

LAUC-I Senate Council/Committee Representatives 2020-2021 Compiled Report

Compiled by: Sara Heimann, LAUC-I Secretary

Date: August 26, 2021

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[Council on Education Policy (CEP)] LAUC-I Academic Senate Representative 2020-2021 Report

Submitted to General Membership: August 20, 2021

Submitted by: Ying Zhang (term end 2021)

Council/Committee Name (acronym): Council on Educational Policy (CEP)

Council/Committee Charge: The Council on Educational Policy (Undergraduate)

- Considers all matters related to academic policy, make recommendations regarding curricula and programs and other educational matters; reviews and reports on the character of the educational programs on the Irvine campus; makes recommendations about undergraduate policy matters and evaluates their effect on campus diversity;
- Acts as a screening committee for the general education options;
- Acts on final recommendations from the Campus Writing Coordinator for recertification of courses satisfying the upper-division writing requirements;
- Provides guidance on all matters related to student learning assessment, including policy development around assessment of student learning at the classroom, course, program, general education, and institutional levels; Monitors the university's progress in implementing its assessment plan, and promotes the use of assessment results in planning activities;
- Provides advice on all educational policy matters pertaining to the core campus undergraduate programs and advice on matters relating to international education and continuing, part time, and summer session education;
- Maintains liaison with the University Committees on Educational Policy, Preparatory Education, and International Education.

Link to Council/Committee Website:

<https://senate.uci.edu/committees/councils/council-on-educational-policy-cep/>

Frequency of Meetings: Once a month throughout academic year

Major Activities:

- Reviewed various undergraduate course grading policies, such as P/NP grading options more flexible under the COVID-19 pandemic, and some long-term changes;
- Reviewed and made recommendations on a task force's special report on a fully-online BA in business;
- Reviewed and proposed an updated catalogue for Multicultural Studies, in the learning outcomes associated with GE Area VII;
- Reviewed a pre-proposal on establishing School of Population and Public Health, and send comments to Cabinet;
- Requested that SCOC (Sub-committee on Courses) complete a review of all courses that fall in the GE Area VII;
- Took a closer look at independent study courses, and made a few recommendations for SCOC to consider;
- Followed up on academic program reviews, with representatives from those programs, including Business, Engineering, Humanities and Public Health;
- Participated in a system-wide review of Innovative Learning Technology Initiative, and forwarded comments from the Council to Cabinet;
- Supported a revision on system-wide senate regulation regarding the senior residency requirement;
- Endorsed a proposal to transfer the oversight of courses in Arabic, Persian, and Vietnamese to the new Program in Global Languages and Communication;
- Voted to allow departments to continue offering courses online without prior approval through Fall Quarter 2021;
- Voted to transfer 6 campus-wide honors collegium sustainable studies courses from academic departments to the Division of Undergraduate Education;

Issues of Concern to the Libraries:

Although the campus will resume classroom teaching in Fall Quarter 2021, academic departments are allowed to continue offering course online. As such, the Libraries needs to get prepared to serve two groups of students/lecturers (i.e., online and in-person).

Recommendations for New Reps/New Year:

Attend monthly meeting, be **alerted** about any changes in academic units that might have impactions on libraries' and librarians' work, and **share**.

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Academic Council on Equity and Inclusion (CEI)
LAUC-I Academic Senate Representative
2020-2021 Report

Submitted to General Membership: August 18, 2021

Submitted by: Thuy Vo Dang (term end 2022)

Council/Committee Name (acronym): Council on Equity and Inclusion (CEI)

Council/Committee Charge: The Council shall advise the Division on matters related to equity, inclusion, and diversity.

Link to Council/Committee Website:

<https://senate.uci.edu/committees/councils/council-on-equity-and-inclusion/>

Frequency of Meetings: Once per month

Major Activities: Review and assess the Equity Advisors Program’s efficacy for faculty recruitment and retention; Feedback for Implementation of Student Course Feedback Form; Provide feedback on Online Undergraduate Degree Task Force Report; Provide feedback on the Candidate Evaluation Tool & Rubric to Assess Contributions to Diversity, Equity, and Inclusion in the School of Engineering; Review and provide feedback on diversity statements for academic personnel review; Discussion on Proposed New Presidential Policy on Gender Recognition and Lived Name; Campus response to COVID-19 from the lens of equitable access to online education; Provide feedback and review of diversity plan for proposed Ph.D. program in Film and Media Studies; Provide feedback on diversity plan for School of Population and Public Health; Above-Scale Compensation Policy Review; Campus resources for Native American students; Systemwide Review of Proposed Revised Presidential Policy on Native American Cultural Affiliation and Repatriation

Issues of Concern to the Libraries: Systemwide Review of Proposed Revised Presidential Policy on Native American Cultural Affiliation and Repatriation

Recommendations for New Reps/New Year:

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**Council on Faculty Welfare, Diversity, and Academic Freedom
(CFW)
LAUC-I Academic Senate Representative
2020-2021 Report**

Submitted to General Membership: August 23, 2021

Submitted by: Shu Liu (term ending 2022)

Council/Committee Name (acronym):

Council on Faculty Welfare, Diversity, and Academic Freedom (CFW)

Council/Committee Charge:

1. Consider and report in timely fashion to the Divisional Senate Assembly of the Irvine Division and confer with and advise the Chancellor and other officers of the campus administration on matters concerned with the welfare, diversity, and academic freedom of the faculty, both active and retired. Procedures for treating issues with a major welfare component relevant to this Council that are also the concern of other committees will be developed by the chairs of the committees involved, in consultation with the Chair of the Academic Senate, Irvine Division.
2. Maintain liaison with the University Committee on Faculty Welfare, the University Committee on Academic Freedom, and the University Committee on Affirmative Action and Diversity.

Link to Council/Committee Website:

<https://senate.uci.edu/committees/councils/council-on-faculty-welfare-diversity-and-academic-freedom-cfw/>

Frequency of Meetings: monthly

Major Activities:

1. University Hills Internet Issues
2. Child Care and Dependent Care
3. Campus public safety issues (e.g., security camera policy)
4. Los Lomas decommissioning/new plan and relocation of residents to Miramonte
5. ADA compliance and accessibility
6. Parking and Transportation and Distribution Services
7. Academic Freedom Statement
8. Faculty remote work program
9. UCOP Possible Expanded Curtailment Program

10. Systemwide Review of the Report of the Online Undergraduate Degree Task Force
11. Review of University of California Outside Activities Tracking (UC OATS)
12. Systemwide Review of Gold Book
13. Systemwide Review of sexual violence and sexual harassment (SVSH) Frameworks for Faculty and Staff
14. Systemwide Review of Proposed Revision to Senate Bylaw 336.F.3
15. Systemwide Review of SARS-CoV-2 (COVID-19) Vaccination Program
16. Systemwide Review of Proposed Presidential Policy on UC Health Participation in Activities under the End of Life Option Act

Issues of Concern to the Libraries:

Parking, accessibility, remote work, possible curtailment, vaccination

Recommendations for New Reps/New Year:

n/a

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Graduate Council (GC)
LAUC-I Academic Senate Representative
2020-2021 Report

Submitted to General Membership: 08/12/21

Submitted by: Danielle Kane (term end 2021)

Council/Committee Name (acronym):

Graduate Council (GC)

Council/Committee Charge:

1. Assume the responsibilities enumerated in Senate Bylaw 330.
2. Report and make recommendations to the Divisional Senate Assembly & Senate Cabinet on rules and regulations governing graduate education, graduate work and bylaws.
3. Advise the Chancellor on all matters relating to graduate education, policies, and work on the Irvine campus.
4. Monitor and ensure quality and diversity in graduate programs. If the Council determines that a graduate program does not have the quality required of a UC education then the Council may suspend admissions to that program, until further notice. Any review or further vetting will be in accordance with the most current Systemwide guidelines set forth by the Coordinating Committee on Graduate Affairs (CCGA).

5. Recommend the award of graduate student support. This includes, but is not limited to, block grant and graduate fellowships.
6. Set standards and campus policies for graduate student employee positions.
7. Set standards and campus policies for the conferral of graduate degrees. This includes, but is not limited to, rules and regulations of doctoral dissertation committees and advancement to candidacy.
8. Approve the awarding of graduate degrees for Master's and Doctoral candidates.
9. Review and approve all graduate courses.

Membership

1. The Graduate Council shall consist of one member from each of the Faculties of the Division (as defined by Irvine Bylaw 40).
 1. The Dean of the Graduate Division, the Chair of the Academic Program Review Board, and the Chair of the Subcommittee on International Education shall serve as ex officio non-voting members.
2. The Council Officers include the Chair, Vice Chair and a Representative to the Coordinating Committee on Graduate Affairs (CCGA).
 1. The Divisional representative to CCGA may also hold the position of Chair or Vice Chair.

Link to Council/Committee Website:

<https://senate.uci.edu/committees/councils/graduate-council-gc/>

Frequency of Meetings:

Once a month (3 hrs) via Zoom for 2020-2021

Major Activities:

- GC's work is confidential
- Meeting agendas are open to everyone:
<https://dms.senate.uci.edu/~councils.and.committees/?GC.meetings>
- The Academic Senate posts an Annual Report that will summarize GC activities (forthcoming): <https://senate.uci.edu/annual-reports/2020-21-annual-reports/>

Issues of Concern to the Libraries:

- New academic program proposals

Recommendations for New Reps/New Year:

- N/A

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Council on Planning & Budget (CPB)
LAUC-I Academic Senate Representative
2020-2021 Report

Submitted to General Membership: August 23, 2021

Submitted by: Kevin Ruminson (term end 2021)

Council/Committee Name (acronym): Council on Planning and Budget (CPB)

Council/Committee Charge:

1. Confer with and advise the [Chancellor](#), [Provost and Executive Vice Chancellor](#), and campus administrative units on matters of planning, budget, and resource allocations on both short and long-term bases.
2. Initiates studies in planning and budget matters and, if necessary to accomplish such studies, authorizes establishment of ad hoc committees to carry out investigations and make reports.
3. Maintains an active relationship with the systemwide [University Committee on Planning and Budget \(UCPB\)](#) through its UCPB representative.
4. Represent the Council at other Administrative and Senate meetings: Academic Planning Group (APG), Budget Work Group (BWG), Campus Physical and Environmental Committee (CPEC), Design Review Team, Enrollment Council, Small Capital Improvement Program Advisory Committee, and Space Planning Team.

Link to Council/Committee Website:

<https://senate.uci.edu/committees/councils/council-on-planning-and-budget-cpb/>

Frequency of Meetings:

During the academic year, bi-weekly for 2 hours on Wednesdays. CPB met sixteen times and was cancelled one time in 2020/21.

Major Activities:

CPB's work is confidential. Routine business is to make sure that sufficient information justifies any of the following decisions:

- Name changes on campus to departments, programs, units (ex: Linguistics to Language Sciences)
- New degree programs and program modifications– financial responsibilities to encourage adequate support – library is routinely asked to comment on needed resources (typically in the form a of a letter from AUL for Research Resources)
- Review of proposals for the development of Self-Supporting Graduate Professional Degree Programs (SSGPDPs) and subsequent three-year reviews of programs after they have been developed
- Endowed Professorships and Chairs
- Focus is on making sure that sufficient resources support campus operations and functions

- The group also reviews relevant systemwide policy revisions and proposals for potential budget and planning impact
- This past year, the group also explored a number of issues around faculty salary structures (off-scale salaries, merit adjustments, etc.)

New and revised academic programs were reviewed throughout the year, as were local and system-wide proposals that might impact the budget or academic planning.

The group routinely invites key campus administrators to discuss issues related to budget and planning for the campus and to provide background on how the campus budget is structured and implemented.

The Provost meets with the group on occasion, and other key campus administrators are invited to discuss relevant topics.

The Libraries' representative was asked to provide occasional updates and reports on open access and journal negotiation issues.

Issues of Concern to the Libraries:

- Development of new schools and programs – the group often receives advance notice of potential proposals
- How SSGPDPs impact library services (this has been a long-standing issue, but recent library budget allocations have begun to address the financial side of issue)
- Cumulative impact of new programs on library services, operations, and collections (it is often difficult to say that one new program will have a major impact on library services, operations, or collections, but the cumulative impact of adding new programs over time can add up to a significant impact)
- UCI campus budget issues and challenges

Recommendations for New Reps/New Year:

- For school and program proposals, review proposal documentation to ensure that a letter of support from the Libraries (typically authored by AUL for Research Resources) was solicited and included where required.
- Proposal documentation is frequently quite extensive. Doing a CTRL-F search of documentation for “library” or “libraries” can be an efficient way to quickly identify potential impacts. On the other hand, the absence of these terms may require deeper analysis.
- Service on this committee is a great way to learn more about how the campus budget is structured, what issues and challenges are currently affecting the budget picture, and how decisions are made.

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**Council on Research Computing and Libraries (CORCL)
LAUC-I Academic Senate Representative
2020-2021 Report**

Submitted to General Membership: August 20, 2021

Submitted by: Nicole Carpenter (term end 2022)

Council/Committee Name (acronym): CORCL

Council/Committee Charge: <https://senate.uci.edu/committees/councils/council-on-research-computing-and-libraries-corcl/>

Link to Council/Committee Website:

<https://senate.uci.edu/committees/councils/council-on-research-computing-and-libraries-corcl/>

Subcommittee on Computing

<https://dms.senate.uci.edu/~councils.and.committees/?SubComp.meetings>

Frequency of Meetings: Monthly

Major Activities:

Continued discussions regarding the creation of the School of Integrative Medicine (Report Sent to Cabinet), returning to campus and Research Phases allowed on campus/protocols, and various markers meeting the needs of student, faculty, and staff during the pandemic (ie. from Canvas Tools to Library Resources).

Throughout the year CORCL reviewed a variety of UC Presidential Policies and provided comments as appropriate. Other major topics discussed include Faculty Research and Travel Funds (during pandemic), UCSF Ransomware, University Hills Internet, UROP, Innovative Learning Technology Initiative (ILTI), Online Undergraduate Degrees, Security Cameras, Digital Research Data, Academic Freedom, Faculty Evaluation Tools (IT), ORCHID and DMP Tool (DSS!), and Open Source Instructional Materials (OER).

CORCL also forwarded their recommendations regarding the following ORU: Center for the Neurobiology of Learning and Memory (to re-establish)

Issues of Concern to the Libraries:

OER inquiry from the Council on Teaching, Learning, and Student Experiences (CTLSE) regarding possible library assistance with webinar on OER with Division of Teaching Excellence and Innovation is in discussion with the library.

Recommendations for New Reps/New Year:

None/Continuing

**Council on Teaching, Learning, and Student Experience (CTLSE)
LAUC-I Academic Senate Representative
2020-2021 Report**

Submitted to General Membership: August 20, 2021

Submitted by: Stacy Brinkman (2021)

Council/Committee Name (acronym): CTLSE

Council/Committee Charge:

The Council shall promote teaching, its quality, evaluation and promotion, diversity, equal opportunity, and the quality of the student experience, and shall advise the Chancellor and the Irvine Division on issues in the areas of teaching, student life and welfare, and intramural and intercollegiate athletics.

Link to Council/Committee Website:

<https://senate.uci.edu/committees/councils/council-on-teaching-learning-student-experience-ctlse/>

Frequency of Meetings: Monthly

Major Activities:

Discussions of the following

- Supported ASUCI recommendation to encourage asynchronous online learning during the pandemic (due to
- Reviewed online-only degree programs (in response to a systemwide review of online undergraduate education)
- Discussed proposals regarding Latin Honors upon graduation – criteria and transparency
- Reviewed future directions for the ILTI grant program (systemwide)
- Discussed Best Practices document for online teaching from DTEI
- Faculty Advisory Board for UROP program
- Optional Teaching Evaluations Reflection form for faculty
- Academic Integrity Review Board – processes and challenges in a remote environment
- Alternative forms of evidence of teaching excellence (because student evaluations are problematic) – presentation by DTEI and will result in future task force and recommendations
- Security camera usage on campus

- Issues with Canvas – presentation by OIT
- Grade appeals process – revisions to ensure a more transparent process
- Review of Barnes & Noble “First Day Complete” course materials model – all students would need to pay into a textbook system... rejected by council
- Review of “Gold Book” systemwide policing policies... many issues raised about use of force, racial justice, and the latitude of officer discretion.

Presentations from

- Faculty/staff mental health resources
- Student mental health resources
- Student athletics
- Career services

Issues of Concern to the Libraries:

Ongoing discussions about online degree programs; ongoing discussions on textbook affordability

Recommendations for New Reps/New Year:

Keep abreast of UCI Libraries initiatives in online tutorials/IL modules, and also keep abreast of conversations or new initiatives related to OER or textbook affordability.

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**CUARS/CEMA
LAUC-I Academic Senate Representative
2020-2021 Report**

Submitted to General Membership: August 26, 2021

Submitted by: Krystal Tribbett (2021)

Council/Committee Name (acronym): Council on Undergraduate Admissions and Relations with Schools (CUARS)

As of 2021 CUARS was renamed the Council on Enrollment Management and Admissions (CEMA)

Council/Committee Charge:

1. Make recommendations and approve policies on admissions, enrollments, enrollment management, and relations with schools to the administration and to the Academic Senate.

2. Monitor outreach programs directed toward academic enrichment of the campus through a diverse student body.
3. Make suggestions for and approve annual reader training for application readers.
4. Maintains liaison with the Board of Admissions and Relations with Schools.

Link to Council/Committee Website:

<https://senate.uci.edu/committees/councils/council-on-enrollment-management-and-admissions-cema/>

Frequency of Meetings:

90-minute meetings are held once a month from October to June. This committee does not meet during the summer.

Major Activities:

1. Make recommendations and approve policies on admissions, enrollments, enrollment management, and relations with schools to the administration and to the Academic Senate.
2. Monitor outreach programs directed toward academic enrichment of the campus through a diverse student body.
3. Make suggestions for and approve annual reader training for application readers.
4. Maintains liaison with the Board of Admissions and Relations with Schools.

Issues of Concern to the Libraries:

Throughout the year CUARS/CEMA reviews and discussing past and upcoming admission cycles, including demographic trends among the prospective, admitted, and matriculating students. The committee considers, among other things: how applications are reviewed by admissions readers, unique criteria (like prerequisites or outreach efforts) required by UCI's academic schools, and to support enrollment of transfer students.

The Committee serves as an advisor/observer of the Office of Admissions and Relations to with Schools, making recommendations for improvements to procedures that have the potential to contribute to the selection and admission of a diverse and inclusive undergraduate student body. This charge of the committee was especially evident following the 2017 UCI admissions snafu. CUARS/CEMA reviewed reader training and policies and admissions procedures for months following the fall-out of the situation in order to raise questions and make recommendations for paths forward. The same can be said of CUARS consideration of the changes to admissions requirement due to the circumstances created by the COVID-19 pandemic.

Information gained by participation in CUARS and shared with other librarians through LAUC-I provides a context for the outcomes of admissions cycles including the demographics and academic prowess of incoming students each year. Overall, involvement in CUARS/CEMA allows librarians to join conversations that can have an impact on UCI's student body, and because librarians interact with some many members of the UCI and in some cases the greater public, they can add perspective based on conversations and interactions they have had with students.

Recommendations for New Reps/New Year:

I do not have nay at this time.

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**Subcommittee on Courses & Continuing, Part-Time, & Summer
Session Education (SCOC)
LAUC-I Academic Senate Representative
2020-2021 Report**

Submitted to General Membership: August 23, 2021

Submitted by: Jolene Beiser (term end 2022)

Council/Committee Name (acronym): Subcommittee on Courses & Continuing, Part-Time & Summer Session Education SCOC

Council/Committee Charge:

1. Establish appropriate procedures for the approval of courses.
2. Take final action on the approval, disapproval, modification, withdrawal, conduct, credit valuation and classification of courses and proposals to modify degrees.

Link to Council/Committee Website:

<https://senate.uci.edu/committees/subcommittees/courses-continuing-part-time-summer-session-education-subcommittee-on-scoc/>

Frequency of Meetings: Monthly during academic year

Major Activities: Review petitions for courses-new, revised, online and hybrid; discuss and vote on whether they should become course or roll back to faculty/departments for revisions.

Issues of Concern to the Libraries: The libraries might be interested to know that some faculty and/or departments are unclear about the requirements for online courses. Prior to COVID-19, all courses moving online had to be reviewed and approved by SCOC. During COVID-19 this procedure was waived. SCOC has had some submissions for moving a course online, despite the approval process being waived. When SCOC reviewed these submissions, the courses were really not meeting the requirements laid out prior to COVID. The SCOC team has been discussing how much feedback or how strict to be at this time, since decisions about online courses are really being made at a higher level than us.

Recommendations for New Reps/New Year: No recommendations

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<p style="text-align: center;">Board on Undergraduate Scholarships, Honors, and Financial Aid (BUSHFA) LAUC-I Academic Senate Representative YYYY-YYYY Report</p>
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Submitted to General Membership: August 23, 2021

Submitted by: Nicole Arnold (2022)

Council/Committee Name (acronym):

Board on Undergraduate Scholarships, Honors, and Financial Aid (BUSHFA)

Council/Committee Charge:

1. "Recommend to the President, through the Chancellor, the awarding of scholarships according to the terms of the various conditions set forth and subject to such other conditions as the Irvine Divisional Senate Assembly may prescribe. In making its recommendations, the Board will take into account diversity.
2. Make recommendations to the President through the Chancellor, to the Irvine Division, or to the Academic Senate, or to the Vice Chancellor of Student Affairs regarding the policies of the University on scholarships, honors, and financial aid. In making its recommendations, the Board will take into account diversity."

Link to Council/Committee Website:

<https://senate.uci.edu/committees/boards/undergraduate-scholarships-honors-financial-aids-board-on-bushfa/>

Frequency of Meetings:

Once per quarter

Major Activities: Voting on a new chair for BUSHFA, the centralization of the online scholarship application, Latin Honors Awards for different schools supported in their ability to be more flexible in awards.

Issues of Concern to the Libraries: The issues pertinent to the libraries discussed this past year include information concerning Campuswide Honors Collegium and Scholarship Opportunities Program. Members of BUSHFA participate in both programs as does the library.

Recommendations for New Reps/New Year: None.

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<p style="text-align: center;">[Campuswide Honors Collegium Board (CHCB)] LAUC-I Academic Senate Representative 2020-2021 Report</p>

Submitted to General Membership: August 19th, 2021

Submitted by: Richard Cho (term end 2022)

Council/Committee Name (acronym):

Campuswide Honors Collegium Board (CHCB)

Council/Committee Charge:

Attending quarterly meetings, Assisting with students' awards

Link to Council/Committee Website:

<https://senate.uci.edu/committees/boards/campuswide-honors-collegium-board-chcb/>

Frequency of Meetings:

Once a quarter

Major Activities:

Mostly sitting in on the meetings and gauging the demography of incoming honors students. During the spring quarter, the library helps with honors awards for students. Carrie Cullen, who is the liaison to the UCI honors program, takes the leads. I, as a representative, took Carrie on board.

Issues of Concern to the Libraries:

None, although the issue for this committee this year was that, since the elimination of the college entrance exam as a criteria for selecting incoming students, the committee members' workload has doubled.

Recommendations for New Reps/New Year:

I will still be the rep (according to the LAUC-I website) next year. No recommendations for new year.

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