MINTUES
LAUC-I Executive Board Meeting
Monday, September 27, 2010 * 11:00 a.m.-12:00 p.m. * LL 110

Present: Brown, Bussmann, Ferry, C. Johnson, Kjaer, Lin, Manaka, Peterman, Shulman, Sisson, Tomren

Recorder: Lin

1. Agenda review
   ♦ LAUC-I Committee updates will be postponed be until all of the committees have met
   ♦ Announcement: Open House and Tour of the Law Library will be on Oct 6, 2010, 2:30PM – 4PM, C. Johnson will send announcement on liball@uci.edu

2. Approve minutes: LAUC-I Executive Board Transition Meeting Minutes for August 23, 2010 approved at 11:07AM

Action Item: Lin will correct misspelling on the LAUC Assembly topics – 21st century topic poll.
Action Item: Lin – Include page numbers on minutes.

3. Budget Update as of 8/31/10
   ♦ LAUC-I General Account Balance is $3,838.33
   ♦ LAUC-I Program Budget is $5,687.55
   ♦ LAUC-I Allocations for this academic year are:
     o $3,500 for Programs and Events
     o $4,500 for General Expenses

4. Current web site changes – Ferry
   ♦ Lin updated LAUC-I home page with only necessary updates for contact info
     o LAUC-I Calendar and Roster were updated
     o LAUC-I Google Calendar link added from LAUC-I homepage
     o We will keep the LAUC-I Google Calendar for current events and the PDF LAUC-I calendar for historical purposes and evaluate whether to keep both next year
   ♦ Bussmann will provide a Web Manager status report for next LAUC-I meeting

Action Item: Lin will correct Bussmann’s email address on the LAUC-I roster

   ♦ Standing committee charges have not been updated as some of the committees have not met
Action Item: Ferry will update LAUC-I committee charges by next LAUC-I meeting

♦ Currently there are several locations where LAUC-I information is stored: CMS, Wiki, T: Drive, Blog, and LAUC-I website. We are looking for different ways to organize the content and minimize the number of places where information is stored.
♦ LAUC-I Blog created, events and other information will be posted on the new LAUC-I blog. Allison will begin updating this blog with RPDC items.

Action Item: Lin Main link to LAUC-I Blog, link to blog from current site

5. California Library Association Snapshot Day – Ferry
♦ October 4, 2010 is the CLA Snapshot Day
♦ Six of the UCs have officially signed up to participate
♦ UCI Libraries will participate alongside other California libraries and submit information including:
  o How many people have library cards?
  o How many items are checked out?
  o How many items are renewed?
  o We are prohibited from responding to questions about licensed databases and computer use.

Action Item: Ferry will send a reminder email to update instruction session
Action Item: Ferry will send stats to LAUC-I and also the rest of the library

♦ Ferry met with the Research and Professional Development Committee and there are several funding options still available
♦ Andrews will be the representative for the University Wide Research Grants committee for one year
♦ This year funds are limited and we want to find out what UCOP has in mind for funded projects

Action Item: Ferry will email statewide LAUC to discuss the funding issues with the timing of reimbursements research grants and also coordinating travel grants with the conference dates.

Action Item: Brown will send out call for grants.

7. Distinguished status local/statewide happenings – Ferry/Brown

♦ Distinguished Status Discussion:
  o will be held on October 7, 2010 from 12-1pm
o University Librarians at the UCs statewide are discussing a standardized practice for the distinguished librarian status vs. distinguished librarians at the UC-level
o University Librarians statewide will form a small working group with two to three LUAC representatives to discuss the distinguished librarian status
o Brown and Yonozawa met with ULson September 15th to discuss the distinguished librarian status
o Berkeley was the first to bring up the distinguished status discussion
o Currently there is no mention of distinguished status in the current MOU. It is possible that the distinguished status may be separated from seniority and pay

**ACTION Item:** Ferry will bring a few copies of the Distinguished Status documentation for the upcoming discussion

8. Meetings with Interim UL – Ferry

♦ LAUC Executive Board and UCI Libraries Executive Council meeting may be forthcoming in the near future
♦ Regular meetings between LAUC-I and University Librarian – Lowell
  o UCI Libraries University Librarian Meeting - Ferry, Manaka, and Peterman have an upcoming meeting with University Librarian Lowell to discuss ongoing LAUC issues
  o In the future, these meetings may be every other month
  o Topics currently up for discussion:
    - Professional development funds
      - How much will LAUC-I members receive?
      - What will be done with the leftover professional development money?
  ♦ Professional Development Funds can now be used to pay for ALA and other professional membership dues. Use the ePAF in the comments section to pay for the membership dues

**Action Item:** Kjaer to send out announcement that professional development money can be used for professional association dues

9. Committee Rosters, Charges and updates – Ferry

♦ Committee Rosters updated except for Professional Development Committee
♦ Other updates:
  o Brown met with University Librarians to discuss the Committee on Professional Governance and topics such as:
    - Future of the UC librarians
    - Future of the UC libraries
Overall University Librarians are interested in continuing a dialogue with LAUC over these issues

LAUC Census
- LAUC put together a statistical report on its members such as LAUC member with language skills, special technical skills, and professional competencies
- LAUC Census was complete as of September 1, 2010

Upcoming Conference Call on October 7, 2010 to continue discussions on distinguished status, salaries, and the future of the libraries.

**Action Item: Lin will get LAUC census from Brown**

- Next LAUC-I meeting
  - Bussmann will provide update on website
  - Manaka will provide update on budget
  - Ferry will provide update on statewide LAUC meeting and meeting with Lowell
  - Manaka suggested more dialogue during LAUC meetings rather than just committee updates
  - Upcoming LAUC Assembly issues including virtual conferencing or other teleconference options.

Meeting Adjourned: 11:50AM