

LAUC-Irvine Chair's Annual Report 2012-2013

Submitted: August 30, 2013

Kristin Andrews, who began the 2012–2013 year as LAUC-I Chair, accepted a position at UNC Wilmington. Brian Williams, Vice Chair, Chair Elect, succeeded Kristin as LAUC-I Chair and Annette Buckley (Research Librarian for Business) assumed Vice Chair pro tem responsibilities.

The UCI Libraries are recruiting three Research Librarian appointments, all prospective LAUC-I members. Early in the year, Lorelei Tanji was appointed University Librarian, effective October 1, 2012. John Renaud's first day as AUL for Research Resources was July 15, 2013.

Our LAUC-I census number, 46, is one greater than 2011-2012.

1. Office/LAUC-I Executive Board Members:

Chair: Brian Williams / Kristin Andrews
Vice-Chair/Chair-Elect: Brian Williams / Annette Buckley pro tem
Secretary: Kathryn Kjaer
Immediate Past-Chair: Pauline Manaka
Member-at-Large: Cathy Palmer
Standing Committee Chairs: Ying Zhang (LRC), John Sisson (PC), Christina Woo (PDC)
Web Manager (ex-officio): Annette Buckley

2. Standing Charge:

- a. Represent LAUC-I in its communications with the University Librarian and library administration, and the campus administration and community.
- b. Determine the will of the membership and act in accordance with that will.
- c. Expedite LAUC-I business in a manner consistent with the best interests of the membership.
- d. Bring to the attention of the membership and the Executive Board any matters which require a LAUC-I response or which may be of concern to LAUC-I.
- e. Report to the membership regularly.
- f. Preside over meetings of the membership and of the Executive Board.
- g. Create ad hoc committees upon the advice and consent of the Executive Board.
- h. Participate in a non-voting capacity in the deliberations of any committee, except the Library Review Committee, the Nominating- Elections Committee or other committees as may be specified. Any committee may invite the Chair to attend any of its meetings.
- i. Provide annual charges to the LAUC-I standing committees by October 1st.

- j. Prepares and distributes agendas for the Executive Board and General Membership meetings with the advice of the Executive Board.
- k. Nominate or appoint LAUC-I representatives to LAUC Committees, with the advice and consent of the Executive Board.
- l. Serve as a member of the Executive Board of LAUC and report back to LAUC-I on all Executive Board decisions and deliberations and perform the duties specified in the LAUC Bylaws Article VI, Section 3.b.1) a) and b).
- m. Serve as a delegate to the statewide Assembly of LAUC.
- n. Designate alternate delegates to the LAUC Assemblies from the LAUC-I Executive Board in the event that the regular delegates cannot attend.
- o. Prepare an annual report of the activities of LAUC-I to be presented to the members prior to 31 August each year.
- p. Serve as liaison with the library staff organizations and/or other staff groups.

3. Key Accomplishments:

Librarian Review Committee

- The LRC was active this year in reviewing both academic review files and appointment files at an increased number. The LRC also revised the internal procedures/guidelines working with the Special Ad Hoc: Committee on Procedures (2012-2013). In addition, several enhancement were made to improve the working condition of the LRC room.

Program Committee

- All sessions were well attended and received positive feedback. The PC encourages future committees to continue the Lunch with LAUC-I series. UCI faculty are honored to present lunch time talks on their areas of expertise. Programming Highlights: October 2012: Birth of a Campus; December 2012: It's all about the Archives; Jackie Dooley, President of the Society of American; May 2013: Fashion! Professor Emerita of History Lynn Mally on fashion history at UCI and in the community.

Research and Professional Development Committee

- On May 28, 2013 the LAUC Research and Professional Development Committee forwarded original copies of grants applications received, and an executive summary of the proposals for research grants, mini-grants and presentation grants submitted for the University-wide research grants for librarians for the 2013-14 fiscal year. A total of twenty-eight grant proposals were received for review. During the review process three proposals were withdrawn. Research grant funds available for the 2013-14 fiscal year were \$24,300.00 for librarians in the bargaining unit and \$8,100.00 for non-bargaining unit librarians. The Committee recommended funding grant proposals totaling \$29,523.45.

Ad Hoc Committee(s)

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LAUC-I Budget

- The budget is good. The coming year will see a renewed effort to bring in engaging and thoughtful programming for professional development.

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					Values		
Fund	Acct	Sub	Description	Allocation	Expenditure	Encumbrance	Balance
19900							
	600025 - LAUCI GENERAL						
		3		1,055.04	1,055.04	0.00	
		5		0.00	0.00	0.00	
	600025 - LAUCI GENERAL Total			1,055.04	1,055.04	0.00	
	600026 - LAUCI PROGRAM						
		3		248.29	248.29	0.00	
	600026 - LAUCI PROGRAM Total			248.29	248.29	0.00	
19900 Total				1,303.33	1,303.33	0.00	
Grand Total				1,303.33	1,303.33	0.00	

600025 General: for monthly/ quarterly meetings or any other general expenses for LAUC-I, approved by the Chair.
 600026 Program: for annual events, speakers or workshops.

Academic Senate Representatives

Educational Policy (CEP) Brian Williams
 brianrw 3yr / 2013

Faculty Welfare (CFW) Linda Murphy
 lmurphy 3yr / 2013

Graduate Council (GC) Becky Imamoto
 rimamoto 3yr / 2015

Planning and Budget (CPB) Cynthia Johnson
 cynthiaj 3yr / 2015

Research, Computing and Libraries (CORCL) Carol Ann Hughes

hughes 3yr / 2015

Student Experience (CSE) Lisa Mackinder

lisamack 3yr / 2013

Undergraduate Admissions & Relations with Schools (CUARS) Annette Buckley

annetteb 3yr / 2015

Committees

Privilege and Tenure (CPT) Daniel Tsang

dtsang 3yr / 2013

Boards/Subcommittees of CSE

Undergraduate Scholarships, Honors & Financial Aid (BUSHFA) Katherine Harvey

kharvey 3yr / 2013

4. Recommendations for the Coming Year:

- A systemwide focus on developing engaging professional development opportunities to attract greater LAUC membership participation.