MINUTES
LAUC-I Executive Board Meeting
Monday, January 24, 2011 * 11:00 a.m.-12:00 p.m. * LL 110

Present: Brown, Bussmann, McEwan, Johnson, Ferry, Kjaer, Sisson, Manaka, Tomren, Gelfand, Peterman

1. Agenda review

2. Approve minutes: LAUC-I ExBd minutes for December 13, 2010

3. Announcements - Ferry
   a. Meeting with UL - Lowell
      Gelfand asked about distribution of Sunday’s workload. Tanji received some workload. How does this work out for conflict of interest? Ferry will bring it up with UL. Talked with him for search committee for UL. Made sure that chair of LAUC-I should be in search committee. There was a management forum, and helpful for sharing information. Useful for discussion and sharing to have even if no major agenda. Tanji will be key contact after UL after Lowell retires until EVC appoints acting UL.

4. Budget Update - Manaka
   General fund: $4,793.02, 20% spent and Program fund: $5,687.55, 14% spent
   Total budget: $10,480.57

5. Committee Updates
   a. Academic Librarianship Committee – Johnson. None, mtg was canceled because members were sick
   b. Library Review Committee – Sisson. First mtg will be this week. Will have first law school candidate, must figure out the process. LRC is interested in when the new appointments will occur.
   c. Nominations Committee – Peterman. Must fill 16 open positions. 32 members eligible minus law librarians, then 28 available. Nifty spreadsheet to show who can run, who is eligible. Hoping to solicit volunteers. Should web manager continue to be by apt? Otherwise it will have to be change by bylaws. No motion to change at this time. Shared calendar of nominations committee. Will solicit feedback at General mtg. Confusion over LAUC ballot deadlines and how to merge with LAUC-I. Brown will talk with Peterman about the process. On both T drive and wiki.
   d. Professional Development Committee – Allison/Tomren. Tomren shared draft survey to solicit interest in writing and research support group. Plan to send out on February 14 at general meeting. Consensus is looks great.

   ACTION ITEM: TOMREN check on timeline for when survey takers could expect to receive response/match? Ferry asked about being involved question. Is this survey only for those who are interested definitely in participating? (defer to next meeting)

   Research grant applications. Received 4 applicants. Extended deadline for grants to tomorrow.
   e. Program Committee – Kjaer/McEwan. Lunch with LAUC-I: conference updates in ASL 104 on Feb. 1st at noon. Lunch will be provided. Next program: Feb 24 is Hal Stern will talk about Sport, the BCS and Statistics. Gelfand brown bag with Prof. Ito about Generation X from scholarly comm.
ACTION ITEM: Ferry will add events to Google calendar. Consider adding elections/nominations to calendar (check with Peterman).

Manaka offered idea of having a form to help provide structure and record of keeping.

6. Assembly Update – Brown. Registration is open. Starts at 10:30am on March 10 until 3:30pm. Scheduled speakers mostly set. Next-Gen will be discussion topic. Dan Greenstein as guest speaker. Break-out sessions in the afternoon: librarians in next generation training, focusing on skill sets. Brown will share more at general assembly.

7. Should we use LAUC-I money to send more delegates to the Assembly? – All. No real discussion or action decided.


10. LAUC Census Update – Bussmann/Gelfand. Sisson recommends visualizing the standing committees. Find a way to present the comparison between other campuses. How to make it visual? Present it to the assembly to brainstorm how we should respond. Also visualize exec board. Note that we also serve on Academic Senate councils/committees. May need a committee to update the bylaws. Check with Ferry for big notepads. Bussmann will be out of town.

11. Agenda building for General Membership meeting – All. McCune coming to talk about reimbursements. Design Svs come to talk about details. Different format for the meeting with a 10 minute break to bring out lunch. Someone will do the Budget update (Tanji or whomever is appropriate). Probably no Academic Senate council updates.

ACTION ITEM: Ferry will collect Academic Senate Councils rep summaries to share with membership through email.

Announcements: Brown there might be second call for research grants.

Parking Lot Items

- Alternate work schedules
- Web manager update

Important Dates

- 2/14 10am-12pm LAUC-I General Membership Meeting – LL 570
- 3/28 11am-12pm LAUC-I Executive Board Meeting – LL 110