MINUTES
LAUC-I EXECUTIVE BOARD MEETING
Monday, January 30, 2012
Room LL 110 – 11:00-12:00

Present: Pauline Manaka (Chair), Kristin Andrews, Antoinette Avila, Carole McEwan (Secretary), Kristine Ferry, Yvonne Wilson, Katheryn Kjaer, Sheila Smith, Keith Powell and Kirsten, note taker for Kristin

Absent: Jeffra Bussmann, Mitchell Brown, Cathy Palmer

1. **Agenda Review** – Pauline added information from System-wide LAUC to (2.) Announcements and Sheila added Past conference update meeting to (9.) Important dates

2. **Approve minutes:** LAUC-I ExBd minutes for December 19, 2011 - Approved

3. **Announcements**
   - Feb 1, 2012: Sociology Prof. D. Myer, 11:45-1:00, ASL 104, talk on “Occupy Wall St. vs. the Tea Party” and lunch is provided
   - Ad Hoc Committee on ByLaws – Kathryn Kjaer (chair), Katherine Harvey, and Jessica Weimer (Law). Kristin will also be invited to meetings.
   - Pauline reminded us that the State-wide assembly will be held near San Jose airport and skyped to local campuses.

4. **Budget Update** – K. Andrews - $3064.28 in General & $1509.29 in Program

5. **Report from Nominating Committee** - Kristine Ferry.
   - Met with one new staff, one from Special Collections and Archives and two from the Law Library
   - Elections – the slate should be finalized by May 14th.
   - Issues effecting both elections and the Ad Hoc Committee on By-Laws – after discussion, the consensus was:
     - Web manager – position to be appointed, not elected
     - Member-at-large – continue with one and not add a second
     - Academic Library Committee - disband now and fold duties into Professional Development Committee’s.
     - Library Review Committee – elect only one new member this year (3-year term)
• Lisa will report at the General Meeting on these issues from the Nomination Committee.

6. **Web Manager Update** – Jeffra sent the following update by email:

Web Manager Update: Chloe and I have made some changes to the back-end organization of the website to help smooth the archiving process of the website. The website should be working fine now. Please let me know if you discover anything odd.

7. **Brief Committee Updates**
   • Professional Development Committee – S. Smyth
     o To contribute to the state-wide LAUC current theme: “New UC Librarian”, they are considering (possibly with the Program Committee) having a presentation on Marketing libraries and librarians.

   **ACTION:** Discussion to take place between Pauline, Dana, Mitchell and the 2 committees to gather talking points and plans.

   • Nominations Committee – see (5.) Above.
   • Program Planning Committee – Kjaer. Feb 1, 2012: Sociology Prof D. Myer, 11:45-1:00, ASL 104, talk on “Occupy Wall St. vs. the Tea Party” and lunch is provided.

8. **Agenda topics for General Membership Meeting**
   • Regular LAUC-I committee reports
   • Academic Senate Committee reports- **ACTION:** Pauline and Kristin to review last year’s reports (on T drive) and select highlights to report
   • Nominations Committee/By-Laws to present issues from (5.) above.
   • Any other topics, send to Pauline.
   • Ad Hoc Committee Reports: 1) Archives – presented via email & 2) ByLaws, already discussed in (5.) above
   • Member-at-Large volunteers – no longer necessary

9. **Future Meetings/Important Dates**
   2/1/12 11:45am-1:00pm LAUC-I Speaker Program in ASL 104
   2/13/12 10:00am-12:00pm LAUC-I Membership Meeting in LL 570
   2/27/12 11:00am – 12:00pm LAUC-I Executive Board Meeting LL110
   **ADD:** 2/16/12 12:00-1:00 LAUC-I Past Conference Update

10. **Adjourned 11:58.**