1. Welcome (1 min.)

2. Agenda review (1 min.)

3. Minutes of the LAUC-I Executive meeting October 31, 2011 – Approved with corrections (3 min.)

4. Announcements (10 min.)
   - (Manaka) The call for volunteers for the By-Laws Revision Ad Hoc Committee is out and will be sent by email again.
   - (Manaka) Libri Foundation. An email message will be sent and members interested in participating should speak to Julia Gelfand.
   - LAUC-I Archives Ad Hoc Committee met Nov. 17, 2011. Co-Chairs are Audra Yun and Dana Peterman. Other members are Pauline Manaka, Colby Riggs, Carole McEwan, Jeffra Busmann and Chloe Lerit. The committee will meet monthly.
   - HR Review on librarian recruitment (Kjaer)-
     - Processing Archivist for Regional Collections (15 month appointment), Patricia Glowinski will begin working this Wednesday, Nov. 30, 2011
     - Candidates have been interviewed for the Research Law Librarian for Instructional Services and Electronic Resources and Metadata Librarian positions. No appointments have been announced yet.
     - Metadata and Digital Resources Librarian (TS) and Research Librarian for Business – search committees evaluating applications
     - Research Librarian for Health Sciences – will be posted soon
     - Director of Finance position has 2 internal to campus applicants who are being interviewed by the Search Committee and the Leadership Council.
   - Pauline will meet regularly with Jeffra, Carole and Chloe regarding the web site.

   **ACTION: Pauline to call meeting.**

5. LAUC-I Budget (Andrews) (3 min.) – This month’s budget report was somewhat confusing and Kristin will meet with Emily to clarify. Current accounts:
   - General fund = $3,200.09
   - Program = $1,509.20
   - Operational Expenditure = $299.92

   **ACTION: Kristin to meet with Emily about budget**

6. Reports
Chloe Lerit has been approved to work with LAUC on the web site. She will be moving the “archives” from the old Helios server to the new server via CMS. Jeffra has already moved some documents to the CMS and will continue. Mitchell stated that State-wide LAUC particularly needs the members rosters, final LAUC-I Committee reports and Academic Senate committee final reports for each year.

Pauline had her first meeting with the Interim UL on November 16, 2011. She submitted an agenda including the LAUC-I budget outlook, Law Librarians participating in LAIC-I, UL representation and support for LAUC-I issues, and membership on Academic Senate Committees.

Research & Professional Development Committee (Smith)
  i. Writing Groups may be surveyed to learn how to increase production
  ii. Will sponsor an event after ALA Midwinter about where we are and what might be good to do for research.
  iii. With the Program Committee jointly sponsor a meeting to share updates on conferences and research.
  iv. Will be informing members for next deadlines for grants.

Program (Kjaer)
  i. Faculty lunch lecture for Feb 1, 2012 – Prof. David Meyers on “Occupy Wall Street vs. Tea Party”
  ii. Pursuing theme of “elevator speech” to market the library on campus
  iii. With the Research & Professional Development Committee jointly sponsor a meeting to share updates on conferences and research.
  iv. Pauline may ask the Program Committee to sponsor a discussion of CPG vs. SLASIAC reports. It is a LAUC System-wide goal this year for campuses to discuss, move toward adoption and reexamine future librarian’s role in light of these documents.

Library Review Committee (Powell) – They have written letters for some librarian recruitments and are blocking time out for the spring review season.

Nominating Committee – Did not report.

7. LAUC System–wide briefs (Brown)
  • For UC wide advisory groups, the LAUC President and Vice-President may attend or listen in.
  • First call for grants for Research and Professional Development have been posted. Deadline is January 13, 2012.
  • Assembly planning for Santa Cruz is having difficulties with a date and travel planning. They would like to have all other campuses be able to interact with the Assembly on Thursday.
  • Recruitments at UCD and UCSB
  • Some updates from the UC Berkeley Fiat Lux conference (program [http://www.lib.berkeley.edu/LAUC/conference-2011](http://www.lib.berkeley.edu/LAUC/conference-2011)) and the Charleston Conference (Presentations: [http://www.slideshare.net/group/2011-charleston-conference](http://www.slideshare.net/group/2011-charleston-conference); Plenary Session videos: [http://katina.info/conference/video.php](http://katina.info/conference/video.php)) are available online and could also be shared at the Feb. LAUC-I membership meeting

8. Adjourned – 12:08 pm.