

Council on Planning & Budget (CPB)
LAUC-I Academic Senate Representative
2020-2021 Report

Submitted to General Membership: August 23, 2021

Submitted by: Kevin Ruminson (term end 2021)

Council/Committee Name (acronym): Council on Planning and Budget (CPB)

Council/Committee Charge:

1. Confer with and advise the [Chancellor, Provost and Executive Vice Chancellor](#), and campus administrative units on matters of planning, budget, and resource allocations on both short and long-term bases.
2. Initiates studies in planning and budget matters and, if necessary to accomplish such studies, authorizes establishment of ad hoc committees to carry out investigations and make reports.
3. Maintains an active relationship with the systemwide [University Committee on Planning and Budget \(UCPB\)](#) through its UCPB representative.
4. Represent the Council at other Administrative and Senate meetings: Academic Planning Group (APG), Budget Work Group (BWG), Campus Physical and Environmental Committee (CPEC), Design Review Team, Enrollment Council, Small Capital Improvement Program Advisory Committee, and Space Planning Team.

Link to Council/Committee Website:

<https://senate.uci.edu/committees/councils/council-on-planning-and-budget-cpb/>

Frequency of Meetings:

During the academic year, bi-weekly for 2 hours on Wednesdays. CPB met sixteen times and was cancelled one time in 2020/21.

Major Activities:

CPB's work is confidential. Routine business is to make sure that sufficient information justifies any of the following decisions:

- Name changes on campus to departments, programs, units (ex: Linguistics to Language Sciences)

- New degree programs and program modifications– financial responsibilities to encourage adequate support – library is routinely asked to comment on needed resources (typically in the form of a letter from AUL for Research Resources)
- Review of proposals for the development of Self-Supporting Graduate Professional Degree Programs (SSGPDPs) and subsequent three-year reviews of programs after they have been developed
- Endowed Professorships and Chairs
- Focus is on making sure that sufficient resources support campus operations and functions
- The group also reviews relevant systemwide policy revisions and proposals for potential budget and planning impact
- This past year, the group also explored a number of issues around faculty salary structures (off-scale salaries, merit adjustments, etc.)

New and revised academic programs were reviewed throughout the year, as were local and system-wide proposals that might impact the budget or academic planning.

The group routinely invites key campus administrators to discuss issues related to budget and planning for the campus and to provide background on how the campus budget is structured and implemented.

The Provost meets with the group on occasion, and other key campus administrators are invited to discuss relevant topics.

The Libraries' representative was asked to provide occasional updates and reports on open access and journal negotiation issues.

Issues of Concern to the Libraries:

- Development of new schools and programs – the group often receives advance notice of potential proposals
- How SSGPDPs impact library services (this has been a long-standing issue, but recent library budget allocations have begun to address the financial side of issue)
- Cumulative impact of new programs on library services, operations, and collections (it is often difficult to say that one new program will have a major impact on library services, operations, or collections, but the cumulative impact of adding new programs over time can add up to a significant impact)
- UCI campus budget issues and challenges

Recommendations for New Reps/New Year:

- For school and program proposals, review proposal documentation to ensure that a letter of support from the Libraries (typically authored by AUL for Research Resources) was solicited and included where required.

- Proposal documentation is frequently quite extensive. Doing a CTRL-F search of documentation for “library” or “libraries” can be an efficient way to quickly identify potential impacts. On the other hand, the absence of these terms may require deeper analysis.
- Service on this committee is a great way to learn more about how the campus budget is structured, what issues and challenges are currently affecting the budget picture, and how decisions are made.