

2020-2021 Archive: General Membership Meeting 5/4/2021

LAUC-I General Membership Meeting Agenda & Minutes

04 May 2021

12:00pm – 1:30pm

Location: <https://uci.zoom.us/j/4027209385>

Attendees: Nicole Arnold; Jolene Beiser; Melissa Beuoy; Stacy Brinkman; Tatiana Bryant; Annette Buckley; Richard Cho; Wasila Dahdul; Madelynn Dickerson; Laura Fouladi; Julia Gelfand; Sara Heimann; Josh Hutchinson; Becky Imamoto; Danielle Kane; Kathryn Kjaer; Shu Liu; Kevin Ruminson; Scott Stone; Christopher Thomas; Sarah Wallbank; Audra Yun; Ying Zhang

1. [2 min] Announcements
 - [LAUC Statewide Assembly](#) happening this week - spread over 2 days (Monday and Thursday).
2. [2 min] Approve General Membership, [Feb 16 Meeting Minutes](#)
 - Motion by Annette Buckley; seconded by Nicole Arnold
 - Minutes are approved
3. [5 min] Budget/HR Update: Kevin Ruminson, Admin AUL
 - Budget:
 - Hal Stern permanently appointed as Provost and Executive Vice Chancellor.
 - Relevant for the Libraries because the UL reports to the Provost.
 - Kevin and Lorelei met with Stern to have conversation about the Libraries' budget.
 - Budget continues to be challenging but not dire; UCI is well positioned to deal with stresses.
 - Libraries' budget will be constrained, but we are in a stable situation.
 - CA Governor will release May budget revision in a couple weeks.
 - June 15th is deadline for Governor to pass next year's budget.
 - We should hear budget news in early-mid July.
 - HR:
 - Planning for potential return to campus.
 - Library-wide Town Hall on May 19th to share where we are in the planning process.
 - Planning has been challenging due to uncertain public health guidance.
 - Currently operating under strict restrictions.
 - Should have a better idea of restrictions for Summer/Fall in about a month or so.
 - Analogy for return to campus: "It won't be like a light switch, more like a dial with flexibility."
 - Handful of ongoing staff searches; no librarian searches.
4. [5 min] Leadership Council Update: Kevin Ruminson, Admin AUL
 - Post-COVID visioning, environmental scanning.
 - COVID-related operational changes we want to continue when back in the office and other changes we want to make.
 - Student Excellence Center - how to use new lightweight data visualization wall.
 - How to support DEI and UCI Black Thriving Initiative.
 - Ways to better track DEI work at the librarian, department, and library-wide levels.
5. [5 min] Law Library update: Amy Atchison, Deputy Director
 - Amy unable to attend - no major announcements.
6. [10 min] Committee Updates:
 - a. LRC update –Jharina Pascual, Committee Chair
 - Chair not present. Update from Becky:
 - Started to get files and are going through them.
 - b. PC update –Jenna Dufour, Committee Chair
 - Chair not present. Update from Ying:
 - Successful virtual program on March 10th - "Books Are For All: How Mary Elizabeth Wood Helped to Establish the Modern Public Library System in China" with Professor Huanwen Cheng (Sun Yat-sen University). Total attendees: 27.
 - Program collaboration with the Diversity Team in March/April - Levels of Racism 2-part workshop with OC Human Relations. Total attendance: 65.
 - The Diversity Team is working through notes taken in Part 2.
 - Overall, 3 virtual programs this year; open to hosting a 4th if need is there.

- Idea: how to connect with new librarians
 - Other ideas: email Jenna, Chair (dufourj@uci.edu)
- c. RPDC update –Sarah Wallbank, Committee Chair
- One grant proposal in 1st round - funded.
 - One mini-grant proposal in 2nd round - funded.
 - Not as much activity system-wide this year due to the pandemic.
 - Worked on supplemental charge regarding highlighting librarian achievements.
7. [10 min] RPDC Supplemental Charge on Highlighting Librarian Achievement
- a. Background: [3 mins] - Madelynn Dickerson
- i. See this report: [Highlighting Librarian Achievement, 2018-2019](#)
 - ii. Dialog began at General Membership Meeting #3. [See meeting minutes.](#)
 - Task Force in 2018-2019 made recommendations about ways to celebrate librarian achievements.
 - Decided that RPDC would take on 2-year supplemental charge.
- b. [RPDC Status Report](#): [7 mins] - Sarah Wallbank
- This year: scoped the charge to determine what the committee is able to do with the idea.
 - Next year: committee will enact charge with documentation and workflows to follow.
 - Two methods to celebrate achievements: (1) LAUC-I Website (call goes out 1-2 times a year); (2) Brown bags (send out call twice a year), format can vary, need to coordinate with Program Committee.
 - Idea from PC Chair: member of PC to act as liaison between PC and RPDC (central point of communication).
 - Propose modifying committee charge in bylaws to include: “Coordinate annual LAUC-I activities that promote LAUC-I member achievements.”
8. [10 min] Academic Senate Reports
- BUSHFA (Board of Undergraduate Scholarship, Honors & Financial Aids) - Nicole Arnold
 - Nothing to report.
 - No other updates reported.
9. [5 mins] LAUC-I Elections Update – Annette Buckley, Past Chair
- Have a complete ballot.
 - Call for additional self-nominations - none received.
 - A few people are running for 2 positions; if they win both positions, they will have to choose one.
 - Discussion whether election timeline should be moved up in case there is a need for a run-off election.
 - Only deadline in the bylaws is that elections have to be finished by the end of June.
 - Decided that elections will be shifted up by a couple of weeks - email Annette if you have any questions/concerns.
 - Recommended to use Qualtrics for election ballot - secure and archivable.
10. [10 mins] Discussion and [Padlet](#) Brainstorm on “Re-engaging with colleagues and welcoming new staff and librarians in the ‘post-pandemic normal’”
- Padlet will remain up until Friday (5/7/21).
 - Ideas discussed verbally during the meeting (may not be reflected on Padlet):
 - Idea from another institution: give out free coffee tickets to encourage colleagues to grab coffee together and chat in order to facilitate connection between colleagues (smaller group interactions can be helpful).
 - Note from HR: campus business policy issues with paying for coffee/meals, can explore options.
 - Meetings in Aldrich Park.
 - New-ish Librarians Group
 - Opportunities to walk around campus to help librarians orient themselves to where things are while also getting acquainted with colleagues.
 - Having a LAUC-I subcommittee play a role in organizing things for new librarians.
 - Hybrid meeting etiquette - what are the expectations; scheduling etiquette, skills for facilitating hybrid meetings.
 - Leadership is aware of the need for guidance on this.

Meeting adjourned: 12:56pm