Present: Mitchell Brown, Christina Woo, Brian Williams, Vicki Grahame, Danielle Kane, Brenda Fitzjarrald (observer), Wanda Jazayeri, Colby Riggs, Carole McEwan, Kristin Andrews, Annette Buckley, Cynthia Johnson, Kevin Ruminson, Cathy Palmer, Christopher Thomas, Bethany Harris, Brendan Starkey, Lisa MacKinder, Pauline Manaka, Shu Liu, Carol Hughes, Dan Tsang, Julia Gelfand, Kathryn Kjaer (recorder)

1. Agenda review

2. The minutes from the LAUC-I General Membership Meeting, December 3, 2012 were approved with corrections.

3. LAUC-I Budget
   a. Brian Williams reported that as of the most recent budget report, LAUC-I has spent 8% of total funds for 2012-13.

4. Chair’s Announcements
   a. Chair transition--Kristin Andrews has accepted a new position at UNC Wilmington. Her last day in the Libraries will be March 15, 2013. Therefore, according to the LAUC-I Bylaws, Brian Williams (Vice-Chair) will succeed Kristin as Chair at that time.
   
   b. Vice-Chair pro tem --The LAUC-I Bylaws also state that the Chair shall appoint a Vice-Chair pro tem with the consent of the Executive Board. Brian requested that anyone interested in the pro tem appointment contact him as soon as possible.
   
   c. CEP Representative—Kristin has been the LAUC-I Representative to the Academic Senate Council on Educational Planning (CEP). Brian will appoint a replacement for the remainder of Kristin’s term which ends in 2013.
   
   d. LAUC Assembly will take place at UCLA on Monday, May 20, 2013. The LAUC Executive Board will also meet on May 21. LAUC-I official delegates are the Chair, Member-at-Large, and Vice-Chair pro tem. All LAUC-I members are encouraged to attend the assembly if possible. Kathryn Kjaer will coordinate carpooling arrangements. Please notify her if you are interested.

   http://libraries.universityofcalifornia.edu/about/uls/docs/UC_libraries_priorities_2013_final.pdf
   a. Christina Woo facilitated a discussion of this document. Her notes are attached as an appendix to the minutes.

6. LAUC-I Standing committees updates
   a. LRC update – No update
   b. RPDC update – Christina Woo (Chair) reported that the committee is interested in developing support for colleagues who are preparing publications or presentations.
   c. PC update – No update
7. LAUC-I Election/Nominations Committee Update – Pauline Manaka (Chair) reported that the committee is working hard to recruit colleagues to run for office and committee vacancies. Election day is June 3, 2013.

8. HR Update – Kevin Ruminson reported that several recruitments are underway and many LAUC-I members will be participating on search committees. In addition to AUL for Administrative Services and AUL for Research Resources, there are 4 archivist positions, and 4 research librarian positions under recruitment this spring.

9. The meeting was adjourned at 1:00 pm

10. The next meeting will take place on May 23, 2013, 11:30 am – 1:00 pm in ASL 104.

Appendix

LAUC-I General Membership Meeting
Monday, March 4, 2013, 11:30-1pm, ASL 104

Discussion notes from today’s meeting for reporting at the LAUC Statewide Assembly on May 20, 2013:

University of California Libraries Systemwide Plan & Priorities, FY 2013-2016
45 min – Facilitator and Notetaker: ChristinaWoo
http://libraries.universityofcalifornia.edu/about/uls/docs/UC_libraries_priorities_2013_final.pdf

Goals described in the 6-page document:

1. Enrich the systemwide library collection
2. Capitalize on technological opportunities to accelerate the transition to a primarily digital environment
3. Maximize discovery of and access to information resources
4. Optimize and repurpose physical library space
5. Expand engagement in scholarly communication
6. Build and leverage expertise

A. What’s missing from the document that LAUC feels is important to address/include?

- It would be useful to know the underlying assumptions, such as maintaining one RLF instead of two, or two RLFs instead of three. Goal 6 leads with “As the size of the UC libraries’ staff diminishes…” Do we infer that staffing will not be stable or grow slowly but will decrease during this 3-year period?
- Regarding 3.B and 6.A: call out or echo the need for subject reference expertise in a shrinking workforce, especially if reference expertise will be deployed over more than one campus.
- Regarding 3.A: we need to use technology to improve ILL, not just resource-sharing policies
- Regarding 3: in improving access to information resources, we want to share physical materials (e.g., paper), not just electronic resources
- Regarding 6: in addition to building and leveraging our expertise, we need to retain that expertise, especially after investing in it. Retention of expertise is a critical component to building a healthy UC library system.
- Regarding 6.A.2-3: take a stronger stand on Fare Use with a more robust interpretation.
- Funding
- This is a Systemwide Plan & Priorities for all the campuses, yet there are significant differences among us. Since this is a vision document, not an implementation one, we should phrase this concern in a way to inform CoUL of the inherent differences among the campuses.
• How will we measure/assess our progress toward achieving these goals? If this vision document does not include references to benchmarks (e.g., “…to cut in half the ILL wait time by 2016”), where will such details be described?
• There is no mention of CDL by name—should there be?

B. What does LAUC feel are the highest priorities among those outlined in the document? Rationale for LAUC’s selections should also be provided.

Discussion and voting for our top 3 priorities yielded:
No. 1 priority: 6 Build and leverage expertise
No. 2 priority: 2 Capitalize on technological opportunities to accelerate the transition to a primarily digital environment
No. 3 priority: (tie) 3 Maximize discovery of and access to information resources
   1 Enrich the systemwide library collection

Rationale: Starting with 6 will facilitate progress on 2, 3, and 1. Goals 4 and 5 are already underway—at least at UCI—and can be incorporated into systemwide strategies.

C. Drawing on LAUC members’ operational experience and perspectives, which of the priorities listed in the document are feasible/practical with UC’s existing resources/staffing/expertise?

• All are practical/feasible.
• Goal 4 (physical library space) may come last after the other priorities are achieved or at least acted on.
• We need goal 6 and improved communication to make the rest work
• Goal 2 needs to fix Melvyl problems
• Goal 5 works well with 1, 2, and 3

D. Which activities should the UC library stop performing in order to accommodate/achieve the stated priorities?

Instead of limiting this to stop/cease, we are interpreting this to include “which activities [to] transform/do differently…”

• Identify and reduce redundancies, especially on a national level.
• Reduce the number of Tier 3 subscriptions
• More shared cataloging; less unique cataloging
• Spend less time/energy on things that are difficult to share; spend more time/energy to make things more easily shared.
• Identify and agree upon our assumptions, such as “there will be fewer paper books in our physical spaces.”

E. What concrete next steps or action items related to the document and its contents should LAUC undertake following the Assembly or should LAUC recommend to CoUL?

• Goal 6.A.1: we’d like a definitional discussion of the evolving library workforce
• Articulate our shared assumptions
• Clarify the size and scope of Goal 2
• Create an ongoing commitment to assess and review progress on all goals during the 3 years
• Urge CoUL to address and respond to the recommendations for the financial infrastructure for these priorities
• Address how we will provide subject-specific e-reference across the UC system
• How do we communicate these priorities across the UC libraries and outside the libraries?
• We need the ULs to help us craft our message across the UC system.