Attendees: Kristin Andrews, Mitchell Brown, Jeffra Bussmann, Kristine Ferry, Pauline Manaka
Absent: Carole McEwan

1. Welcome—First official Exec Board meeting of 2011-2012

2. Approve minutes of LAUC-I Executive Board Transition Meeting, August 29, 2011.
   
   **Action:** Send any corrections to Carole.

3. Calendar for year posted on T drive: T:\LAUC-I\2011-2012\Calendar
   
   **Action:** Manaka will send draft calendar via email
   **Action:** Bussmann will figure out web calendar

4. Budget: Andrews was not able to access the file. Manaka spoke with Emily Jen and put it on a work ticket. We should know the budget by the next meeting.
   - Response to question: only Manaka & Andrews have access to budget files. Program committee goes through Andrews for updates.
   
   **Action:** Andrews and Manaka will find out budget for 2011-2012.
   **Action:** Bussmann will discuss Member at Large reimbursement procedures with Wilson (new member at large)

5. Brief Review of Charges

   
   - Communication with UCI Libraries Admin
   - Communication with Campus & System Wide. Strengthen our presence on campus. Library marketing, Professional Governance, SLASIAC, Next Gen Tech Services, etc.
   - Being open to innovation and change in librarianship in our daily work.
   - LAUC-I Archives (paper & online). We need to do something about what and how long something stays in T drive, webfiles, wiki. What do we want other people to see at our website. Where can we put what we want to share publicly and privately.

   Responses to questions:
   - Manaka & Andrews will meet quarterly with Tanji.
   - Exec Board meets twice a year with Leadership Council.
   
   **Action:** Manaka will contact D. Kreuziger to set up meetings with Tanji & Leadership Council.

7. LAUC-I Membership Meeting (Oct. 17)—Agenda
   
   - Discussion of time (10am-12pm), length of meeting (1.5 hours instead of 2), etc.
• Announce discussion group for Academic Senate Committee representatives (will be led by Bussmann & Andrews)
• Report from Committee on Professional Governance (CPG)
• SLASIAC

8. LAUC System wide
• Brown & CPG would like the divisions to discuss the CPG report and other documents related to UC Librarian of the Future theme that was discussed for the last 2 years.
• Discussions help ULs understand librarian perspective.
• How to move forward now that we have these reports?
• When is the assembly? No date yet.

9. Discussion of where to put documents (web, T drive, wiki?)