From 10:30 – 11:15 am

Outgoing and Incoming LAUC-I Executive Board

1. Agenda review – All. No changes.

2. Approve minutes: LAUC-I Executive Board minutes for June 20, 2011. Four spelling corrections were noted and changed. All action items have been completed. Minutes approved at 10:35 am.

3. Introduce new Executive Board Members – Ferry
   President of Statewide LAUC – Mitchell Brown
   Chair - Pauline Manaka
   Vice-Chair (Chair-Elect) – Kristin Andrews
   Secretary – Carole McEwan
   Member at Large – Yvonne Wilson
   Library Review Committee – Danielle Kane, Brian Williams
   Research and Professional Development – Christina Woo
   Program Committee – Virginia Allison, John Sisson

Action Item: Committee chairs are to be reported to Pauline and Mitchell by September 1, 2011.

Action Item: Send all committee rosters to Jeffra to update the LAUC-I web pages.

4. LAUC-I Budget – Manaka

   LAUC-I general balance = $4,036.31
   Program fund balance = - $4,404.96 (Folkenflick event costs to come)
   Total: $8,441.27

5. 2010-2011 Highlights & Lowlights – Ferry

Highlights –

   -David Folkenflick program, sponsored by the LAUC-I Program Committee and Development on August 23, 2011. The audience was over 200 and the book signing and refreshments afterwards
were a big hit. This program has been videotaped and will be posted on the library’s web page and by UCI Open Courseware.

-UCI held a discussion of the SLASIAC report: Interim Report of the Task Force on Library Planning, on June 29, 2011. UCI was the first campus to hold this discussion, and our comments have been distributed to all campuses

- Thank you to all the previous committees for all their hard work this past year.

Lowlights –

-The experiment to add Google calendar to the LAUC-I web page was not a success.

-Our blog is not being read nor are comments being left, although it is easy to post.

-Ongoing communication with LAUC-I and the administration. Is it valuable to have LAUC-I represented on the new Management Forum? Would it be better to have LAUC-I communicate directly to the acting UL?

Action Item: Pauline will review these questions as the year progresses.

6. Recommendations for the coming year – All

-LAUC-I information resides in several places online, and the Executive Board should try to group things together

-We need to begin archiving LAUC-I documentation, e.g. Assemblies we have held.

-Offer more programs earlier in the year which are enriching and positive like Folkenflick. Continue the theme of Folkenflick, of how to trust information because it is central to what we do. Bring together campus priorities, LAUC-I and Development and UL once a year for a program or event.

-Mentoring – keep track if this work is working for people. What to do about people who didn’t fit into the initial program? Create national list of mentoring programs and distribute to LAUC-I membership for their information.

-Communicate successful things to system-wide LAUC (e.g. SLASIAC report comments)

From 10:50 – 12:00 pm

Incoming LAUC-I Executive Board

1. All committee places are filled. LAUC-I is represented system wide on SLASIAC, CDC, Shared Library Facilities Board. UCI Senate Committees representatives are also all appointed.

2. State wide LAUC report – Brown

a. Sharing documentation with divisions is a priority
   -Future of UC librarians - LAUC to advise UC and UL and our job is to help get appropriate information to them.
-Community of Diversity Census – Why not do censuses at the campus level? The ULs have asked us to do it. e.g. Language expertise.  
-Training is an important issue – ULs wants properly trained workforce. Recruitment and retention issues, system wide, will be affected.  
-The June 1212 elections hopefully will be by electronic ballot. We need to reduce technology limitations for quicker and easier communications between campuses.  
b. There will now be one assembly a year - 2011/2012 at Santa Cruz. Other topical meetings may be called, as needed. We can reduce cost and increase participation by using “virtual” methods for making the assembly available.  
c. We need to share documents quickly to all campuses for quick responses. Our polling other campuses about their LAUC structure was helpful.  
d. Mentoring does not have to be formal program. It should just connect people together and let them arrange what is best for them.  
e. Research submissions were better organized and met requirements better when they went through local committee. There will be an emphasis on presentation grants next year.  

1. UC-I Issues – Manaka  
a. LAUC –I web site (Jeffra) –There are no links to our past assemblies archived. Currently you can’t access them at all. Local divisions need to have their own site that can be accessed by everyone. Jeffra will work with Chloe (Helios to Jupiter). How can all of LAUC share documentation with everyone? Also how can everyone archive? There are also still things on our old web site that need to be moved to the new site.  
b. Pauline will visit each Committee meeting at the beginning of the year to help connect the committee’s charge with LAUC view and priorities for this year.  
c. Roles of Academic Senate Representatives – Pauline, bylaws, role – LAUC-I members serve in an advisory capacity, so how can we be more effective? Jeffra – Our UC census revealed limited representation in faculty committees on other campuses. Our representatives could meet together and talk about how we could present a unified message. Although each committee can be very different, we can all have a unified library message. When representatives are reporting back to LAUC, we could look for theme for marketing the libraries. How do we get involved in the campus conversation? How do we fit into the rest of the campus? What do we have that is applicable to the specific committee?  

Action Item: Senate Committee representatives to meet with the libraries’ Marketing Committee to discuss this issue and consider appropriate workshops at the beginning of the academic year

2. Effective Communications strategies for LAUC-I members (Pauline, Kristin) –Currently we have:  

: T//drive (budget)  
Calendar  
Meetings
Email list serves

Pauline and Kristin, representing the LAUC-I Executive Board, will meet with the Acting UL three times this year.

Adjourned at 11:45 am