Annual Report 2010-2011
Research and Professional Development (VII.8.c)

Co-Chairs: **Virginia Allison and Holly Tomren**
Kristin Andrews (2011), Virginia Allison (2011), Sheila Smyth (2012),
Holly Tomren (2011)

Charge:
The Committee on Professional Development shall monitor and provide leadership on ongoing professional development and mentoring opportunities for LAUC-I members. They will coordinate LAUC-I activities associated with the LAUC (System-wide) "Call for Research Proposals, UC Research Grants for Librarians" and actively seek out past UCI librarian publications eligible for UC eScholarship Repository instance and assist librarians interested in using the Repository. They will also undertake other duties as directed by the LAUC-I Chair and the Executive Board.

2010-2011 Implementation Tasks:
1. Make available various deadlines for poster and presentation submissions of key conferences and workshops as well as grant deadlines in one central location. For example, ALA, MLA, SLA, ACRL.
2. Explore and promote the various non-travel options for professional development, including virtual conferencing, local opportunities, writing clubs and the like.
3. Explore feasibility of a research writing club for interested librarians including promoting free resources for those who want to do research and writing.
4. Offer peer-reviewing sessions, either one-on-one or with committee members as an audience for presentations and publications. Provide constructive feedback.
5. In coordination with the Web Manager, determine what committee documents and information should live on the new web site, wiki and T:drive.
6. Create timeline for LAUC systemwide grants.

2010-2011 Accomplishments:

1. Updated and promoted our dekiwiki page at https://dekiwiki.lib.uci.edu/LAUC-I/RPDC. The dekiwiki page featured:
   a.   Information about the LAUC grant process
   b.   Custom search engine that searches pages with information about professional opportunities.
   c.   Links to professional calendars with information about conferences, workshops and other professional opportunities
   d.   Links to information for how to write grants

2. Established responsibilities for each RPDC member to ensure web resources will be maintained.

3. Virginia merged blog content with LAUC-I blog and continued to post information to publicize important deadlines and RPD related activities, and to make available various deadlines for poster and presentation submissions of key conferences and workshops.

4. Holly updated and maintained a Google calendar to track conference dates and deadlines, along with a list of relevant professional organizations (https://dekiwiki.lib.uci.edu/LAUC-I/RPDC/Conferences_to_Track). Our Google calendar was expanded to include all LAUC-I activities.

5. Kristin participated on the LAUC RPDC committee for evaluating grant proposals. She promoted LAUC grant opportunities and gathered committee input on LAUC grant proposals submitted by librarians: One Research Grant, and twelve presentation grants were awarded to UC Irvine Librarians.

6. Sheila actively recruited for eScholarship submissions from LAUC-I members.

7. RPDC evaluated 4 submissions for E-Scholarship, and 3 of these submissions were added to the repository.

8. Gathered final reports from UCI grant recipients for posting on LAUC website.

9. Started a virtual conferences and professional development page to keep track of non-travel professional development opportunities: https://dekiwiki.lib.uci.edu/LAUC-I/RPDC/Virtual_Conferences_and_Professional_Development

10. Conducted survey to determine initial interest and experience level from LAUC-I members to establish a peer writing and research support group

11. Held Writing Support Group kickoff meeting in May, participants formed groups and established goals and also shared with the big group what they are working on.

12. Created a section on our wiki for writing support group documentation such as our handout of professional development resources, and writing group agreement contracts, and expectations documents: https://dekiwiki.lib.uci.edu/LAUC-I/RPDC/Writing_Support_Group

13. Held follow-up meeting in July to talk about best presentation practices and discuss issues when preparing for a presentation and how we each deal with them. Virginia and Holly lead the discussion and Jeff Schniedewind gave a presentation on best practices for presentations which generated a lively discussion.

14. LAUC timeline for systemwide grants, started, not completed

Recommendations for next year:

1. RPDC may want to gather a resource list of local and national mentoring programs in library organizations for those who may be interested
2. We experienced some confusion in the submission process for LAUC grants, we are recommending that in the future
   a. Applicants will be asked to send their application to send the application to the state wide rep and cc the entire team
   b. Applicants will receive a short email confirming that their applications have been received and sent on to the state wide rep. Applicants will be instructed to follow-up with the team if they have not heard anything within 24 hours of submitting.
   c. Place submission instructions that are clear and concise on the LAUC-I website and blog separate from the long call that is usually issued.
3. RPDC members need to finish the timeline
4. **Issues to Resolve**:
   - Currently, one person goes off the committee while 3 people come on. This makes for a difficult transition of leadership. How can we get back to two people coming on, while two people go off?
   - Who should be the UCI representative to the LAUC RPDC committee? We thought it should be the chair of the UCI RPDC, because the chair is then in the best position to lead the UCI committee in reviewing the grants and communicating the statewide committee actions and decisions. However, we only have the chair here for a year, while the LAUC RPDC committee representative is for 2 years.
   - Other considerations: 1) the UCI representative can't apply for grants, 2) the level of experience the UCI representative will have on the grants process.