Present:  Brian Williams, Cathy Palmer, Pauline Manaka, Ying Zhang, John Sisson, Kathryn Kjaer (recorder)

1. The minutes of the April 18, 2013 meeting were approved.

2. Update on Assembly - (Brian Williams)
   a. Documents for review in preparation for the afternoon all-division discussion have been added to the LAUC Assembly website in a section entitled "Assembly Documents". The most pertinent document to the discussion is listed first, followed by other documents which provide more complete information regarding the discussions leading up to the Assembly.
   b. Assembly webpage: http://lauc2013assembly.weebly.com/
   c. There will be break out sessions to discuss the document and develop an advisory response.

3. Update on Nominations Committee, Ballot Distribution, etc. (PM)
   a. Vice-Chair/Incoming Chair: Pauline explained that Lisa Mackinder and Keith Powell had expressed interest in the Vice Chair position if they could run as co-chairs due to workload issues. The committee discussed this, found nothing in the Bylaws that prohibited it, and approved placing their names on the ballot as a team.
   b. The Board also agreed to elect 2 Members-at-Large for 2013/2014. The ballot will read “vote for two” under Member-at-Large.
   c. The ballot will be presented at the General Membership meeting and then distributed to membership. Election deadline is June 3.

4. Budget Report (Brian Williams)
   a. As of 4/30/14 the LAUC-I Budget balance is as follows:
      LAUC-I General Fund, $2,931.85
      LAUC-I Program Fund, $1,751.71
      Total LAUC-I fund balance: $4,683.56 (14% spent)

5. The meeting was adjourned at 2:00 pm.