Librarians Association of the University of California Irvine (LAUC-I)

Executive Board Meeting 4: Summertime catching-up

Thursday, July 24, 2014, *1:00-2:00 PM* LL110

Minutes

**Attendance:** Brian Williams, Shu Liu, Lisa Mackinder, Danielle Kane, Jessica Wilmer, Cynthia Johnson, Kathryn Kjaer

A. Replacement for Bethany Harris in Programming Committee: call from Keith and Lisa to fill the term.

B. Discussion on web master: possibility of the Secretary taking on the duty in future, depending on their comfort level with web authoring.

C. Transition meeting: August 31st is the last day of the current term; committees should discuss and determine their incoming chairs by September; new chairs should be invited to the meeting.

D. Getty visit
   a. Date: sometime late August – to be determined.
   b. Capacity: no more than 20 people.
   c. Call for staff participation after librarians’ RSVP.
   d. Carpool arrangement: Cynthia will finalize.
   e. Lunch arrangement: Cynthia will finalize.

E. Academic Senate opening

F. LAUC system-wide committees: there are two committee reps (Diversity, Professional Governance) reaching their end of terms. Keith and Lisa will identify replacements in consultation with EB.

G. Call for committee chairs to submit end-of-term reports: Brian will determine the due date and send out the call.
H. Census of LAUC members of the current and new term: Kathryn will send it to Brian.

I. New member orientation: it is the past LAUC-I Chair’s responsibility.

J. Listserv update: wait till transition meeting.