DRAFT
MINUTES
LAUC-I EXECUTIVE BOARD MEETING
Monday, February 27, 2012
Room LL 110 – 11:00-12:00

Present: Pauline Manaka (Chair), Kristin Andrews, Carole McEwan (Secretary), Yvonne Wilson, Sheila Smith, Jeffra Bussmann, Cathy Palmer, and Kirsten, note taker for Kristin

Absent: Mitchell Brown, Kristine Ferry, Katheryn Kjaer, Keith Powell

1. Agenda Review nothing to change

2. Approve minutes: LAUC-I ExecBd minutes for January 30, 2012 - Approved

3. Announcements
   • March 7, 2012 Pauline and Kristin will meet with the Acting University Librarian. (Manaka) Suggestion that ongoing topics of discussion be identified: 1) LAUC-I budget; 2) Ways to increase Law Librarians involvement in LAUC-I; 3) Ideas to promote Librarian’s visibility across campus.
   • Half-yearly reports from the Librarians on the Academic Senate Committees will be posted on web site. (Manaka)

4. Budget Update – K. Andrews - $3061.32 in General & $1509.20 in Program

5. System-wide follow ups on specific issues (Brown). Email to follow

6. Report from Nominating Committee - Kristine Ferry. Report sent by email:
   • The formal call for nominations for open positions has gone out in person at the General Membership Meeting and by email.
   • Nominations Committee meets week of March 5th
LAUC-I Orientations

- Since the last Executive Board meeting I have taken two new LAUC-I members out for lunch for their LAUC-I Orientation.
  - Brendan Starkey
  - Christopher Thomas

7. **Web Manager Update** – Spaces for reports will soon be available on the web site and the Half-yearly reports from the Librarians on the Academic Senate Committees will be the first posted.

8. **Brief Committee Updates**
   - Program Planning Committee – Palmer. Discussions are ongoing with Mary Ellen Bates, a library consultant, about the Marketing Workshop. Date to be decided; session 3-4 hours; liball will be invited; probably held at Student Center.
   - AdHoc By-Laws Committee – Manaka. Meeting every Friday, collaborating with Archives Committee on changes regarding archival issues.
   - AdHoc Archives Committee – Manaka. Sent recommendations for changes to By-Laws Committee. Moving forward on specific issues.
   - CPG – Smith. All Librarians are encouraged to think about grants for next year, especially the mini-grant. There are 2 options of grants available and the distinction will be made clearer when the call goes out before summer.

9. **Beginning stages/ideas for the UCI Academic Senate Representatives Workshop.** Looking for a date and considered but rejected offering the entire workshop at a Membership meeting. The Acting University Librarian will be asked to provide opening remarks. This workshop could be repeated in fall as there will be many new representatives then.

10. **Future Meetings/Important Dates**
    March 19, 2012 LAUC-I ExecBd Meeting LL110
