Present:  Brian Williams, Cathy Palmer, Kristin Andrews, Kathryn Kjaer (recorder), Pauline Manaka, Ying Zhang, Christina Woo, John Sisson, Annette Buckley

1. Agenda review. No changes.

2. Approve minutes: LAUC-I Executive Board minutes for August 27, 2012 were approved.

3. News/Announcements – (Andrews)
   a. Website: Kathryn Kjaer, Kristin Andrews, and Annette Buckley will be developing a process for adding new 2012-2013 documents to the website. They may also have suggestions for broader organizational revisions to the website which they will bring to the Executive Board for approval.
   b. The Academic Senate Workshop is planned for October 30 over the noon hour. Refreshments will be served. Current LAUC-I representatives to Senate Committees and Councils will be expected to attend. Former representatives and all LAUC-I members are welcome also. Pauline suggested inviting or communicating with the Senate staff.

4. Budget Update – (Williams and Andrews)
   a. $1,500 has been allocated to the General fund
   b. $2,000 has been allocated to the Program fund

5. LAUC-I Calendar – (Andrews)
   a. Kristin has drafted a calendar showing General Membership and Executive Board meetings for 2012-13. She has added meetings to the Exchange calendars.

   ACTION: Board members should review and send comments to Kristin by October 16.

6. Theme: Campus Connections – (Andrews)
   a. Kristin described her ideas for this year’s LAUC-I theme. Continuing in the spirit of “next gen librarianship,” she would like LAUC-I to move from the macro level to a local focus. The upcoming Academic Senate Workshop will attempt to do this. She suggested we may want to look at the ACRL white paper on the Value of Academic Libraries. She also
suggested that the Program Committee think about continuing the UCI faculty speaker series and other programs that have a campus focus.

7. Individual & Standing Committee Charges – (Andrews)
   a. Kristin has drafted charges for the following and shared on email. She talked briefly about the charges.
      i. Chair (delegate to Assembly)
      ii. Vice Chair (delegate to Assembly)
      iii. Secretary
      iv. Member at Large (delegate to Assembly)
      v. Web manager
      vi. Library Review Committee
      vii. Nominating Committee (Ad Hoc)
      viii. Research and Professional Development Committee – Kristin reminded the committee to designate one person to be the UCI representative on the statewide committee -- a 2 year term.
      ix. Program Committee

8. Ad Hoc Committees – (Andrews)
   a. Archives – This Ad Hoc committee consisting of Dana Peterman, Audra Yun (co-chairs), Chloe Lerit, and Annette Buckley will continue their work this year.
   b. Procedures – Kristin has just appointed this committee consisting of Kathryn Kjaer (chair), Melody Lembke, and Linda Murphy. The committee will coordinate the development of procedures for LAUC-I officers and committees. Kristin has added a supplemental charge for individuals and committees to work with the Procedures Committee to draft procedures for their activities.

**ACTION:** Individuals and committees should review the draft charges and submit changes to Kristin.

9. Proposed Special Collections program -- (Andrews)
   a. October is Archives Month, and the Dept. of Special Collections & Archives has suggested that LAUC-I put on a lunch program at which the 25 minute documentary film made in the 1960’s about the creation of UCI be shown.
   b. This was turned over to John Sisson as Chair of the Program Committee.

10. Committee Updates – 10 min
    a. LRC update – nothing new to report
    b. RPDC update – nothing new to report
    c. PC update – nothing new to report

**Next Meeting:**
Thursday, October 18, 2012 * 1-2pm * LL110