Minutes
LAUC-I General Membership Meeting
Date: Tuesday, 2 February 2010     Time: 12 –2 p.m.   Location: SL 104

Present: Allison, Andrews, Augustiniak, Brown, Bube, Bussmann, Ferry, Gelfand, Grahame, Harvey, Hughes, Imamoto, Jazayeri, C Johnson, R Johnson, Kane, Kjaer, Light, Manaka, Murphy, Novak, Palmer, Peterman, Powell, Riggs, Sibert, Sisson, Smyth, Sunday, Tomren, Williams, Wilson, Woo
Absent: Clancy, Hillskemper, Lin, MacLeod, McEewan, Shulman, Tanji, Tsang, Yu, Zhang

1. Agenda review – 5 min  Peterman

2. News/Announcements –  Peterman
   ♦ Nominees for Strategic Planning for the Libraries Task Force
     o Exec Board gathered self nominations and met to discuss. Five nominees were sent to
       EVC, don’t know which/how many will be chosen.
       ▪ Kristine Ferry, Kathryn Kjaer, John Novak, Cathy Palmer, Lisa Sibert
     o Lack of representation from science side; medical librarians were at conference and
don’t have time to respond.
       ▪ Gelfand notes that this is unfortunate because 92% of extracurricular funds
         comes from the science side of campus.
     o Sunday notes that Kevin Ruminson will be the staff representation on the Task Force.
   ♦ Interim University Librarian advisory committee formed
     o Sylvia Irving, Irene Morris, Cathy Palmer, Dana Peterman, and Keith Powell from
       Libraries.
     o Send comments on Interim UL appointment to the chair of the committee, Herbert
       Killackey, hkillack@uci.edu, (949) 824-5801.
     o Committee looking at applications on February 15: one-page statement of interest, CV,
       references.
     o Jiwon Kim is collecting applications (jiwon@uci.edu)
       ▪ If we know someone internally who has qualifications, we should encourage
         them to send in application material: it’s important to have choice in this process
         (e.g., a professor with library experience).
   ♦ Report on LAUC Assembly at Berkeley
     o Visit the LAUC assembly blog http://laucassembly.blogspot.com
     o Side discussion regarding the future of LAUC assemblies:
       ▪ Peterman notes that there will never again be a statewide LAUC Spring
         Assembly; from this point forward only one statewide LAUC Assembly in the
         fall.
       ▪ Wilson questions how action items/final reports/etc are being pulled together
         without a spring assembly.
     o Breakout sessions: 9 topics were covered about the future of libraries, where we see
       ourselves going in these 9 areas. This is covered later in today’s meeting.
       ▪ Discussions require our ongoing input, our unique take.
         • Manaka notes that the blog is intended to keep the dialogue going, since
           there is no assembly in the spring, and ultimately the chairs of the
           committees will summarize the blog discussion.
         • Peterman notes that the 9 topics are not assigned to specific committees
           within LAUC; when a LAUC-I committee discusses these issues we
           want to post our discussions on the LAUC assembly blog, as a whole. If
we have personal, informed things to say outside of LAUC-I committee discussions, we can also use this to contribute to the blog discussions.

- Position paper will come out of this eventually
- Proposed meeting on continued discussion from LAUC Assembly regarding future of academic libraries (see also ALC and PC standing committee updates, and update from LAUC systemwide).

3. Approve minutes: LAUC-I General Membership minutes Nov. 04, 2009-- 5 min Peterman
   ♦ Postpone approval of minutes pending further review and revision

4. Welcome new librarians -- 5 min Peterman
   ♦ Introducing new LAUC-I member Ellen Augustiniak, who started at the Law Library a couple weeks ago as the Web Services Librarian; she also does reference.

5. LAUC-I Budget Ferry
   ♦ $1202.94 as of 12/31/09; includes expenditures for mini grants from LAUC, which will be reimbursed.
     o Will be $2391.73 after reimbursement.

6. Reports from LAUC-I representation on Academic Senate committees
   ♦ Educational Policy Palmer
     o This council deals with undergraduate education. In the last few meetings there has been lot of discussion of the UC Commission on the Future. Curricular redesign is controversial; for example:
       - Pushing out composition to lower units. They are looking at a variety of ways to make instruction more effective, efficient and cost effective.
       - The general education requirements were revised based on campus-wide consultation process; the new GE requirements took effect last year or the year before. The GE requirements are being considered for revision again; for example:
         - Possible elimination of category 9, participation in real life experience, that requires students to do something outside of their own major as a performance requirement. This has been difficult to implement, has not achieved the goal in practice and is not a realistic expectation, so will probably be eliminated.
         - Computational ability and knowledge requirements might be collapsed.
     o The council looks at all course changes; anything reflected in the general course catalog in terms of major requirements, etc., goes through a consent calendar and then up to this council. Schools and programs go through reviews and go through this council for follow-up, both internal and external reviews.
   ♦ Faculty Welfare McEwan
     o No report today
   ♦ Graduate Affairs Tanji
     o Report submitted by email:
       **Background:** Grad Council reviews and approves all the graduate academic program proposals (degrees, departments, graduating students, etc.) and provides input to the Graduate Division on graduate student & postdoc affairs & support services such as housing, financial support, TA training, health services, etc.
       **1) Academic Program Reviews for 2009-2010**
a. Joint reviews are organized by the Academic Program Review Subcommittee (APRS) made of selected members from Grad Council and CEP (Council on Educational Policy):

- School of Social Ecology
b. Also some miscellaneous post-review follow-up reports on past reviews.
- Claire Trevor School of the Arts
- School of Physical Sciences

2) Evaluating numerous miscellaneous proposals for changes/modifications/proposals re academic graduate programs (new & existing)

Numerous research librarians have assisted me in providing memos regarding the library support needed for new academic program proposals or research centers.

3) Misc. issues

a. Graduate Division’s new center for graduate and professional students & post-docs has been a success.
   - http://www.grad.uci.edu/center/
   - NOTE: Jeffra Bussman is currently the library liaison to the GRC.
   - Grad students can sign up for writing tutorial services by appointment.
   - It has also become a place where students receive information, network, and receive workshop training
b. Submission of electronic theses & dissertations (ETDs) was implemented as a pilot with submissions of dissertations beginning Spring Q 2009 and master’s theses began in Fall 2009

4) Other subcommittees of Graduate Council:

- Graduate Program Structure and Student Mentoring Subcommittee: Ensuring that graduate programs provide the structural support and mentoring to enhance the graduate student experience.
- International Exchange Subcommittee: Interested in enhancing international exchange programs (particularly for graduate students)
- Graduate Student Support Subcommittee: Drafting a proposal for more funding support to graduate students.
- Graduate Student Housing: Trying to balance equitable access to housing and length of stay
- Interdisciplinary Graduate Programs: How to facilitate the development and oversight of interdisciplinary programs

♦ Planning and Budget (CPB) Gelfand
  - The council is part of the systemwide budget and planning operations and worked closely with the university-wide planning and budget committee in the last year.
  - Deals with both long range and the short term.
  - At a local level, the council reviews new academic programs after going through grad council or educational policy; all new recommendations for endowed chairs and big ticket items that come through for advancement.
  - Gelfand is the representative to environmental planning; UCI is going through big greening exercise, cutting costs and waste, to be more sustainable. All buildings completed in last 6 months came in under budget; 3 are LEED buildings.
  - The council is concerned about the budget situation for next year; not a given that state will respond to the Governor’s request for replenishing funds; not clear what furlough situation will be next year.
♦ Research, Computing and Libraries
Hughes
- This is an advisory committee; runs local grants programs for schools.
- Most activity is confidential; focusing this year on where campus will get grant money in light of cuts in grant funding.

♦ Student Experience (CSE)
R. Johnson
- This council primarily plays an advisory role; the focus is on undergraduates though that is not explicitly stated in the charge.
- Council is under the third chair in 3 years, so little continuity.
- Student/teacher evaluations have been discussed lately.
- The last two meetings have had interesting presentations:
  - Students from the LGBT Resource Center, which was an interesting conversation about student perceptions about their treatment on campus, i.e. where they notice certain levels of discrimination from faculty in class.
  - Jan Serrantino, Director of Disability Services Center (comprised of two full-time counselors, two part-time counselors, a few staff), which deals with hundreds of requests per year for assistance for students with disabilities. Examples were shocking re: faculty members not complying.
    - Riggs notes that the cost of reformatting textbooks is expensive and almost each campus has to do it themselves because publisher’s standards are not up to it; this is an area where libraries could play a role in talking with publishers, especially in solving copyright issues.
    - R. Johnson notes that the Disability Services Center offers services such as reading text aloud, but the center can’t digitize a text for a student if specialized software is involved. Instead they work with the students to contact the publishers. This topic didn’t come up explicitly. The Center deals with in-classroom assistance, like with tests, or helping students with things like elevators under repair, etc. The center is open to comments and suggestions.
- Wilson asks if this committee just gets reports or if they hear about the resolutions.
  - R. Johnson replies that typically issues that are raised in this committee have resolutions. This committee doesn’t resolve anything, is just advisory in nature.

♦ Privilege and Tenure
Ferry
- This council hears faculty grievances about tenure and promotion and is asked to comment on statewide changes in policy. No grievances this year, so they have not met.
- Activities of the council are confidential.

♦ Subcommittee on Courses
Smyth
- This subcommittee deals with undergraduate course changes and new course proposals, and considers applications for TAs for lower division courses.
  - Taking a closer look at TAs: Criminology and Law has been asking for too many TAs, for instance TAs have been asked to teach upper division classes. The committee is asking for more information on the evaluations, what is teacher on record doing, are they involved.
- Subcommittee looking at whether the number of credits for courses are being increased.
  - Palmer notes that this is being discussed at the systemwide level, though might be off the table. The systemwide committee didn’t even formulate a response, so the issue didn’t go very far.
  - Gelfand notes that the issue came up at a CPB discussion about the budget situation because fees are determined by credit hours.
Subcommittee is also looking at online teaching/distance education, because online courses are increasing, expect about 15 for summer. The use, the value and whether they fit the curriculum; also how to train teachers for teaching online.

Gelfand asks Smyth to send bibgroup a list of online courses once approved.
- Smyth replies that these are not included in usual packet she distributes.
- Smyth also notes that free online courses at UCI were mentioned in Chronicle of Higher Education, one of only three schools highlighted.

Undergraduate Admissions & Relations with Schools  

- Meeting monthly.
- In the fall the big discussion was differential fees for business and engineering students, an additional $900. There was a big push back. It wasn’t well prepared. There was a unanimous vote not to pass; this topic is no longer on table for this committee.
- There is an ongoing issue of transfer versus freshman acceptance at UCI, this has been shifting more toward transfer and away from freshman; the committee is considering how this affects UCI.
- Committee also discussing net-payers and ways to make more money on that side of admissions, such as possibly lowering standards for their admission. There are different strategies for marketing UCI outside of California, to make UCI more prominent outside of state.
  - R Johnson notes that though UCI is adding 200 net-payers, this doesn’t affect the number of California seats, as determined by state guidelines.
  - Bube notes that UCI has the capacity for more net-payers without affecting the number of California seat admissions; the benefit is more revenue.
  - Gelfand suggests that UCI adopt practices from peer institutions, such as if a student attends as a resident of another state they cannot achieve state residency while a student. This would offset the practice of students moving to California and then applying for state residency.
    - Undergrads have to be emancipated for 3 years to achieve state residency.

Undergraduate Scholarships, Honors & Financial Aid  

- Committee is an advisory board on matters of financial aid and budget. There is one student and a few consultants on committee.
- The budget crisis has taken up most of the discussion, how it’s taken up funds available for scholarship.
- Committee responded to Chair of Academic Senate with strong opposition to the differential fee proposal.
- Committee proposed adding three more community colleges to the partnership for transfer guarantee program, in addition to the six already in partnership.
- Recently discussed funds received from a dinner-banquet that raises money for endowments.
• Wilson would like to know whether we are taking into consideration other forms of meeting – second life, remote conferencing, etc – in this non-assembly competition.
• Peterman replies that it all depends on when and where it happens, and how much the technology to record and broadcast would cost; needs to be done on the cheap side if possible.
  o Working on possible program on library education
  o Working on a brown bag lunch with the law librarians to learn about the law school and what they do, possibly in summer. New law library staff member coming in spring, so waiting until that person is in place.

♦ Research and Professional Development Committee (R&PDC) update -- 5 min  Light
  o Committee has completed one of its tasks for the year: shepherding the research and mini grant proposals to LAUC R&PDC for review.
    ▪ There were three mini and two research grant applications. Committee provided feedback and gathered revised applications.
    ▪ All applications sent to systemwide committee last Friday.

♦ Program Committee (PC) update -- 5 min  R. Johnson
  o Has not met as full group yet.
  o Will be working with ALC for logistics on the possible regional meeting; costs could arise in terms of renting space, e.g. at the Bren Event Center.
  o Worked with R&PDC for program on research presentations.
  o Put on a program with Tracy Hughes on GIS.
  o Open to suggestions for Lunch w/ LAUC-I.
  o Sunday reminds us that there is no program budget, but she did promise to support two programs this year.

♦ Library Review Committee (LRC) update -- 5 min  Novak
  o Pretty slow interview year.
  o Committee has met twice, mostly for law librarian interview process.
  o Preparing for reviews that are coming up.

♦ LAUC-I Nomination committee – 15 min  Brown
  o As Past Chair, Brown is head of the Nominations Committee. Murphy and Bube also serving on the committee.
  o Will be soliciting candidates for Chair-Elect and Secretary for 2010-2011.
  o Will be examining systemwide LAUC representative positions that will be open.
  o Will be looking at upcoming openings on Academic Senate committees, talking with people about their interest.
  o Working with LAUC systemwide Nominations Committee to identify candidates for LAUC Chair and Secretary positions. Traditionally board membership rotates from north to south. Current Chair is from UCB, current Vice-Chair/Chair-Elect is from UCR, so the next candidate should be from north.

♦ Orientation to new librarians -- 2 min  Brown
  o Will be meeting with Augustiniak and other law librarians for orientation to LAUC and LAUC-I sometime in February.

♦ Ad hoc committee for updating LAUC-I web presence  Sibert
  o Group has met once, is working on an inventory of the various LAUC-I storage sites: wiki, website, T drive.

♦ Representation of LAUC-I on academic senate ad hoc committee  Bube
  o Sent out info, not a formal report yet. Will send report when ready.

8. LAUC and LAUC-I Executive Board update – 25 min
02/02/10 LAUC Executive Conference Call highlights  
- LAUC systemwide discussions are all about the future of the libraries. Conference call is today at 2 pm. Last meeting was at the assembly. Talked about only having one assembly, in the fall, though it might be pushed back. Minutes publicly posted on LAUC website.

Personnel updates
- Personnel actions have taken place at the law library. Recently finalized all recruitments.
- Did get exceptions for two internal LA recruitments, Access Services and Document Delivery.
- Still in hiring freeze. No new positions for a while.
- Budget: no info at this point. Good news from UCOP that the Governor’s budget recognized that UC needs additional funding, i.e. for ending the furlough program, capitol to complete building projects, etc. But no money in budget for things like contributions to retirement program.
  - Governor’s budget is not final, is a process that will go until June or later.
  - Would be surprised if we didn’t have budget cuts next year. Will know more once state legislature does their budget tasks in March.

9. LAUC systemwide updates
- Committee on Diversity
  - Met and got charge recently.
  - Asked to track progress on LAUC Committee on Professional Governance.
- Committee on Professional Governance
  - Normally this committee would revise bylaws or go over LAUC policies.
  - New charge this year is to start communication to result in website or position paper to focus on future of UC libraries.
  - Committee broke down the topic from the beginning in consultation with Lucia Diamond, Chair of LAUC.
  - Discussion by Manaka on the Future of UC Libraries:
    - There was some confusion about how to handle topic within the group. The traditional topics – reference, collection and instruction – were important, but additionally other topics were included, like technology.
    - Within each topic they raised questions, took them to the LAUC board for feedback.
    - Library buildings, campus roles, networking were also included.
    - The 9th topic is a misc topic – anything can be added & discussed.
    - The idea is that all of LAUC - north and south – is going to have some kind of rhetorical questions or input for each topic of discussion. No one is bound by one topic, we can discuss any topic.
    - The Fall Assembly idea was to spend a good amount of time – 4 hours – on these topics.
    - There is an associated bibliography. Brian Schottlaender’s paper was important, The Future of Academic Libraries. Encouraged to look at this and at the rest of the bibliography.
    - Manaka was responsible for personnel topic: do we see UC librarians of the future as more tech oriented? Also research oriented? Should we be doing more research with the faculty we work with? Are we talking with library schools to make sure they’re turning out librarians who are able to meet these future challenges?
□ The committee is asking a south LAUC campus to host a similar discussion: UCI would be a good place, but UCR and UCSD also volunteered.
□ LAUC website links to presentations and bibliographies, under Discussion Tools (http://ucop.edu/lauc/)
□ Phoebe Ayres created the blog (http://lauassembly.blogspot.com/) for ongoing discussion, keep up with smaller discussions going on the listserv.
□ Members of committee who were responsible for a particular issue will post questions on the blog (e.g., Manaka posted Personnel questions).
  • Blog discussions should not keep southern campuses from getting together to discuss in person
□ Many on committee are still on committee for another year or two, so this discussion will continue for at least another couple of years.
□ South LAUC campus that feels they can afford to host will host. The LAUC Exec Board will discuss further whether financial support is available for hosting campus. If we want support we should ask.
  • Peterman notes that Sam Dunlop offered up money that he had left over from last year to help fund hosting.
□ No official name for this southern UC gathering (un-assembly, not assembly, disassembly).
□ We have to post comments so we have a voice in shaping our own future.
♦ Committee on Research and Professional Development Tomren
  o Deadline has passed for submission of grants; all campuses have submitted applications to statewide committee.
  o Two levels of grant funding: research grants and mini grants (presentation grant).
♦ Shared Library Facilities Board Jazayeri
  o Not much to report at this point, no board meetings yet.
  o In 2006 a persistence policy was created; it’s normal for not a lot of work to be done by this board. Sometime in the future there may be some weeding, have been looking at duplication of deposit since Jazayeri started in 1998.
  o This is the group that actually makes policy decisions in consultation with WELS regarding the operations of the shared storage facilities, NRLF & SRLF.
  o Reference librarians went on field trip to SRLF: filling up quickly, no plans they know of yet for future storage facilities.

9. Wrap up and Adjournment
Meeting adjourned at 1:43 pm

Next LAUC-I General Membership meetings (2010):
May 5, 1-3 in LL 570
August 3, 1-3 SL 104