

LAUC Research and Professional Development Calendar 2008/2009

By Date	Action	Who	
Oct. 15, 2008	Call for proposals distributed	LAUC R&PD Committee Chair	
Periodically (roughly monthly) set milestone weeks	Reminders sent to local Divisions. During this time, Divisional Committees consult, advise, and encourage proposals	Divisional Committee members and/or Divisional Committee Chair	
Dec. 1, 2008	Final call for proposals distributed	LAUC R&PD Chair	
Dec. 1, 2008	Call for mini-grants distributed	LAUC R&PD Chair	
Dec. 15, 2008	Proposals due to Divisional Committee Chairs	Grant Applicants	
Dec. 15, 2008 on	Divisional Committees review proposals from their campuses. Provide feedback, mentoring and informal assistance; get revised proposals from applicants	Divisional Committees and Grant Applicants	
Jan. 15, 2009	Revised proposals due to Divisional Committee Chairs	Grant Applicants	
Jan. 15-20, 2009	Divisional Committee Chairs mail 1 paper copy of each proposal (with signatures), and email another copy (as attachment) to LAUC R&PD Chair	Divisional Committee Chairs	
Jan.20, 2009	Statewide R&PD Chair emails proposals from all campuses to all Divisional Committee Chairs	LAUC R&PD Committee Chair	
Feb.6, 2009 or thereafter	Statewide R&PD Committee meets in person for first review of proposals	LAUC R&PD Committee	
	Questions (Clarifications, additions to proposals) emailed to applicants	LAUC R&PD Committee Chair	
Mar. 15, 2009	Email copy of revised proposal submitted to LAUC Committee Chair	Grant Applicants	
Mar. 15, 2009	Mini-grants proposals due	Mini-grant Applicants	
Mar. 20, 2009	LAUC R&PD Committee Chair emails revised proposals to LAUC R&PD Committee members	LAUC R&PD Committee Chair	
Apr. 14, 2009 *	LAUC R&PD Committee makes final decisions on all proposals (via conference call)	LAUC R&PD Committee	
Apr. 21, 2009 * **	Final recommendations to UCOP	LAUC R&PD Committee Chair	

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May 15, 2009 *	UCOP notifies Statewide Committee Chair of their decisions	UCOP	
May 21, 2009 *	Grant recipients announced	LAUC R&PD Committee Chair	
June 2, 2009	Grant recipients receive official notification of grant awards	LAUC R&PD Committee Chair	
July 1, 2009	Grant funds awarded	UCOP/local campus business offices	
* Dates should be adjusted to allow for announcement at LAUC Spring Assembly			
** Dates may be adjusted to allow for a two-week review at UCOP, as per Gary Lawrence 3/17/08			

LAUC Research and Professional Development Calendar 2008/2009
Research Proposals

By Date	Action	Who
Oct. 15, 2008	Call for proposals distributed	LAUC R&PD Committee Chair
Periodically (bi-weekly or monthly) set milestone weeks	Reminders sent to local divisions. During this time, Divisional Committees consult, advise, and encourage proposals	Divisional Committee members and/or Divisional Committee Chair
Dec. 1, 2008	Final call for proposals distributed	LAUC R&PD Chair
Dec. 15, 2008	Proposals due to Divisional Committee Chairs	Grant Applicants
Dec. 15, 2008 on	Divisional Committees review proposals from their campuses. Provide feedback, mentoring and informal assistance; get revised proposals from applicants	Divisional Committees and Grant Applicants
Jan.15, 2009	Revised proposals due to Divisional Committee Chairs	
Jan. 15-20, 2009	Divisional Committee Chairs mail 1 paper copy of each proposal (with signatures), and email another copy (as attachment) to LAUC R&PD Chair	Divisional Committee Chairs
Jan. 20, 2009	Statewide R&PD Chair emails proposals from all campuses to all Divisional Committee Chairs	LAUC R&PD Committee Chair
Week of Feb.6, 2009 or thereabouts	LAUC R&PD Committee meets in person for first review of proposals	LAUC R&PD Committee
Feb.20, 2009	Questions (clarifications, additions to proposals) emailed to applicants	LAUC R&PD Committee Chair
Mar. 15, 2009	Email copy of revised proposal submitted to LAUC Committee Chair	Grant Applicants
Mar. 20, 2009	LAUC R&PD Committee Chair emails revised proposals to LAUC R&PD Committee members	LAUC R&PD Committee Chair
Apr. 14, 2009 *	R&PD Committee makes final decisions on research proposals	R&PD Committee
Apr. 21, 2009 *	Final recommendations to UCOP	LAUC R&PD Committee Chair
May 15, 2009 *	UCOP notifies Statewide Committee Chair of their decisions	UCOP
May 21, 2009 *	Grant recipients announced	LAUC R&PD Committee Chair
June 2, 2009	Grant recipients receive official notification of grant awards	LAUC R&PD Committee Chair
July 1, 2009	Grant funds awarded	UCOP/local campus business offices
* Dates should be adjusted to allow for announcement at LAUC Spring Assembly		

