beuoy (term end 2024)

Council/Committee Name (acronym): Graduate Council (GC)

Council/Committee Charge:

1. Assume the responsibilities enumerated in Senate Bylaw 330.
2. Report and make recommendations to the Divisional Senate Assembly & Senate Cabinet on rules and regulations governing graduate education, graduate work and bylaws.
3. Advise the Chancellor on all matters relating to graduate education, policies, and work on the Irvine campus.
4. Monitor and ensure quality and diversity in graduate programs. If the Council determines that a graduate program does not have the quality required of a UC

education then the Council may suspend admissions to that program, until further notice. Any review or further vetting will be in accordance with the most current Systemwide guidelines set forth by the Coordinating Committee on Graduate Affairs (CCGA).

5. Recommend the award of graduate student support. This includes, but is not limited to, block grants and graduate fellowships.
6. Set standards and campus policies for graduate student employee positions.
7. Set standards and campus policies for the conferral of graduate degrees. This includes, but is not limited to, rules and regulations of doctoral dissertation committees and advancement to candidacy.
8. Approve the awarding of graduate degrees for Master's and Doctoral candidates.
9. Review and approve all graduate courses.

Link to Council/Committee Website:

<https://senate.uci.edu/committees/councils/graduate-council-gc/>

Frequency of Meetings:

Monthly (during Academic Year), for 3 hours.

Major Activities:

- GC's work is confidential
- Meeting agendas are open to everyone:
<https://dms.senate.uci.edu/~councils.and.committees/?GC.meetings>
- The Academic Senate posts an Annual Report that will summarize GC activities (forthcoming): <https://senate.uci.edu/annual-reports/>

Issues of Concern to the Libraries:

- New academic program proposals

Recommendations for New Reps/New Year:

- N/A

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<p style="text-align: center;">Council on Planning & Budget (CPB) LAUC-I Academic Senate Representative 2021-2022 Report</p>

Submitted to General Membership: August 17, 2022

Submitted by: Audra Eagle Yun (term end 2024)

Council/Committee Name (acronym): Council on Planning & Budget (CPB)

Council/Committee Charge:

1. Confer with and advise the Chancellor, Provost and Executive Vice Chancellor, and campus administrative units on matters of planning, budget, and resource allocations on both short and long-term bases.
2. Initiates studies in planning and budget matters and, if necessary to accomplish such studies, authorizes establishment of ad hoc committees to carry out investigations and make reports.
3. Maintains an active relationship with the systemwide University Committee on Planning and Budget (UCPB) through its UCPB representative.
4. Represent the Council at other Administrative and Senate meetings: Academic Planning Group (APG), Budget Work Group (BWG), Campus Physical and Environmental Committee (CPEC), Design Review Team, Enrollment Council, Small Capital Improvement Program Advisory Committee, and Space Planning Team.

Link to Council/Committee Website:

<https://senate.uci.edu/committees/councils/council-on-planning-and-budget-cpb/>

Frequency of Meetings:

During the academic year, bi-weekly for 2 hours.

Major Activities:

CPB's work is confidential. Routine business is to make sure that sufficient information justifies any of the following decisions:

- Name changes on campus to departments, programs, units
- New degree programs and program modifications– financial responsibilities to encourage adequate support – library is routinely asked to comment on needed resources (typically in the form a of a letter from AUL for Research Resources)

- Review of proposals for the development of Self-Supporting Graduate Professional Degree Programs (SSGPDPs) and subsequent three-year reviews of programs after they have been developed
- Endowed Professorships and Chairs
- Focus is on making sure that sufficient resources support campus operations and functions
- The group also reviews relevant systemwide policy revisions and proposals for potential budget and planning impact.

The group routinely invites key campus administrators to discuss issues related to budget and planning for the campus and to provide background on how the campus budget is structured and implemented. The Provost meets with the group on occasion, and other key campus administrators are invited to discuss relevant topics.

Issues of Concern to the Libraries:

None this year.

Recommendations for New Reps/New Year:

Proposal documentation is frequently quite extensive. Doing a CTRL-F search of documentation for “library” or “libraries” can be an efficient way to quickly identify potential impacts. On the other hand, the absence of these terms may require deeper analysis.

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<p>Council on Research Computing and Libraries (CORCL) LAUC-I Academic Senate Representative 2021-2022 Report</p>
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Submitted to General Membership: August 31, 2022

Submitted by: Nicole Carpenter (term end 2022)

Council/Committee Name (acronym): CORCL

Council/Committee Charge: <https://senate.uci.edu/committees/councils/council-on-research-computing-and-libraries-corcl/>

Link to Council/Committee

Website: <https://senate.uci.edu/committees/councils/council-on-research-computing-and-libraries-corcl/>

Frequency of Meetings: Monthly

Major Activities:

Feedback on UC Presidential Policy for Research Data, a proposal to establish a School of Population and Public Health, and an online BA in Business Administration for Transfer Students. Continued to work with the campus and their response to the integrative medicine report. Noted several ORUs that were sunsetted, were picked up at the School level and will no longer receive Office of Research funding.

Issues of Concern to the Libraries:

Data security/ransomware discussion brought about discussion of John R/ Madelynn with the cyber working group to reach out regarding library resources to save content and data.

John Renaud presented on UC Transformative Open Access Agreements (see not at bottom). Additionally, he and librarians (Nicole Carpenter, Nicole Arnold) met with Academic Senate Chair to discuss open educational resources (OER) and open education which led to another discussion with Division of Teaching Excellence and Innovation Mathew Williams (May 2022) around further collaboration.

Recommendations for New Reps/New Year:

Lorelei focuses on keeping the research community informed on transformative agreements (note: should cover 30% of UC articles, yet only 40-50% are using them) as well as events from the library and interesting resources acquired. By keeping informed about library happenings, you can add to her reports before the meeting, as she kindly checks in with the LAUC rep for any additional items.

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**Council on Teaching, Learning, and Student Experience (CTLSE)
LAUC-I Academic Senate Representative
2021-2022 Report**

Submitted to General Membership: August 31, 2022

Submitted by: Krystal Tribbett (term end 2024)

Council/Committee Name (acronym): Council on Teaching, Learning, and Student Experience (CTLSE)

Council/Committee Charge:

The Council shall promote teaching, its quality, evaluation and promotion, diversity, equal opportunity, and the quality of the student experience, and shall advise the Chancellor and the Irvine Division on issues in the areas of teaching, student life and welfare, and intramural and intercollegiate athletics.

Link to Council/Committee Website: <https://senate.uci.edu/committees/councils/council-on-teaching-learning-student-experience-ctlse/>

Frequency of Meetings: Monthly, 2-hour meetings

Major Activities:

1. **Teaching**

1. Consider policies and issues concerning the quality of teaching on campus, e.g., the improvement and evaluation of teaching and the role of teaching in academic advancement.
2. Advise administrators, faculty, and other Senate committees on matters affecting the quality of teaching on campus and matters affecting teaching contributions that promote diversity and equal opportunity.
3. Make recommendations to the above and other appropriate bodies concerning such issues as the improvement of teaching, the evaluation of teaching, and the assessment of teaching in the academic personnel process.
4. Formulate general policies concerning instructional support activities on campus and advise the administration regarding campus budgetary needs for instructional support.
5. Advise the Dean of Graduate Division, VPTL and Dean of Undergraduate Education, and the Center for Engaged Instruction regarding programs and services that will foster effective teaching, to stimulate and aid all departments in fostering effective teaching.

6. Select faculty and other instructors for Celebration of Teaching Awards and other awards as appropriate. Provide direction to the Center for Engaged Instruction in matters regarding CTLSE business, and when required, in any matters concerning the Council's instructional support.

2. Student Affairs

1. Consider and review formally as needed, those programs of the Office of Student Affairs, the Graduate Division, and the Division of Undergraduate Education that affect the University experience of UCI students. Such programs include but are not limited to: the Learning and Academic Resource Center, Student Transition Services, Undergraduate Research Opportunities Program, Career Center, Student Health Service, Counseling Center, Disability Services, Cross Cultural Center, and the UCI Bookstore.
2. Consider and review formal matters affecting the promotion of student diversity and equal opportunity as defined by the University of California Diversity Statement (adopted by the Assembly of the Academic Senate on May 10, 2006). Such a review includes but is not limited to, an examination of enrollment, retention, and student satisfaction/campus engagement data.
3. Advise the Chancellor on behalf of the Academic Senate regarding the allocation of student registration fees and recommendations for the enhancement of student diversity and equal opportunity.
4. Appoint ad hoc Grievance Panels to hear student grievances which pertain to matters under the authority of the Academic Senate and, where such grievances are found to be justified, the Panel shall determine appropriate means of redress. Hearings by the Grievance Panel and related procedures are to be conducted in accordance with Appendix II. Grievance Panels shall consist of three voting members of the Academic Senate, at least one of whom is a member of the CTLSE; this member shall be chair of the Panel.

3. Intramural and Intercollegiate Athletics

Review and report to the Chancellor and the Irvine Division on issues of significance regarding the UCI intramural and intercollegiate athletics program.

Issues of Concern to the Libraries:

Major topics of discussed this year included:

- Fall of 2021 instruction issues related mostly virtual and in-person, as well as attendance, student needs, and instructor capacity.
- Systemwide Review of Proposed Revisions to Presidential Policy of Sexual Violence and Sexual Harassment (SVSH): The proposed revisions are to: (i) comply with a new state law, Senate Bill (SB) 493, and (ii) better account for Prohibited Conduct in the clinical setting.

- Student Affairs units that experienced limited operations for Fall Quarter 2021 as well as general updates within Student Affairs
- Negative Comments in Course Evaluations and AP Reviews. Instructors expressed concern regarding negative comments on course evaluations and how those are reviewed by the Council on Academic Personnel and Academic Personnel.
- Revisions to Appendix II: Grade Appeals. Last year 2020/21, CTLSE proposed revisions to Appendix II of the Manual of the Irvine Division of the Academic Senate. However, a grade appeal filed under the new procedures raised additional concerns about the process. Senate Chair Ho asked the Council to review Appendix II once again and propose further revisions. It is requested that members specifically consider revising or eliminating language around the “burden of proof” in the policy, and to reconsider whether a hearing (a meeting of the grievant, respondent, and the hearing panel) is the appropriate mechanism for resolving these cases. An alternative model, employed at other UC campuses, allows the hearing panel to review the evidence and interview both parties separately, if needed, eliminating a potentially adversarial face-to-face hearing.
- UCI WASC Accreditation. The Council was presented with information regarding the WASC (Western Association of Schools and Colleges) accreditation that was already in the works and provide feedback on that process.
- Evaluation of Teaching and the Student Feedback Forms. CTLSE had a conversation about evaluation of teaching at UCI with a specific focus on the use and misuse of the current Student Feedback Forms (SFF’s) that were introduced prior to the pandemic. While the proximate issue was how to manage issues where students offer non-constructive or even abusive and derogatory comments to these forms, CTLSE also considered whether this is the tool that best serves the needs of the academic senate and the University in how we evaluate both individual teaching performance and efforts to improve teaching effectiveness on campus. A memo was drafted to address concerns and recommendations regarding evaluations of teaching.
- Review of Probation Procedures. In 2019, OVPTL, in partnership with a working group of academic advisors and associate deans for undergraduate education, began a comprehensive review of academic probation processes across campus. The review focused on those procedures related to Irvine Regulations A385 Normal Progress Requirement and 395 Probation and Disqualification (specifically focusing on probation, not disqualification). A primary goal of this effort was to move toward consistency in processes across campus while balancing any unique needs of the academic units. The OVPTL has asked the Senate to review its report and provide feedback on changes to practices and processes.
- English Proficiency Policy for Teaching Assistants. Two task forces were convened to develop a new English proficiency policy for appointment of students to Teaching Assistants and Teaching Associates (TAs) during the 2019-20 and 2020-21 academic years. The recommendations from the task forces and subsequent review and approval by the Senate resulted in the current policy for TAs. CTLSE was asked to revisit the policy in response to particular requests from Graduate Division.
- Proposal to Establish an Online B.A. in Business 3:40–4:00pm Administration for Transfer Students. The Paul Merage School of Business has submitted for Senate review a proposal to establish a fully online B.A. in Business Administration for transfer students.

Recommendations for New Reps/New Year:

Each meeting the LAUC-I representative is given an opportunity to give an overview of UCI Libraries' issues, activities, or events. The LAUC-I rep should be prepared to provide these.

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<p style="text-align: center;">Council on Enrollment Management and Admissions (CEMA) LAUC-I Academic Senate Representative 2021-2022 Report</p>

Submitted to General Membership: August 19, 2022

Submitted by: Ying Zhang (term end 2024)

Council/Committee Name (acronym): Council on Enrollment Management and Admissions (CEMA)

Council/Committee Charge:

1. Make recommendations and approve policies on admissions, enrollments, enrollment management, and relations with schools to the administration and to the Academic Senate.
2. Monitor outreach programs directed toward academic enrichment of the campus through a diverse student body.
3. Make suggestions for and approve annual reader training for application readers.
4. Maintain liaison with the Board of Admissions and Relations with Schools.

Link to Council/Committee

Website: <https://senate.uci.edu/committees/councils/council-on-enrollment-management-and-admissions-cema/>

Frequency of Meetings:

Once a month throughout the academic year (October 2021 – June 2022). While an average length is 2 hours, meetings tend to run longer during the admission cycle (November-February).

Major Activities:

- Had frequent discussions about the new test-free application package review for admission, as this is the first year for UC to move onto not putting any standardized test scores in enrollment consideration.

- Reviewed and approved several changes in reader training accordingly.
- Reviewed and made recommendations for admission in some special areas, including Arts (new portfolio review method), and Business Administration (Online BA).
- Discussed and make suggestions for admitting transfer students (via TAG program) and students with special talents.
- At meetings, the chair of the Council always provided various updates and progress of BOARS (Board of Admissions and Relations with Schools.)

Issues of Concern to the Libraries:

As the new admission practice is promising in increasing the enrollment rate of first-generation and disabled students, it is the time for the Libraries to think more strategically about how to provide effective educational support to the increased student population.

Recommendations for New Reps/New Year:

N.A.

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**Board on Undergraduate Scholarships, Honors, and Financial Aid
(BUSHFA)
LAUC-I Academic Senate Representative
2021-2022 Report**

Submitted to General Membership: August 25, 2022

Submitted by: Nicole Arnold (2022)

Council/Committee Name (acronym):

Board on Undergraduate Scholarships, Honors, and Financial Aid (BUSHFA)

Council/Committee Charge:

1. “Recommend to the President, through the Chancellor, the awarding of scholarships according to the terms of the various conditions set forth and subject to such other conditions as the Irvine Divisional Senate Assembly may prescribe. In making its recommendations, the Board will take into account diversity.

2. Make recommendations to the President through the Chancellor, to the Irvine Division, or to the Academic Senate, or to the Vice Chancellor of Student Affairs regarding the policies of the University on scholarships, honors, and financial aid. In making its recommendations, the Board will take into account diversity.”

Link to Council/Committee Website:

<https://senate.uci.edu/committees/boards/undergraduate-scholarships-honors-financial-aids-board-on-bushfa/>

Frequency of Meetings:

Once per quarter

Major Activities: Voted and elected a new BUSHFA Chair, Veronica Berrocal, from the Dept of Statistics to be the incoming chair of the '22-23 academic year. ESPORTS now has 21 scholarships to give out to students who play League of Legends and Overwatch. All recipients play either on the Junior Varsity Team (\$3k award) or Varsity Team (\$5k award). OFAS (Office of Financial Aid and Scholarships) have a centralized platform called Scholarship Universe where applicants matched to available and appropriate scholarships and then evaluated according to the rubric of said scholarship.

Issues of Concern to the Libraries: None.

Recommendations for New Reps/New Year: None.

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[Campuswide Honors Collegium Board (CHCB)]
LAUC-I Academic Senate Representative
2021-2022 Report

Submitted to General Membership: August 22, 2022

Submitted by: Richard Cho (term end 2022)

Council/Committee Name (acronym):

Campuswide Honors Collegium Board (CHCB)

Council/Committee Charge:

Attending quarterly meetings

Link to Council/Committee Website:

<https://senate.uci.edu/committees/boards/campuswide-honors-collegium-board-chcb/>

Frequency of Meetings:

Once a quarter

Major Activities:

Mostly sitting in on the meetings and gauging the demography of incoming honors students. Listening to the proposals to change certain policies (such as rendering C- as a passing grade). During the spring quarter, the library helps with honors awards for students. Carrie Cullen, who is the liaison to the UCI honors program, takes the leads. This year, in Carrie Cullen's absence, Cynthia Johnson took the lead for the award program.

Issues of Concern to the Libraries:

None, but I always felt very out of place in the meeting, as if my presence there was that of an intruder.

Recommendations for New Reps/New Year:

None.